

GRISTHORPE AND LEBBERSTON PARISH COUNCIL
ANNUAL COUNCIL MEETING
HELD 25 MAY 2017

PRESENT:

Cllr M Bozeat, Green & Malton.
County/Borough Councillor Roberta Swiers
Dawn Naylor (Clerk)

NOTICE OF MEETING – Public Notice of the meeting has been given in accordance with Schedule 12, Para 10(2) of the Local Government Act 1972

ELECTION OF CHAIRMAN 2017/2018

Cllr Bozeat was proposed and seconded as Chairman. A vote by a show of hands took place and the result was unanimous. It was therefore

RESOLVED : That Cllr Bozeat be elected as Chairman for Gristhorpe and Lebberton Parish Council 2017/18 and signed the Declaration of Acceptance of Office. 47/17

APOLOGIES

RESOLVED : That apologies were received from Cllrs Viney, Malpas, Hood & Padbury. 48/17

ELECTION OF VICE-CHAIRMAN 2017/2018

Cllr Malton was proposed and seconded as Vice-Chairman. A vote by a show of hands took place and the result was unanimous.

RESOLVED : That Cllr Malton be elected as Vice-Chairman for Gristhorpe and Lebberton Parish Council 2017/18. 49/17

ELECTION OF REPRESENTATIVES ON OUTSIDE GROUPS

The following members will represent the following groups

- North Yorkshire Coast and Moors – Cllr Malton
- Yorkshire Local Councils' Association – Cllr Bozeat
- Cluster – Cllr Bozeat & Hood

RESOLVED : That the above members represent the Parish Council on the above groups. 50/17

SIGNATURES FOR CHEQUES

Cllrs Bozeat, Viney and the clerk will be cheque signatories.

RESOLVED : That the above decision be agreed (2 of 5 to sign). 51/17

POLICIES

RESOLVED : That the following policies were reviewed by the council:

- Asset Register
- Financial Risk Assessment
- Standing Orders
- Insurance policy – the council were satisfied that the council are adequately insured. The clerk had sought further quotations for insurance now the long term agreement had finished and the council accepted the quotation (Aon).
- Financial Regulations

52/17

ANNUAL RETURN

The Annual Return for 2016/17 had been circulated to members. The figures and statements were checked and the council was satisfied that the Accounting Statements contained in the Annual Return represents the true financial position of the council and its income and expenditure. The Annual Return was duly

signed. The council was satisfied that the Annual Governance Statement questions no's 1-8 could all be answered "Yes"

RESOLVED: That the Annual Governance Statement would be signed. 53/17

RESOLVED: That the Accounting Statements would be signed. 54/17

RESOLVED: That Yorkshire Internal Audit would again complete the internal audit for 2017/2018. 55/17

Financial Internal Controls

The clerk advised members that it is their responsibility to ensure that the council are satisfied with the internal financial controls. A discussion took place and all members agreed that they were satisfied with these controls.

RESOLVED: That the Council are satisfied with the internal financial controls. 56/17

DATES FOR FUTURE MEETINGS

RESOLVED: That the following dates be agreed by members: 57/17

- JULY 27 2017
- SEPTEMBER 28 2017
- NOVEMBER 23 2017
- JANUARY 25 2018
- MARCH 29 2018 (ORDINARY & ANNUAL PARISH MEETINGS)
- MAY 31 2017 (ANNUAL COUNCIL MEETING & ORDINARY MEETING)

Signed:.....

Dated:.....

