



Chairman: Councillor Barry Frenchman

Clerk: Mrs L Compton
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Minutes of a Meeting of Spratton Parish Council

Held on **Tuesday 15th October 2013** in the Village Hall, School Road, Spratton at **7.30 pm**

Present:- Cllr Liz Tee (Vice-Chair), Cllr Bill Blowfield, Cllr Michael Heaton, Cllr John Hunt, Cllr Mark Pacey, Cllr Jay Tindale, Cllr Rachel Baillie **7 members**

In attendance – Lynne Compton, Clerk and RFO plus 3 members of the Public

86.13 PUBLIC FORUM members of the public and press are invited to address the council at its open forum (15 mins) – There were 3 members of the public in attendance who raised the following issues:-

a) Neighbourhood Plan

1. **Questionnaire** – A resident commented that they were pleased to hear that the Parish Council had opted to allow one questionnaire per voter on the electoral register.
2. **Site Specific Vote** – a resident asked why there would be no opportunity for a site specific vote. Cllr Frenchman responded that this had already been answered in some detail and a copy of the response would be forwarded to the resident. **Action: Clerk**
3. **Views (General)** – Residents were concerned that the Questionnaire produced for the next consultation should accurately reflect the views in the VDS or alternatively make it clear that some of the views had not been consulted on in the VDS. It was also pointed out that the view from the Churchyard was on Pg 6 of the VDS but was not shown in the Questionnaire. Cllr Frenchman again made the point that the VDS had been a starting point and the Neighbourhood Plan had moved forward from this.
4. **Why some views and not others?** The point was also raised there was no arrow showing a view from the bottom of the Hall School across the valley, whereas there was a view shown from the Primary School. Why had it been chosen to include some views e.g. Petrol Station, Holdenby Road and not others? **Action: Clerk to discuss with Chair and Project Manager and respond in the next 7 working days.**
5. **View B** – Public Footpath that runs behind the Cemetery this would conflict with the VDS and there was some debate about the point from where the pictures were taken.
6. **Navigus Planning** – Residents had spoken to Chris at Navigus Planning (Spratton NP Planning Consultants) who had agreed to approach the Parish Council about what had been said thus far and that perhaps a different approach should be taken. Cllr Frenchman said there had been no such approach from Navigus and that Chris had drafted the most recent response to landowners

b) Village Design Statement (VDS)

1. **Boxes on map 1** – residents again raised the issue of these appearing from “no-where” and that it was definitely not the same version on the Spratton Website. The Clerk responded that she thought this issue had been addressed as 2 councillors had checked that it was the same on both websites. There may have been some cross over when the view had been taken not to update the Spratton website until all changes had been finalised (as there had been so many changes that Daventry District Council had imposed). **Action: Clerk to look into and respond via email**

87.13 RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE

Cllr Frenchman proposed acceptance of apologies from Cllrs Blowfield and Tee, seconded by Cllr Heaton and resolved to be approved by Parish Council. No apologies had been received from Cllr McDonald Walker.

88.13 RESOLUTION TO SIGN AND APPROVE MINUTES OF THE MEETING OF PARISH COUNCIL HELD ON 17th September 2013.

Cllr Heaton proposed approval of the minutes, seconded by Cllr Pacey and resolved to be approved by Parish Council. The minutes were subsequently signed by the Chair as an accurate record of the meeting.

89.13 **MATTERS ARISING FROM PREVIOUS MINUTES (if any) – For Information only** – there were none that were not already included in the agenda for discussion.

90.13 **MEMBERS' DECLARATION OF INTEREST/DISPENSATION REQUESTS** for relevant items on the agenda
There were none.

91.13 **RESOURCES COMMITTEE – Chair: Councillor Michael Heaton**

a) **Update**

1. **Parish Council Insurance** – to report that the purchases for Lunch Club and Spratton Pocket Park benches had been added to the Parish Council insurance at no extra cost.
2. **Newsletter Costs** – these had increased (and would go over budget) rather than decreased due to additional pages and coloured front cover. It was likely that the budget would be revised to reflect additional costs for as parishioners had only given positive feedback about the new format. It was agreed that competitive quotes would be obtained for the printing. **Clerk Note: Assoc. for the Communities in Rural England (ACRE) Northamptonshire recently stopped doing outside printing jobs.**

b) **Bank Balances** – to receive and Parish Council resolution to approve. Cllr Heaton proposed approval of the following bank balances as at 30th September 2013:

Community A/C	£200.00
Reserve A/C	£66,064.23
TOTAL	£66,264.23

Seconded by Cllr Frenchman and resolved to be approved by Parish Council.

c) **Income received for Sept/October 2013 – to report (if any) – The following was reported:-**

23/09/2013	ANN BONHAM	Burial GR Wilson	436	£392.00
26/09/2013	UMBRELLA FAIR	Hire of Equipment	437	£300.00
30/09/2013	NATWEST	Interest	stat	£6.74
30/09/2013	DDC	2nd half of precept (including grant)	19	£18,000.00
		TOTAL		£18,698.74

d) **Receipts and Payments report and Bank Reconciliation** plus Cash Book summary (tabled) – Parish Council resolution to approve.

Cllr Heaton proposed approval, seconded by Cllr Frenchman and resolved to be approved by Parish Council. Parish Council agreed that they liked the new Cash Book Summary as it was easier to read than the un-wieldy receipts and payments document. **Action: Format of Cash Book Summary to be "fine-tuned" by the Clerk in liaison with Chairman and Resources Chairman.**

e) **Payment of invoices for Sept/Oct 2013** Parish Council resolution to approve (previously circulated) – The RFO advised that the bill for the Handyman had been £180 in excess of the usual amount due to the whole village being sprayed with weed killer and that as far as she was aware this had not been authorised. Authorisation had been limited to a couple of areas in the village. Unfortunately Cllr Blowfield was not present to be asked about this issue. Parish Council agreed that weed killer was not normally authorised except for small areas of the village. Cllr Heaton proposed approval of payment of the invoices with the exception of the Handyman's, which until the matter had been satisfactorily investigated, a new cheque to be written out less the £180, seconded by Cllr Frenchman and resolved to be approved by Parish Council.

DATE	PAYEE	DETAILS	CHEQUE NO.	AMOUNT	ACCOUNT	POWER TO PAY
PAYMENTS						
30/09/2013	LYNNE COMPTON	Clerk Salary (to 30th Sept) - includes NP Overtime and backdated pay rise	2609	£1,065.29	Salaries/NP	GPC
30/09/2013	GARY ASHTON	Speaker Repairs	2610	£42.24	Parish Property	GPC
30/09/2013	NAYC	Subs	2611	£52.00	Youth Club	GPC
04/10/2013	BT	Office Phone	DD	£32.06	Office	GPC
15/10/2013	NCC LGPS	Aug & Sept Pension	2612	£498.83	Salaries	GPC
15/10/2013	CGD	Verge mowing Inv 13/226 1st October	2613	£984.00	Greenworks	GPC
15/10/2013	SUPASKIPS	Empty of Skip x 2	2614	£225.00	Maintenance	GPC

15/10/2013	EON	Streetlighting Electricity October 2013	2615	£550.82	Streetlighting Elec	GPC
15/10/2013	AUTELA PAYROLL SERVICES	Payroll	2616	£31.50	Office	GPC
15/10/2013	DAVID COOKE	Robin Nesting Boxes for BRC	2617	£16.00	Spratton Pocket Park	GPC
15/10/2013	JAY TINDALE	re-imbusement for heated trolley, Wine Glasses, Napkins, raffle tickets etc.	2618	£110.90	Lunch Club	GPC
15/10/2013	COVEY NURSERIES	re-imbusement for Shrubs for millenium garden	2619	£258.00	Parish Property	GPC
15/10/2013	JIM PYE	Greenworks/Maint Sept - Includes £180 for weed spraying the whole village??	2620	VOID	VOID	GPC
15/10/2013	PHILLIP DODWELL & CO	Spratton PP Lychgate repair plus extra grout	2621	£726.60	Spratton Pocket Park	GPC
15/10/2013	MERLAND COPY SHOP LTD	Sept Newsletter	2622	£473.10	Newsletter	GPC
15/10/2013	NCALC	1/3 cost for Finance Training course	2623	£19.66	Training	GPC
15/10/2013	ROYAL BRITISH LEGION POPPY APPEAL	Donation towards Poppy Wreath	2624	£50.00	S.137	GPC
15/10/2013	SPRATTON VH COMMITTEE	Hire of Hall on 17th Sept and 15th Oct	2625	£36.00	Meetings	GPC
15/10/2013	Fitzpatrick Woolmer Design and Publishing Ltd	Cemetery Panel and Leaflet	2626	£2,400.00	Spratton Pocket Park	GPC
15/10/2013	JIM PYE	Greenworks /Maintenance Sept	2627	£380.40	Greenworks/Maint	GPC
TOTAL				£7786.20		

- f) **Resources Committee Meeting** – It was reported that there would be a Resources Committee Meeting on **Weds 6th November at 7.45 pm** in the Village Hall to receive the half year budgetary control report and forecast to the end of March 2014 plus draft budget for 2014. Committees/Advisory groups were requested to provide rough estimates for their 2014/15 priorities in order to discuss inclusion of these in the next budget. **(this meeting has since been re-scheduled for Weds 27th November 2013.)**
- g) **Revised Asset Register** – Parish Council resolution to approve and adopt. The revised Asset Register was circulated by the RFO and proposed for approval by Cllr Heaton, seconded by Cllr Frenchman and resolved to be approved by Parish Council. **Attached Paper A**
- h) **RBL Poppy Appeal (under General Power of Competence – previously s.137)** – It was reported that the poppy wreath had been ordered and had arrived. Cllr Frenchman reported that Mike Roberts had retired as co-ordinator and had been replaced by Roger Scanlan. Parish Council resolution to approve donation of £50 to the Royal British Legion. Cllr Heaton proposed approval, seconded by Cllr Frenchman and resolved to be approved by Parish Council.

92.13 PLANNING EXECUTIVE COMMITTEE – Chair: Cllr Michael Heaton

a) **Update (if any)** – there was nothing further to report.

b) **Planning Applications to consider**

Application No: DA/2013/0619 **(AMENDED)**

Description: Conversion of barn to create separate dwelling and construction of detached garage for existing dwelling

Location: 10, Brixworth Road, Spratton, Northamptonshire, NN6 8HH

Parish Executive Committee resolved “no observations” as the applicant has taken note of the previous observations. Clerk has submitted response.

c) **Planning application decisions** Parish Council noted the following

Application No: DA/2013/0389

Description: Listed Building Consent for internal alterations and removal of door/window to kitchen/conservatory and installation of new aluminium bi-fold doors

Location: 12, Manor Road, Spratton, Northamptonshire, NN6 8HN

Respond by: 27 June 2013

Case Officer: R Booth on 01327 302583 or email rbooth@daventrydc.gov.uk

Parish Council Decision: Support application with the caveat that the Parish Council did not see the value in leaving a column of modern brickwork between the kitchen and dining room (which had been suggested by the DDC Case Officer, Rachel Booth).

DDC Planning Permission Granted 26th Sept 2013

Application No: DA/2013/0475

Description: Work to trees subject of Tree Preservation Order DA291

Location: Roseholme 14, School Road, Spratton, Northamptonshire, NN6 8HY

Parish Council Decision: (which included plans to fell a mature Horse Chestnut at the front of the property – not subject to a TPO) strongly **object** and request that Mr Venton (DDC Planning Case Officer) should be asked to apply an emergency TPO on the Horse Chestnut Tree

DDC Decisions – Emergency TPO applied to Horse Chestnut (maybe subject to appeal), Works to trees subject to a TPO – planning permission granted 15th August 2013

Application No: DA/2013/0664

Description: Construction of detached dwelling including removal of 2 trees covered by Tree Preservation Order DA449

Location: 3, Blackthorn Close, Spratton, Northamptonshire, NN6 8JJ

Parish Council Decision: **Objections (letter of 18th Sept 2013)**

DDC Decision: Planning Permission Refused (due to adverse impact) 8th October 2013

93.13 CHURCHYARD CEMETERIES AND OPEN SPACES (CCOS) ADVISORY GROUP –

Chair: Councillor Bill Blowfield (not present)

a) Update

1. Benches in Churchyard (from donation) – The Clerk reported (in Cllr Blowfield's absence) that the Bankers Draft had not arrived from Canada and was being investigated.
2. Improving Village Matters (from 74.13 e) – report from Cllr Pacey – Cllr Pacey reported that he had spoken to the residents concerned and they had made assurances that the issues would be addressed. After some discussion, Parish Council resolved that Cllr Pacey should re-visit the sites and if no action had been taken then a letter should be sent to the residents concerned. **Action: Cllr Pacey to inform Clerk**

b) Burial/Memorial applications to approve (if any)

1. Ann Bonham & Son – G Wilsdon (Brixworth Resident) Plot C234 – Friday 27th September – Parish Council resolution to approve. – Parish Council resolved to approve.
2. Cancellation of Plot Reservation in EVC and request for end of row plot – Cllr Blowfield – to discuss. – After some discussion, Parish Council resolved that Cllr Blowfield should do an exchange when a suitable new plot was identified. **Action: Clerk to email Cllr Blowfield with decision**

c) Village Handyman

1. Additional work necessary for November 2013 – To discuss and approve – Parish Council resolved that Mr Pye and Mr Barnett should be asked to provide a quote digging in soil improver, to be done in Mid November. 800 Kilos of Soil Improver would be needed which cost approximately £45 to deliver.
2. Proposal for Review of Handyman's Duties – to receive a report and agree action – Parish Council resolved that the role should be reviewed by Resources Committee and CCOS Advisory Group. **Action: Clerk to contact Cllr Blowfield and ask for suggestions to go forward to a meeting.**

d) Improving Village Matters – To report (if any) – there were none.

e) Recreation Field Committee – to discuss email from the Treasurer asking for assistance in sorting out the matting. It was reported that the cost of the replacement matting (which had lifted due to the dry weather) would be about £40. After some discussion, Cllr Heaton proposed donating £40 to pay towards the matting, seconded by Cllr Frenchman and resolved to be approved by Parish Council. **Action: Clerk to email Trevor Robinson (Treasurer, Spratton Recreation Field Committee) with the decision and request that the invoice be made out to Spratton Parish Council**

94.13 NATURAL SPRATTON INCLUDING SPRATTON POCKET PARK ADVISORY GROUP

Chair: Councillor Hunt, Project Manager BRC Pocket Park – David Cooke

a) Natural Spratton update

1. Funding for Jubilee Wood (Guards/posts) – It was reported that the Empowering Councillors and Communities form (for £400) had been completed and submitted by Cllr Hunt and the Clerk. Cllr Hunt reported that he had managed to obtain some larger guards free of charge and had agreed with a local landowner that the fence did not need putting up yet. Wire for the fencing had been donated by another local landowner. A group of people was need to check the guards, pull up weeds and do a general tidy up in preparation for the 11 new Elms due to arrive soon. Cllr Frenchman volunteered to help. Cllr Baillie suggested that the Forestry Commission might be able to assist in some way. **Action: Cllr Baillie to pass contact details to Cllr Hunt.**

b) Spratton Pocket Park (update)

1. Appointment of Contractor for Mowing and Maintenance – It was reported that Mr Barnett had been formally appointed.
2. Heritage Lottery Funding – It was reported that the Clerk had completed and submitted both the evaluation and application for 2nd instalment of 40% (£4000). Response awaited.
3. Interpretation Board and Leaflet – It was reported that the 2nd and final proof had been scrutinised and signed off by the Clerk. The designers (FWDP) confirmed that the job was currently in production.
4. Permanent Acknowledgement of HLF grant – to discuss – The Clerk reported that at the end of the project, to comply with the terms of the grant, a permanent acknowledgement (Perspex plaque) should be installed. **Action: Clerk to contact HLF and Dave Cooke to discuss suitability and placement thereof.**
5. Organised Walks – to report that the 1st walk (organised by John Hunt) had been held on Weds 9th October. Cllr Hunt reported that the walks had gone very well and been well attended. Action: Cllr Hunt to provide a report for the October newsletter

Cllr Frenchman proposed a vote of thanks to Dave Cooke and Cllr John Hunt for all their hard work on the Jubilee Wood and Spratton Pocket Park projects.

95.13 HIGHWAYS ADVISORY GROUP – Chair: Councillor Mark Pacey

a) Update on Highways Issues (if any) – to receive a report from Cllr Pacey

1. Extension of yellow lines – Church Road/Brixworth Road – Parish Council resolved that this would not be a good idea.
2. Poor Visibility on Brixworth Road/School Road - It was suggested that a mirror should be installed – **Action: Cllr Pacey to discuss with Highways.**
3. 30 mph signs obscured by hedges - Cllr Pacey reported that NCC Highways were looking into.
4. Salt Boxes – The Clerk reported that NCC were in the process of filling the salt boxes.
5. Traffic Calming/Speeding through the village – Action: Cllr Pacey to discuss with Ian Boyes.

b) Smith Street Bank – It had been reported that some slabs had been smashed which the Clerk had reported to NCC. NCC confirmed that the Warden had done a site visit and the slabs would be replaced.

c) Streetlighting Steering Group

1. Streetlights in need of Repair – to report that Councillor Pacey has reviewed these (at night) – Parish Council resolution to agree action. Parish Council resolved to repair/replace those streetlights that had been identified.
2. Quotations for provision of Streetlighting Maintenance (on an ad hoc basis) plus replacement of streetlights – to discuss and make resolution. The Clerk reported that quotes had been received from EON and Allan Peacock (Balfour Beatty had not responded by the deadline). The quote from Allan Peacock was cheapest for replacement of the streetlights and cheaper for ad hoc streetlighting maintenance so long as there were several to repair at any one time. Cllr Frenchman proposed Allan Peacock as contractor for Streetlighting, seconded by Cllr Pacey and unanimously resolved to be approved by Parish Council. **Action: Clerk to draft contract in liaison with Streetlighting Advisory Group and ask a representative from Allan Peacock to meet with Dave Cooke (Streetlighting Advisory Group).**

96.13 NEIGHBOURHOOD PLAN – Project Manager: Cllr Heaton

a) Update – to receive and discuss

1. View J – Clarification of Inclusion – the following was reported:-

- i. The view from the back of the Primary School is shown on page 6 of the VDS under the section heading “Views and Approaches”.
- ii. This view was included in the VDS in accordance with the Central Government guidelines adopted by the VDS group. Specifically these guidelines permitted a VDS assessment to extend to views not available at all times to the public, i.e. private or semi-private views.
- iii. Daventry District Council policy on this matter was such that they would only permit views to be included on the ‘Important Views’ map that were accessible to the public at all times, so their policy was in conflict with Central Government advice. As the VDS Group wanted to VDS to be adopted by Daventry District Council as Supplementary Planning Guidance, it was necessary for Daventry District Council to approve the document so it had to be in conformity with their policy. In other words, the map had to exclude this view.
- iv. The view was considered an important one by the VDS group, and was included for this reason elsewhere in the document.

2. Spratton Hall School – It was reported that Spratton Hall School Governors had confirmed there were unable to use School funds towards a relief road – Parish Council resolved that this should be included on the SPC general information boards.
3. Community Benefits (Gaywoods) – Parish Council resolved that the wording should be along the lines “once the site has been chosen, there will be an opportunity to provide access to the Primary School”.
4. Community Benefits (General) – Parish Council resolved that all benefits should be positive and accurate. Cllr Heaton to finalise in liaison with Navigus and the site promoters.
5. Timing of Consultation – due to Remembrance Sunday, the consultation would be held between 12 and 4 pm on Sunday 10th November (10-4 on Saturday 9th).

b) Draft Questionnaire (previously circulated) – to review and make resolution – Cllr Heaton proposed approval of the questionnaire, seconded by Cllr Frenchman and resolved to be approved by Parish Council

c) Consultation Information (previously circulated) to review and make resolution – Cllr Heaton proposed approval of the consultation information, seconded by Cllr Frenchman voted on and resolved to be approved by the majority of Parish Council (6 in favour, 1 abstention).

- d) **Green Open Spaces** – Cllr Heaton proposed inclusion of the Green Open Spaces (previously circulated) in the NP, seconded by Cllr Frenchman and resolved to be approved by Parish Council.
- e) **Rota for Parish Council representation at Consultation Event on 9th/10th November 2013** – a rota was circulated, all Councillors were encouraged to help over the 2 days. Parish Council resolved that the Clerk should attend both days for as long as necessary.
- f) **Refreshments** – Action agreed: Clerk to organise borrowing Primary School Urn plus purchase tea, coffee, milk and biscuits for the event. Parishioners to help themselves.

10 pm - Cllr Hunt apologised as he had a prior engagement and had to leave the meeting.

- 97.13 ANNUAL VILLAGE WALK AND RISK ASSESSMENT** – Tues 20th August, 6 pm
Report previously circulated. To discuss and agree any actions necessary. The report was looked at and Parish Council resolved that relevant authorities should be contacted by the Parish Clerk. **Action: Clerk**
- 98.13 COMMUNICATIONS ADVISORY GROUP – Chair: Councillor Tim Forster**
- a) **Newsletter** – feedback from September newsletter – feedback from the newsletter had been excellent. It was suggested that future editions should have interviews with interesting Spratton people and 5 minutes with a Parish Councillor.
 - b) **Inaugural Meeting** – to receive a report (attached Paper B) discuss and agree priorities for discussion at forthcoming Resources Committee Meeting. Cllr Forster reported that the main priority was to survey residents asking them what they wanted from the Parish Council in terms of communication, information etc. and until this had been done, priorities could not be ascertained. **Action: Communications Advisory Group.**
 - c) **Feedback from DDC about assisting with Website** – to receive – It was reported that DDC were still considering and would get back to Parish Council as soon as possible.
- 99.13 STRATEGY ADVISORY GROUP**
 Inaugural meeting (report previously circulated) – to discuss and agree priorities to go forward for discussion at forthcoming Resources Committee meeting for inclusion in the 2014 budget. Cllr Frenchman proposed that this should be deferred to the November Meeting, seconded by Cllr Heaton and resolved to be approved by Parish Council
- 100.13 SPRATTON LUNCH CLUB**
- a) **To report that the 2nd Lunch Club** so far has 24 booked for 15th October 2013. It was reported that this had been well attended (over 30).
 - b) **Purchase of Hostess Trolley and wine glasses** – to report that the RFO had approved purchase of a Hostess Trolley (to keep the food warm) at a cost of £55 from EBAY. Also as a number of people had indicated that they would like to bring their own wine for lunch, wine glasses should be purchased (Cost to be advised) - General Power of Competency. Parish Council resolution to approve expenditure from grant. Cllr Tee proposed purchase of the Hostess Trolley (£55) and £30 for Raffle Tickets for the Christmas Lunch, seconded by Cllr Frenchman and resolved to be approved by Parish Council. **Action: Cllr Tindale to purchase Raffle Tickets.**
- 101.13 CORRESPONDENCE RECEIVED FOR DISCUSSION AND TO AGREE ACTION (IF ANY) (previously circulated)**
 The following were discussed or noted and actions agreed where necessary (Bold, italics)
- a) **NCC – Partial review of the Minerals and Waste Development Framework consultation – Respond by 31st October 2013 (brought forward from Sept meeting)** – Cllr Frenchman proposed “no response”, seconded by Cllr Heaton and resolved to be approved by Parish Council.
 - b) **NCC Mobile Libraries Review** – To report that the bus does not stop in Spratton any more but it has been suggested that we consult parishioners if they would like the service back. Contact Mel Khan to put in the next review. **Action: Clerk to put in next newsletter, on Facebook and email village organisations.**
 - c) **DDC Revised Year Book**
 - d) **DDC Parish Council Elections 2014** – The next Parish Council Elections will be held on 22nd May 2014. The date is later than normal to coincide with the European Parliamentary Elections. Please remember that any vacancies that occur between 22nd November this year and the date of the election can remain unfilled until the election occurs.
 - e) **NCALC Update Sept/Oct 2013**
 - f) **Streetlife Funding Opportunities**
 - g) **DCLG “You’ve got the Power”** publication on how to use the new powers to shape communities
 - h) **CVS** - Invitations to Northamptonshire Trustee Network 7th November and CVS AGM 15th November
 - i) **NCALC** - Revised Standing Orders
 - j) **POLICE**

1. Community Panel Meeting 10th October 2013 – to receive a report, discuss and agree any action – this item to be deferred to November meeting.
2. Crime/Asb’s Sept 2013 –

06 Sep: Smith Street – litter strewn around, plastic bins thrown over hedge. 08 Sep: Smith Street – off road scrambler seen in field with three persons onboard. Persons left on police arrival. 28 Sep: The Piece – report of very loud music from parked vehicle, officer attended and spoke to person	btwn 05-07 Sep: Holdenby Road – forced entry to vehicle, items taken.
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in vehicle.	
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102.13 GENERAL CORRESPONDENCE RECEIVED (For Information – Members file for circulation)

103.13 URGENT MATTERS FOR REPORT ONLY (Notified to the Chairman before the meeting)

- a) **Community Assets** – It was reported that the King’s Head and Village shop were both happy to be registered as “Assets of Community Value” (under the Localism Act 2011). **Action: Clerk to complete forms.**
- b) **King’s Head Restaurant (Brasserie 23)** – It had been reported to Parish Council that some residents had been unable to easily access the restaurant due to lack of disabled access. Parish Council resolved that the Clerk should contact the Manager to discuss. **Action: Clerk**

104.13 DATE OF NEXT MEETING – Tues 19th November 2013, 7.30 pm, Village Hall School Road, Spratton

Meeting Closed 10.30 pm

Chairman Signature.....

Dated:

Dates of 2013/14 Meetings – all held 7.30 pm, Spratton Village Hall unless stated otherwise

Tues 17th December 2013
Tues 21st January 2014
Tues 18th February 2014
Tues 18th March 2014

Tues 15th April 2014
Tues 20th May 2014
Annual Meeting of Parish
Council

Weds 7th May 2014
Annual Parish Meeting