



Chairman: Cllr John Hunt

Clerk: Emma Gibson
14 The Scarplands
Duston
Northampton
NN5 6EY
Tel: 07715651904

email:clerk@sprattonpc.org.uk

Draft Minutes of the Meeting of Spratton Parish Council
held on Tuesday 19th July 2016 in Spratton Village Hall, Spratton at 7.30 pm

Present: Cllrs John Hunt (Chair), Jay Tindale (Vice Chair), Graham Bandy, Janice Holmes, Paul Vellam and Sally Wilkes.
In attendance: Emma Gibson, Clerk and RFO plus 3 members of the public.
Apologies: Apologies from Cllrs Bill Blowfield, Craig Chivers and Harry Mallinder. No apologies received from Cllr Janine Spence.

46.16 PUBLIC FORUM: Members of the public and press are invited to address the Council at its Open Forum. 15 minutes. Speakers have up to 3 minutes each. Member of the public raised with the Council that the footpath at the top of Roly Banks is overgrown. **ACTION:** Clerk to contact landowner regarding this.

47.16 RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE- Council RESOLVED to approved the apologies received from Cllrs Blowfield, Chivers and Mallinder. Cllrs discussed that apologies had not been received from Cllr Spence. Cllrs have been unable to get in contact with Cllr Spence for some time. Cllrs RESOLVED not to approve Cllr Spence’s absence on this occasion.

48.16 RESOLUTION TO SIGN AND APPROVE MINUTES OF THE MEETING OF PARISH COUNCIL HELD ON TUES 21st June 2016. Parish Council RESOLVED to approve.

49.16 MATTERS ARISING FROM PREVIOUS MINUTES (if any) – For Information only. – None.

50.16 MEMBERS’ DECLARATIONS OF INTEREST/DISPENSATION REQUESTS FOR RELEVANT ITEMS ON THE AGENDA: To receive

- 1. Non-pecuniary – None
- 2. Disclosable Pecuniary Interest – None

51.16 RESOURCES (STAFFING AND STRATEGY) COMMITTEE

a) Income received reported as:

- 24/06/16 White and Joyce Memorial Inscription - £60
- 26/06/16 Hollowells Burial Fees - £550

b) **Payment of outstanding invoices.** Parish Council RESOLVED to approve the following payments:

DATE	PAYEE	DETAILS	CHQ NO.	AMOUNT EX vat	VAT	TOTAL CHQ AMOUNT
21/06/16	Spratton Village Hall	SPC meeting hire May and June	2994			£36.00
22/06/16	O2	Office Phone	DD	£30.39	£6.08	£36.47
27/06/16	E Gibson	Reimbursement for Clerk textbook CAB	2995			£79.05
06/07/16	E-ON	Street lighting electricity	2997	£1254.88	£250.97	£1505.85
08/07/16	Jim Pye	Green works and Maintenance-June	2998			£355.40
08/07/16	4 Counties Ground Maintenance	2016 Green works – June 2016	2999	£820	£164	£984
22/07/16	O2	Office Phone	DD	£30.79	£6.16	£36.95
25/07/16	E Gibson	Clerk Salary	3001			£706.56
18/07/16	E Gibson	Mileage	3002			£6.30

18/07/16	Spratton Village Hall	SPC July Meeting	3003				£18.00
19/07/16	E Gibson	Stationary	3005	£36.93	£7.39		£44.32
19/07/16	B Blowfield	Plaque for Pocket Park	3006				£35.00
19/07/16	J Hunt	Delivery of letter and stationary	3007	£35.96	0.48p		£36.44
19/07/16	Western Power	Light Disconnection	3008	£278.19	£55.64		£333.83
25/08/16	E Gibson	Salary August	TBC				TBC - Approx £705

Two payments were discussed:

- Invoice from Wotnot Web for SPC website, payment dated 11/07/2016 on Agenda for the amount of £75.60. Cllr Tindale to look into this payment further before Council agree to pay this.
- Payment dated 19/07/2016 to Sandra Cottrell for expenses relating to first aid responders amount £510.90. Cllr RESOLVED to make this payment once invoice is provided in the next few weeks. **See 56.16 (2).**

c) Bank balances, Bank Reconciliation and Receipts and Payments report to 30th JUNE 2016: Parish Council RESOLVED to approve.

52.16 PLANNING EXECUTIVE COMMITTEE

a) **Planning Applications to consider and make resolution** - None

b) **Planning application decisions to report (if any)** - None

c) **Planning appeals for information** – None reported to Clerk by DDC. Cllrs aware of a decision regarding Appeal concerning Copt Oak, 15 Yew Tree Lane, APP/Y2810/W/16/3144608. Appeal was rejected.

d) **Neighbourhood plan referendum** – Council noted the referendum will take place on Thursday 21st July 2016.

e) Council agreed that the Planning Committee are to arrange to meet to discuss Spratton's future planning strategy and DDC's Consultation on Housing Implementation Strategy.

53.16 CHURCHYARD CEMETERIES AND OPEN SPACES (CCOS) ADVISORY GROUP

a) **Village Handyman**

1. **Additional work (if any)** – None.

b) **East View Cemetery Issues (if any)** – Issue raised of grave diggers disposing of soil on the Rec. **ACTION:**

Clerk to make contact and request this practice to cease, also to confirm whether the Council are charged for the disposal of the soil.

c) **Mowing/Maintenance Issues (if any)** – Cllr Hunt noted that the crab apple trees planted on Welford

Road are dying and looks like they have been deliberately tampered with. Cllr Wilkes raised an issue with mowing and where the boundary with this was. **ACTION:** Mowing query to be referred to Cllr Blowfield.

54.16 NATURAL SPRATTON (including Spratton Pocket Park Advisory Group)

Parish Council to receive and consider update reports and Advisory Group recommendations in respect of the following: -

a) **Jubilee Wood** – Cllr Hunt wrote to all Cllrs to request help for clearing the wood. Cllr Hunt thanked those that attended and advised that help is always welcome. Cllr Holmes requested this be noted in the newsletter.

b) **Spratton Pocket Park** – Cllr Hunt updated the Council that there are Badgers now within the Pocket Park and the park will be cut later this year.

55.16 HIGHWAYS ADVISORY GROUP (including Street lighting Advisory Group)

a) **Streetlighting:** Clerk up-dated the Council about the quotes received regarding streetlighting. Western Power have quoted to disconnect the light on the hairdressers. Council **RESOLVED** to instruct Western Power to carry out this work. Council informed that Western Power will not remove the light from the property. Council agreed once light is disconnected who can carry put the removal will be investigated. Clerk advised the Council of the quotes received from Peacocks regarding repairs to four individual streetlights in Spratton. Council **RESOLVED** to instruct Peacocks to carry out these repairs.

Clerk informed council that they were still awaiting a quote from Peacocks regarding the work to replacing lights on Gorse Road. Clerk has been contacting Peacocks regularly for this quote. Council agreed that once quote is received an Extra-ordinary meeting of the Council will be called to make a decision regarding this work.

56.16 CORRESPONDENCE RECEIVED FOR DISCUSSION AND TO AGREE ACTION (IF ANY) (previously circulated)

1. Clerk has been contacted by DACT (Daventry Area Community Transport). At present SPC contributes £25 per year but not many organisations make use of this service. Council agreed DACT should be publicised in the newsletter. Information about DACT was given to Cllr Holmes to look at further.

2. First aid responders- Letter from Miss Sandra Cottrell hoping to set up a group of first responders in Spratton. Group will be self-funding, however have no funds at present. Miss Cottrell has requested SPC consider

supplying the kit for the first responder. Maximum amount requested £1030.90. Miss Cottrell has made an application to the British Heart Foundation therefore SPC only need to pay half £510.90p for the kit. Miss Cottrell has already paid for the kit. Council RESOLVED to reimburse Miss Cottrell £510.90 for the kit, to be paid once an invoice is issued.

3. Up-date on defibrillators- Two defibrillators for the village will be ordered tomorrow as previous agreed by Council.

4. Daventry District Council Housing Notification of Consultation on Housing Implementation Strategy- a report was presented to the Council's Strategy Group on 14th July which sought authority to consult on a draft Housing Implementation Strategy. As the consultation period will extend across the summer holiday period, it has been extended to 8 weeks. SPC agreed that a planning committee meeting was needed to discuss this and put a strategy in place. **ACTION:** Cllr Wilkes and Clerk to arrange meeting date.

57.16 GENERAL CORRESPONDENCE RECEIVED (For Information)-

Notice of roadworks, Spratton Sands (Structure No.1020) – Welford Road, Spratton - Bridge Repairs

SPC advised that NCC are proposing to carry out works on Spratton Sands Bridge. The bridge was recently involved in a traffic incident in which a vehicle impacted the bridge. The works being carried out will consist of the replacement of a 9m section of parapet and rebuilding sections of head wall. Parishioners to be made aware that these works will require a section of Welford road to be closed for the duration of the works (traffic management to be implemented with diversion routes). The works are programmed to start mid-October and are scheduled to last for 15 working days. Any queries relating to the project prior to commencement of the work, Contact Josh Moorhouse on 01604 883413 at jmoorhouse@kierwsp.co.uk. Once work has commenced, any queries to be directed to the Construction Team, who will be Supervising the works, on 01604 883400 quoting Welford Road. **ACTION:** Clerk to up-date the SPC website with this information.

Neighbourhood watch – Cllr Hunt raised with the Council whether a Neighbourhood Watch scheme should be restarted. Council agreed they would support any moves to revive a Neighbourhood watch scheme in Spratton. Cllr Vellam to contact police about police presence in village.

58.16 URGENT MATTERS FOR REPORT ONLY (Notified to the Chairman before the meeting). - None

59.16 DATE OF NEXT MEETING – Tuesday 20th September 2016, 7.30 pm, Village Hall School Road, Spratton.

Meeting closed 8.45pm.

Signed.....
Cllr John Hunt - Chair

Date:.....

2016/17 ORDINARY MEETINGS

August - NO MEETING

September - Tuesday 20th September 2016

October - Tuesday 18th October 2016

November - Tuesday 15th November 2016

December (T.B.C)- Tuesday 20th December 2016

January – Tuesday 17th January 2017

February – Tuesday 21st February 2017

March – Tuesday 21st March 2017

April – Tuesday 18th April 2017

May (Annual Meeting) – Tuesday 16th May 2017

ANNUAL PARISH MEETING (NOT A PARISH COUNCIL MEETING): TBC

*Please note; there maybe additional (Extra-ordinary) meetings to discuss matters of importance), these will be advertised on the Parish Council Noticeboard (opposite Spratton Stores), a minimum of 3 days before the meeting. SPC Planning Executive Meetings are called as necessary i.e. if Council needs to respond to a planning application prior to the next ordinary meeting. If you are interested in planning matters, you are welcome to join the SPC Planning Executive Committee (as a non-executive member with no voting rights), alternatively, you can view all upcoming planning applications on the Daventry District Council website <http://www.daventrydc.gov.uk/living/planning-and-building-control/search-comment-planning/>