



Chairman: John Hunt

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## Draft Minutes of the Meeting of Spratton Parish Council

held on Tuesday 15<sup>th</sup> November 2016 in Spratton Primary School, Spratton at 7.30 pm

**Present:** Cllrs John Hunt (Chair), Bill Blowfield, Janice Holmes, Paul Vellam and Sally Wilkes.

**In attendance:** Emma Gibson, Clerk and RFO, 3 members of the public.

**Apologies:** Apologies from Cllrs Craig Chivers and Jay Tindale. No apologies received from Cllrs Janine Spence or Graham Bandy.

**96.16 PUBLIC FORUM:** Members of the public and press are invited to address the Council at its Open Forum. 15 minutes. Speakers have up to 3 minutes each. Cllrs addressed by a member of the public regarding planning application DA/2016/1024. Cllrs advised this would be discussed at a planning meeting next week and the public were welcome to attend.

**97.16 RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE-** Council **RESOLVED** to approved the apologies received from Cllrs Chivers, and Tindale. Cllrs discussed that apologies had not been received from Cllrs Spence or Bandy. Cllrs have been unable to get in contact with Cllr Spence for some time, thus Cllr Spence's absence was not approved. It is now six months since Cllr Spence has attended any meetings. **ACTION: Clerk to advised DDC of Cllr Spence's disqualification.** Cllrs have not had any contact from Cllr Bandy for some time and they are aware of ongoing health problems they **RESOLVED** to approve this absence on this occasion despite not receiving apologies. **ACTION: Clerk to write to Cllr Bandy to ask after his health and whether he feels able to continue with his role as Cllr.**

**98.16 RESOLUTION TO SIGN AND APPROVE MINUTES OF THE MEETING OF PARISH COUNCIL HELD ON TUES 18th OCTOBER 2016** Parish Council **RESOLVED** to approve subject to under 94.16 being changed to Cllr Vellam was unable to attend Remembrance Service.

**99.16 MATTERS ARISING FROM PREVIOUS MINUTES (if any) – For Information only.**

**100.16 MEMBERS' DECLARATIONS OF INTEREST/DISPENSATION REQUESTS FOR RELEVANT ITEMS ON THE AGENDA: To receive**

1. Non-pecuniary – None
2. Disclosable Pecuniary Interest – None

**101.16 RESOURCES (STAFFING AND STRATEGY) COMMITTEE**

a) Income received – to report - None

b) Payment of outstanding invoices. Parish Council **RESOLVED** to approve the following payments:

DATE	PAYEE	DETAILS	CHQ NO.	AMOUNT EX vat	VAT	TOTAL CHQ AMOUNT
25.10.06	E Gibson	October Salary	3035			£706.56
18.10.16	J Pye	Green work and Maintenance	3036			£212.40
18.10.16	J Hunt	Reimbursement for payment to newsletter delivery persons	3037			£40
08.11.16	O2	Office Phone	DD	£30.39	£6.08	£36.47
15.11.16	Spratton Village Hall	October Hall Hire	3038			£18
15.11.16	4 Counties	Sept Mowing	3039	£820	£164	£984
15.11.16	ST Electrics	Defibrillators Fitting	3040	£310	£62	£372
15.11.16	4 Counties	October Mowing	3041	£410	£82	£492
15.11.16	R & G	Rec Mowing	3042	£157.86	£31.58	£189.44
15.11.16	J Hunt		3043			£75

15.11.16	J Hunt	Poppy Appeal donation on behalf of SPC Hopes Grove Nurseries Sapling for Jubilee Wood	3044	£150.55	£30.11	£180.66
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- c) **Bank balances, Bank Reconciliations and Receipts and Payments reported to 31<sup>st</sup> July 2016, 31<sup>st</sup> August 2016, 30<sup>th</sup> September 2016 and 31<sup>st</sup> October 2016:** Council **RESOLVED** to approve - Cllr Holmes as a member of the Resources Committee agreed to sign the Bank Reconciliations in Cllr Tindale's absence.
- d) **Resources Committee meeting to be arranged** – Cllrs agreed for this to be arranged as needed to help with Precept Planning. **ACTION: Clerk to contact Cllrs to arrange.**
- e) **On-line Banking** – Council **RESOLVED** to approve the up-dated Financial Regulations, and complete the necessary paperwork as required.

#### 102.16 PLANNING EXECUTIVE COMMITTEE

##### a) Planning Applications to considered -

Application No.	Description	Location	Respond by	Case Officer
DA/2016/1013	Single Storey Side extension	37 Welford Rd, Spratton	28.11.16	S Cadman
DA/2016/1004	Raise height of roof to create first floor accommodation and construction of a two-storey extension	15A Brixworth Road, Spratton	28.11.16	D Jordan

1) **DA/2016/1013, Welford Road** – Cllrs discussed this application and **RESOLVED** that they did not have any objections and would inform DDC that they supported this application. **ACTION: Clerk to respond to DDC.**

2) **DA/2016/1004, 15A Brixworth Road** – Cllrs queried that this application has now been withdrawn. Cllrs to consider this further and discuss it at the next Planning Committee meeting on Thursday 24<sup>th</sup> November 2016. No resolution made.

3) **DA/ 2016/1024, 15A Brixworth Road**– Cllrs to discuss this fully at the next Planning Committee meeting on **Thursday 24<sup>th</sup> November 2016** as this was not specified on this meeting's Agenda.

4) **DA/2016/1036, 1 Smith Street** – Cllrs to discuss this fully at the next Planning Committee meeting on **Thursday 24<sup>th</sup> November 2016** as this was not specified on this meeting's Agenda.

##### b) Planning application decisions to report (if any) – The following was reported:

**DA/2016/0804** - Conversion of Former Blacksmiths workshop- Planning permission granted subject to conditions.

##### c) Planning appeals for information – None

#### 103.16 CHURCHYARD CEMETERIES AND OPEN SPACES (CCOS) ADVISORY GROUP

##### a) Village Handyman

1. Additional work (if any) – Parish Council to discuss and agree – None. Up-date Village handyman has been clearing leaves and tree trimming in the village.
2. **East View Cemetery Issues** (if any) to discuss and make resolution.

a) Council **RESOLVED** to approve up-dated Burial Regulations.

b) Application for memorial works. Diana Wright Headstone and inscription – Council **RESOLVED** to approve.

##### b) Mowing/Maintenance Issues (if any) – to discuss and make resolution.

1. Weed Spraying in the village – Council **RESOLVED** to write to resident to establish if working under own authority and liability. **ACTION: Clerk to write to resident.**

2. Overgrown trees- Ash tree at the Pound opposite village stores and Holly tree in the churchyard overgrown need trimming. **ACTION: Clerk to get quotes for tree trimming and approach DDC about maintaining Holly tree as subject to TPO. Discussion that church maybe responsible for that.**

#### 104.16 NATURAL SPRATTON (including Spratton Pocket Park Advisory Group)

Parish Council to receive and consider update reports and Advisory Group recommendations in respect of the following: -

- a) **Jubilee Wood.** – Additional hedge saplings have been purchased and planted. More maintenance will be needed soon.

**b) Spratton Pocket Park.**

**105.16 HIGHWAYS ADVISORY GROUP (including Street Lighting Advisory Group)**

**a) Street lighting:**

- 1) Peacocks quote up-date given to Cllrs.** Council **RESOLVED** to replace Gorse Road and adjacent roads with 50w SON. Any further MBFU lights that need replacing will be replaced as and when with 50W SON lights with Part-night photo cells on all lights apart from strategic lights such as street corners.

**b) Highways.**

- 1) Invite to join Community Speed Watch 2017-**Since April 2016, communities and volunteers have generated 2,546 Police educational warning letters which have been sent to keepers of vehicles detected exceeding the 30-mph limit. This year the scheme to includes 20 & 40 mph speed limits to those parishes that have shown interest. The programme gives all year-round support, involving data collection, interactive signs, speed indication device, use of Police speed detection equipment and other speed warning signs and it's free to join. Spratton will need to have 6-10 willing volunteers including a co-ordinator, their role will be to act as a point of contact for the police and help the team plan their activity. The Scheme needs either Parish Council support, in the form of a letter to the scheme, or a collection of pledges (500 signatures or 20% of the electoral role – whichever is the least). The closing date for replies to join the programme is 2nd January 2017 - Councillors **RESOLVED** to support the initiative and Cllr Wilkes agreed to be the co-ordinator for it. **ACTION:** Cllr Wilkes to follow up.
- 2) Proposals by BT to remove telephone boxes-** BT has written to Daventry District Council as part of their formal consultation process on public payphone removal. BT states that public payphone usage overall has reduced by 90% in the last decade. BT is offering an opportunity for parishes to adopt traditional red 'heritage' telephone boxes for £1. DDC is considering how to respond to the consultation and would welcome any comments from SPC to help formulate that view. DDC are inviting comments at this stage to help them formulate the Initial Determination. DDC will consider the responses and publish their Initial Determination on its website on 21st November 2016, and will notify all parish/town councils meetings of this by email. It is important to note that BT require evidence and justification for any objection to the removal of a specific call box. – Councillors **RESOLVED** to adopt the phone box and respond to the consultation that there are no objections to the removal of the payphone itself, but the Council wished to adopt the phone box.

**106.16 CORRESPONDENCE RECEIVED FOR DISCUSSION AND TO AGREE ACTION (IF ANY) (previously circulated)**  
None.

**107.16 GENERAL CORRESPONDENCE RECEIVED (For Information)-**

Cllr Hunt advised Council of the Northamptonshire Countryside design guide from Campaign to Protect Rural England. Cllrs discussed document and that it could be used as a guide and reference for planning issues.

**108.16 URGENT MATTERS FOR REPORT ONLY (Notified to the Chairman before the meeting)- None**

**109.16 DATE OF NEXT MEETING – Tuesday 20<sup>th</sup> December 2016, 7.30 pm, Spratton Primary School.**

Signed.....  
Cllr John Hunt - Chair

Date: 20<sup>th</sup> December 2016