

**GRISTHORPE AND LEBBERSTON PARISH COUNCIL**  
**ANNUAL COUNCIL MEETING**  
**HELD 1 JULY 2020**  
**REMOTE MEETING**

**PRESENT:**

Cllrs McLeod, Whitehead & Malton  
Dawn Naylor (Clerk)

**NOTICE OF MEETING – Public Notice of the meeting has been given in accordance with Schedule 12, Para 10(2) of the Local Government Act 1972**

**ELECTION OF CHAIRMAN 2020/2021**

Cllr McLeod was proposed and seconded as Chairman. A vote by a show of hands took place and the result was unanimous. It was therefore

**RESOLVED : That Cllr McLeod be elected as Chairman for Gristhorpe and Lebberston Parish Council 2020/2021 and signed the Declaration of Acceptance of Office. 21/20**

**APOLOGIES**

**RESOLVED : That no apologies were received. 22/20**

**ELECTION OF VICE-CHAIRMAN 2020/2021**

Cllr Whitehead was proposed and seconded as Vice-Chairman. A vote by a show of hands took place and the result was unanimous.

**RESOLVED : That Cllr Whitehead be elected as Vice-Chairman for Gristhorpe and Lebberston Parish Council 2020/21. 23/20**

**ANNUAL RETURN**

The Annual Return for 2019/20 had been circulated to members. The figures and statements were checked and the council was satisfied that the Accounting Statements contained in the Annual Return represents the true financial position of the council and its income and expenditure. The Annual Return was duly signed. The council was satisfied that the Annual Governance Statement questions no's 1-8 could all be answered "Yes"

**RESOLVED: That the Annual Governance Statement would be signed. 24/20**

**RESOLVED: That the Accounting Statements would be signed. 25/20**

**RESOLVED: That the Internal Auditors report was accepted. 26/20**

**RESOLVED: That the council were exempt from an External Audit as the income and expenditure was below the threshold. 27/20**

**FINANCIAL CONTROLS**

The clerk advised members that it is their responsibility to ensure that the council are satisfied with the internal financial controls. A discussion took place and all members agreed that they were satisfied with these controls with the addition of the internal auditor's suggestions (read out at the meeting).

**RESOLVED: That the Council are satisfied with the internal financial controls carried out by the Parish Council. 28/20**

**PLAYGROUND INSPECTOR**

**RESOLVED: That Cllr Malton agreed to do the playground inspections. 29/20**

**DEFIBRILLATOR GUARDIANSHIP**

**RESOLVED: That both Cllr McLeod and Whitehead agreed to share the defibrillator guardianship. 30/20**

**CO-OPTIONS**

Two residents applied for co-option onto the parish council:

Mr Richard Linstead

**RESOLVED: That a vote took place and it was unanimously agreed that Mr Linstead be co-opted onto the council. 31/20**

Mrs Rose Mitchinson

**RESOLVED: That a vote took place and it was unanimously agreed that Mrs Mitchinson be co-opted onto the council. 32/20**

**As the two above residents were unable to attend the meeting the clerk will send the Declaration of Acceptance of Office and Register of Interest Forms to them.**

**RESOLVED: That it be noted that Mr Hood, Mr Hick & Mr Bradley have resigned from the council. 33/20**

Signed:.....

Dated:.....