



Chairman: Graham Bandy

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Minutes of the Meeting of Spratton Parish Council

held on Tuesday 19th April 2015 in the Kings Head meeting room, Spratton at 7.30 pm

Present: Cllrs Graham Bandy, Paul Vellam (Vice-Chair) Janice Holmes, John Hunt, Harry Mallinder, Janine Spence, Jay Tindale, and Sally Wilkes.

In attendance: Emma Gibson, Clerk and RFO plus 7 members of the public.

Apologies: Parish Council resolved to approve apologies from Cllrs Craig Chivers, Bill Blowfield and Daventry District Councillor Barry Frenchman. Proposed by Cllr Spence and Seconded by Cllr Holmes.

32.16 PUBLIC FORUM

There were 7 members of the public present and representation was received on the following:-

- a) **Brixworth Road Closure** – Road was closed for five days however the work only took three and a half days. The signs caused confusion. Council asked to look at plans in future if possible and raise objections.
Action: Clerk to write on Council's behalf to utility company and NCC to raise Parishioners concerns.
- b) **Neighbourhood Development Plan** - Cllr John Shephard DDC reported that the next stage for the plan was the referendum. The inspector had made amendments and these were approved by the Strategy group. Thursday 21st July is a likely referendum date. Parish council can promote a yes vote if they wish. This could be possible in a council newsletter. DDC will be paying for the referendum. **Cllr Shephard left the meeting.**
- c) **Jubilee wood** – Name tags seem to have come off trees, council discussed possible reasons for this such as string not strong enough, tree growth and animals. Asked if council had kept a record of the name tags confirmed council had not. Public informed name tags could be put on and plastic ties used instead.

33.16 RESOLUTION TO SIGN AND APPROVE MINUTES OF THE MEETING OF PARISH COUNCIL HELD ON TUESDAY MARCH 15th 2016. Proposed by Cllr Mallinder and Seconded by Cllr Hunt. Parish Council resolved to approve the minutes with no amendments.

34.16 Members' declarations of interests/dispensation requests for relevant items on the Agenda: Cllr Vellam declared a vested interest in item 36.18 (b) on the Agenda as he sits on the Rec Committee. He advised he would not be voting on this matter.

35.16 Matters arising from previous Minutes:

- Clarification of council committee members at present-
Resources Committee, Cllrs Spence, Bandy, Tindale, Chivers and Holmes.
Churchyard Cemeteries and Open Spaces Committee – Cllrs Blowfield, Vellam, and Spence.
Highways Committee – Cllrs Vellam, Hunt, Mallinder, and Chivers.
Natural Spratton Committee – Cllrs Hunt and Holmes.
Street lighting Committee – Cllr Vellam and Dave Cooke.
Planning Committee– Cllrs Chivers, Mallinder and Vellam.
Community Wellbeing and Engagement Committee – Cllrs Spence, Holmes, Mallinder and Chivers.
Website Committee– Cllr Mallinder.
Footpaths Warden – Cllr Hunt.
Snow warden – Mr J Gaywood.

36.16 Updates from Committees/Advisory Groups:

- a) **Resources.** Nothing to report
- b) **Planning.** Planning application to be discussed later in meeting.
- c) **Churchyard, Cemeteries & Open Spaces (CCOS).** Nothing to report.
- d) **Highways.** Nothing to report.
- e) **Natural Spratton (Incorporating Spratton Pocket Park and Jubilee Wood).** Nothing to report.
- f) **Street Lighting.** Meeting of 7th April 2016 to be discussed later in meeting.
- g) **Community Wellbeing & Engagement.** Nothing to report.

38.16 Business

- a) **Council to approve end of year accounts.** - Cllr Tindale requested more time to consider this document, agreed to discuss at May meeting.
- b) **Spratton Recreation Field (SRF)** – Request for funding 2016, requesting an increase from previous donations. Mr Ben Shaughnessy SRF Trustee to attended to answer questions. Mr Shaughnessy outlined plans for the improvement of the Rec, fund raising ideas and work needed on the Rec. Mr Shaughnessy agreed that he would have all information such as accounts and estimates for the next council meeting 17th May 2016 to allow council to make a decision on the grant application.
- c) **Set date for Annual Parish Meeting. Resolved-** date agreed as Wednesday 11th May 2016. Location for meeting discussed first preference Spratton Primary School, then village hall or Café Doris as alternatives. **Action:** Cllrs Spence and Vellam to work together to produce posters. Sub-Committees to prepare reports for meeting. Discussed who should be invited, Daventry Council, County Council what local community groups. Clerk to book venue and invite relevant individuals and groups.
- d) **Sub committees – Resolved** that committees to be agreed and a Chair and Vice Chair to be re-elected/elected in May meeting. Community Wellbeing and Engagement Committee (CWEC) to meet on Tuesday 26th May 2016 at 7.30PM. **Action:** Cllr Spence to advise Clerk of items for an Agenda for CWEC meeting Clerk to draft Agenda and Summons.
- e) **SPC keys** – Cllr Hunt has Council keys at present. **Resolved** to set up a key log, number the keys and get any copies as necessary. **Action:** Clerk to number keys and set up key log and arrange copies of keys as necessary.
- f) **SPC councillors training** – Previous training event discussed that not everyone attended and there seemed to be some confusion around this. **Resolved** that continuing professional development training would be beneficial to all Cllrs. **Action:** Clerk to contact NCALC and other organisations to enquire about training that could be available that would benefit all Cllrs.

9.00pm Cllr Mallinder left the meeting.

- g) **Defibrillator for village** – it has been agreed previously that defibrillators wanted for the village. Cllr Hunt has spoken to the King's Head they would consider it as a possible location for the defibrillator. **Resolved** to buy defibrillator as they are currently on offer and then finalise where it will be located. **Resolved** that if King's Head agreed it would be a suitable location.
- h) **Parish Newsletter** - Mrs Enid Jarvis has offered to take over editing the Parish Newsletter as of September. Mrs Jarvis could produce a Newsletter/Flyer in late June early July which will advise the village and its organisations of the forthcoming Newsletter and ask for articles before an agreed date. Cllr Tindale advised that Uplands had made a good offer to produce the newsletter. **Resolved** that Mrs Jarvis could produce the flyers and newsletters.
- i) **Parking in Sandhills** – Residents have complained. One household regularly has 8-9 cars parked all over the green area which, as a result, is getting churned up and making the place look a mess for other residents. Their car activity is causing problems for others to park. **Resolved** that Parish Council are unable to act in this matter however more information should be sought from the complainant and then the households spoken to.
- j) **Street lighting group meeting.** Concerns raised regarding the correct formation of the meeting. Reassurance sought that no decisions were made. Cllrs concerned not everyone was invited to attend whether or not it was training for the Clerk it may have been beneficial to all Cllrs. Some Cllrs unhappy with how concerns were raised and the matter dealt. **Resolved** that in future all Cllrs to be invited to all meetings. **Action:** Clerk to put read/delivery receipts on e-mails to all Cllrs ensure all Councillors advised of any training/internal business meetings.
- k) **SPC filing cabinets** – Clerk has one filing cabinet. Cllr Hunt has burial records and map of cemetery. **Resolved** bank to be checked for any documentation it holds relating to SPC. **Action:** Cllrs Tindale and Bandy to go to the bank to see what other documents maybe held there.
- l) **Council must ensure furniture is returned to café if used-** Cllr Vellam confirmed he clears the room after meetings. Clerk advised that she thought the complaint was after a training event not an ordinary council meeting. **Action:** Always ensure any furniture returned after any meetings.

39.16 Finance

- a) **Resolved to approve payments.**

40.16 Planning

DA/2016/0160-19, High Street, Spratton, Northamptonshire, NN6 8HZ - Remove tree subject of Tree Preservation Order DA195. Property has been visited by Cllr Hunt applicant thinks tree is too big and was not a good tree because it had several up growths. Councillor looked at the trunk and it is a single trunk for about 8 feet and then divides into a few separate trunks but otherwise seems healthy. Applicant feels it might damage the wall at some time in the future. **Resolved** : No comments or objections raised. **Action:** Clerk to inform DCC no comments.

DA/2015/0350 The Broomhill, Holdenby Road, Spratton, Northamptonshire, NN6 8LD - Construction of temporary car park (retrospective) - The application has been withdrawn and the Council will not proceed further with a formal decision. **Action:** None necessary.

DA/2015/0351 The Broomhill, Holdenby Road, Spratton, Northamptonshire, NN6 8LD - Non-illuminated signs (retrospective)- The application has been withdrawn and the Council will not proceed further with a formal decision.

Action: None necessary.

DA/2016/0185 Wellside 6, Brixworth Road, Spratton, Northamptonshire, NN6 8HH-Construction of replacement raised decking with steps at first floor level. No Objections raised. **Action:** Clerk to inform DCC no comments.

41.16 CORRESPONDENCE RECEIVED FOR DISCUSSION AND TO AGREE ACTION (IF ANY) (previously circulated)

Action: No Action necessary

42.16 DATE OF NEXT MEETING – Tuesday 17th May, 7.30 pm, King’s Head Spratton upstairs function room.

Meeting Closed: 22.20 pm

Chairman Signature.....

Dated:.....

**Please note; there maybe additional (Extra-ordinary) meetings to discuss matters of importance, these will be advertised on the Parish Council Noticeboard (opposite Spratton Stores), a minimum of 3 days before the meeting. SPC Planning Executive Meetings are called as necessary i.e. if Council needs to respond to a planning application prior to the next ordinary meeting. If you are interested in planning matters, you are welcome to join the SPC Planning Executive Committee (as a non-executive member with no voting rights), alternatively, you can view all upcoming planning applications on the Daventry District Council website <http://www.daventrydc.gov.uk/living/planning-and-building-control/search-comment-planning/>*