



Chairman: John Hunt

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Minutes of the Meeting of Spratton Parish Council

held on Tuesday 20th December 2016 in Spratton Primary School, Spratton at 7.30 pm

Present: Cllrs John Hunt (Chair), Jay Tindale (Vice chair), Bill Blowfield and Paul Vellam.

In attendance: Emma Gibson, Clerk and RFO, 2 members of the public.

Apologies: Apologies from Cllrs Janice Holmes and Sally Wilkes. No apologies received from Cllrs Craig Chivers or Graham Bandy.

110.16 PUBLIC FORUM: Members of the public and press are invited to address the Council at its Open Forum. 15 minutes. Speakers have up to 3 minutes each. No comments were made by the public.

111.16 CO-OPTING TWO NEW PARISH COUNCILLORS – A member of the public attended the meeting to observe as she could be interested in applying to be a Cllr in the future, no-one attended the meeting for co-option.

112.16 RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE- Council **RESOLVED** to approved the apologies received from Cllrs Holmes and Wilkes. Cllrs discussed that apologies had not been received from Cllrs Chivers or Bandy.

113.16 RESOLUTION TO SIGN AND APPROVE MINUTES OF THE MEETING OF PARISH COUNCIL HELD ON TUES 15th NOVEMBER 2016 – Council **RESOLVED** to approve the minutes of the meeting held on Tuesday 15th November 2016.

114.16 MATTERS ARISING FROM PREVIOUS MINUTES (if any) – For Information only – None

115.16 MEMBERS' DECLARATIONS OF INTEREST/DISPENSATION REQUESTS FOR RELEVANT ITEMS ON THE AGENDA: To receive

1. **Non-pecuniary** – None
2. **Disclosable Pecuniary Interest** – None

116.16 RESOURCES (STAFFING AND STRATEGY) COMMITTEE

a) **Income received – to report –**

31/08/2016	Bank Interest	£2.98
29/09/2016	DDC Precept Payment	£19,500
30/09/2016	Bank Interest	£2.70
31/10/2016	Bank Interest	£3.25
3/11/2016	White and Joyce	£170
15/11/2016	Shires Foot Care – Newsletter Advert	£40
15/11/2016	PW Building – Newsletter Advert	£40
15/11/2016	Dawn Mallard – Newsletter Advert	£20
15/11/2016	Sauls – Newsletter Advert	£20
15/11/2016	Peter Hunt – Newsletter Advert	£20

b) **Payment of outstanding invoices.** Parish Council resolution to approve those listed plus additional (if any)

DATE	PAYEE	DETAILS	CHQ NO.	AMOUNT EX vat	VAT	TOTAL CHQ AMOUNT
25/11/16	E Gibson	Nov Salary	0345			£706.56
15/11/16	J Pye	Greenworks and Maintenance	0346			£427
20/11/16	E Gibson	Stamps	0347			£6.60
20/12/16	E Gibson	Office Stationery	0348			£7.00
20/12/16	Merlin Copy	Diary Newsletter Printing	0349			£320

20/12/16 22/12/16	J Hunt O2	Newsletter delivery Office phone	0350 DD	£30.39	£6.08	£40 £36.47
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- a) **Bank balances, Bank Reconciliation and Receipts and Payments report to 30th November 2016:** Parish Council **RESOLVED** to approve.
- b) **Resources Committee meeting arranged for Tuesday 10th January 2017.**
- c) **NCALC Training** - Council **RESOLVED** that Cllrs Hunt should attend the Chairmanship training.
- d) **Lunch Club Grant Application** – Councillors **RESOLVED** to accept the Lunch Club grant request of £47.95 to replace broken plates.
- e) **Newsletter** – Cllrs agreed that Mrs Enid Jarvis should be thanked for her hard work in Editing the newsletter. Cllrs further agreed that Cllr Holmes should be thanked for her work in securing advertising for the newsletter.

117.16 PLANNING EXECUTIVE COMMITTEE

a) Planning Applications to considered -

Application No.	Description	Location	Respond by	Case Officer
DA/2016/1004 (AMENDED)	Raise height of roof to create first floor accommodation and construction of two storey side extension	15A Brixworth Rd, Spratton	15.12.16	K A Thursfield
DA/2016/1114	Single Storey rear extension	2 Olde Hall Close, Spratton	23.12.16	Mr S Cadman
DA/2016/1120	Work to trees subject of TPO	Spratton Grange Lodge, Spratton	28.12.16	Mr M Venton
DA/2016/1024 (Amended)	Construction of Four detached Houses	Land to rear of 15A Brixworth Rd Spratton	26.12.16	K A Thursfield

1) **DA/2016/1004 (Amended), 15A Brixworth Road** – Cllrs discussed this application and **RESOLVED** that they did not have any further comments to add. **ACTION: Clerk to respond to DDC.**

2) **DA/2016/1114, 2 Olde Close** – Cllrs discussed the application and **RESOLVED** to advise DDC that they had no observations. **ACTION: Clerk to respond to DDC.**

3) **DA/2016/1120, Spratton Grange Lodge** – Cllrs discussed the application and **RESOLVED** to advise DDC that they had no observations. **ACTION: Clerk to respond to DDC.**

4) **DA/2016/1024 (Amended), Land to rear of 15A Brixworth Rd** – Cllrs discussed the amended application and **RESOLVED** that they did not have any further comments to add. **ACTION: Clerk to respond to DDC.**

- b) **Planning application decisions to report (if any)** – None
- c) **Planning appeals for information** – None

118.16 CHURCHYARD CEMETERIES AND OPEN SPACES (CCOS) ADVISORY GROUP

a) Village Handyman

1. Additional work (if any) – Parish Council to discuss and agree – None.
Up-date Village handyman has been clearing leaves.
Cllr Vellam queried if the Village handyman worked solely for the Council, due to concerns about Council's possible employer liabilities if this was the case. It was confirmed he did not.
2. **East View Cemetery Issues** (if any) to discuss and make resolution.
 - a) Up-date – There have been three interments at the cemetery.

b) **Mowing/Maintenance Issues (if any)** – to discuss and make resolution- None.

119.16 NATURAL SPRATTON (including Spratton Pocket Park Advisory Group)

Parish Council to receive and consider update reports and Advisory Group recommendations in respect of the following: -

a) **Jubilee Wood.** – None.

b) **Spratton Pocket Park.** – None.

c) **Millennium Garden - Moorhouse Board for Millennium Garden** - Last year a commemorative stone to Lt William Rhodes-Moorhouse VC was installed in the Millennium Garden on the centenary of his death. Spratton Local History Society would now like the permission of Spratton Parish Council to install an explanatory board by the side of the stone with details of the deed that won Rhodes-Moorhouse the Victoria Cross. It consists of a polished wood shaft with a slanting board on top giving details of the VC flight. The story

is printed in black on a corian base and is, of course, weatherproof. Spratton Local History Society have paid for the board from part of their Heritage Lottery Fund award and will organise the installation. There is no cost to the Parish Council. Council **RESOLVED** to allow the installation of the explanatory board. **ACTION: Clerk to confirm with Spratton Local History Society who would be responsible for the maintenance of the board and stone.** Cllrs also discussed the request to insure the board, Clerk made enquiries with the insurance company who confirmed there would be a £250 excess on any claim. The board costs approximately £250 therefore Cllrs felt inclusion of this on the policy would not be cost effective. Council therefore **RESOLVED** not to include the board on their insurance due to the excess.

120.16 HIGHWAYS ADVISORY GROUP (including Street Lighting Advisory Group)

a) Street lighting:

1) Peacocks quote up-date given to Cllrs. Council **RESOLVED** to replace Gorse Road and adjacent roads with 50w SON and to get the additional two lamps needed. Any further MBFU lights that need replacing will be replaced as and when with 50W SON lights, and Part-night photo cells on all lights apart from strategic lights such as street corners.

b) Highways – None

121.16 CORRESPONDENCE RECEIVED FOR DISCUSSION AND TO AGREE ACTION (IF ANY) (previously circulated)
None.

122.16 GENERAL CORRESPONDENCE RECEIVED (For Information)- None.

123.16 URGENT MATTERS FOR REPORT ONLY (Notified to the Chairman before the meeting)- None

124.16 DATE OF NEXT MEETING – Tuesday 17th January 2017, 7.30 pm, Spratton Primary School.

Signed.....
Cllr John Hunt - Chair

Date: 18th January 2016