



Rugeley Town Council

Minutes of the meeting of Rugeley Town Council held at the Rugeley Town Council Offices, Taylor's Lane, Rugeley, at 8.00pm Wednesday 02 July 2014.

PRESENT:

Councillors:	R. Alexander	Mrs A. Allt
	Mrs P. Ansell	J. Bowater
	D. Gaye	G. Grant
	M. Grocott	T. Jones
	G. Martin (Vice –Chair)	J. Martin
	J. Rowley (Chair)	Mrs H. Southwell
	A. Williams	Mrs P. Williams

ALSO PRESENT: Ms N. A. Somani – Town Clerk
4 Members of the Rugeley Traders Association
Ms K. McBey – Cannock Chase Council
Ms L. Sheppard – Cannock Chase Council

These minutes have been written by the Assistant Town Clerk from the notes left by the Town Clerk

1. Apologies

Apologies were received from Councillor P. Emery, J. Johnson, N. Stanley and A. Wilkinson.

2. Declaration of Interest

No declarations of interest were made.

3. Minutes

Councillor G. Martin proposed that the minutes of the meeting held on Wednesday 04 June 2014 were signed, approved and adopted as a correct record this was seconded by Councillor J. Bowater

Resolved: That

[1] the minutes be approved.

4. Minutes of Committee Meetings

Members received the minutes of committee meetings that had taken place since the last Town Council meeting.

RESOLVED: That

- [1] Councillor T. Jones proposed that the minutes of the Planning Committee held on 13 May 2014 be adopted. Councillor J. Bowater seconded this proposal. The minutes of the Planning Committee were approved.
- [2] Councillor D. Gaye proposed that the minutes of the Festival Committee held on 13 May 2014 be adopted. Councillor J. Martin seconded the proposal. The minutes of the Festival Committee were approved.
- [3] Councillor G. Martin proposed that the minutes of the Rose Committee held on 14 May 2014 be adopted. Councillor Mrs P. Williams seconded the proposal. The minutes of the Rose Committee were approved.
- [4] Councillor R. Alexander proposed that the minutes of Finance and Management Committee held on the 14 May 2014 be adopted. Councillor G. Martin seconded the proposal. The minutes of the Finance and Management Committee were approved.
- [5] Councillor G. Martin proposed that the minutes of the joint Rose and Finance and Management Committee held on 17 May 2014 be adopted. Councillor J. Rowley seconded the proposal. The minutes of the joint Rose and Finance and Management Committee were approved.

5. Chairman's Announcements

The Chairman informed the Council of events he had attended. The events included presenting the winners, Western Springs Primary School, there winning cheque from Charter Fair. The Freedom March for both the Mercian Regiment and Staffordshire Regimental Association to celebrate the freedom of the district took place on the 27 June 2014 and the Chair attended. The Chairman also noted that there had been four candidates for the By Election for Rugeley town Council and that their names and other information have been published.

6. Police Reports

No report was given.

7. WWI Parade – August

Ms K. McBey and Ms L. Sheppard from Cannock Chase Council explained to the members the proposed WWI parade that has been organised for Saturday 02 August 2014. Ms McBey explained she had, had a meeting with the Assistant Town Clerk in June to discuss the Parade. The Rugeley Traders explained they were happy to work with both Councils to ensure that the parade happened. Councillor M. Grocott proposed that Rugeley Town Council accept the invitation from Cannock Chase council to join in the WWI Parade on Saturday 02 August 2014. Councillor Mrs P. Williams seconded the proposal.

RESOLVED: That

Rugeley Town Council accepts Cannock Chase Council's invitation to join in with the WWI parade taking place on 02 August 2014.

19. Theatre Carpet

An update on the Carpet was given and that the administration was awaiting costs for replacement and legal costs. It was suggested that the Council replaces the carpet and sues for cost of replacement. Councillor G. Martin proposed that once costs had been received a meeting be held and the Council agree to replace the carpet and sue for all costs including legal costs.

RESOLVED: That

That once costs had been received a meeting be held and the Council agree to replace the carpet and sue for all costs including legal costs.

There being no further business the meeting concluded at 21:50 p.m.

Signed: 

Date: 01-10-2014

8. Internal Auditors Report and Attendance at Meeting

It was explained that the Internal Auditor could not make evening meetings. Councillor Mrs P. Williams proposed that a meeting is arranged for members who wished to attend at a time convenient to the Internal Auditor. This was seconded by Councillor M. Grocott.

RESOLVED: That

That a meeting is arranged for members who wish to attend with the Internal Auditor at a time convenient with them.

9. Management Control and Policies Review.

This was for information and was noted.

10. Health and Safety Working Group.

A discussion took place and it was proposed that a working group comprising of Councillor R. Alexander, Councillor G. Martin, Councillor J. Rowley and Councillor N. Stanley be set up by Councillor M. Grocott. This was seconded by Councillor Mrs P. Williams. Councillor M. Grocott also proposed that the working group looks at what is needed and then to come back to Full Council

RESOLVED: That

- [1] A working group of Councillor R. Alexander, Councillor G. Martin, Councillor J. Rowley and Councillor N. Stanley is organised to meet.
- [2] The working group to report back to Full Council with what is needed in regards of Health and Safety.

11. Display Energy Certificate

This matter was deferred to the September Full Council meeting.

RESOLVED: That

The matter of Display Energy Certificate is placed on the September Full Council Agenda.

12. CCTV

The information given at the meeting was noted.

13. Emergency Provision for the Theatre

Members were given report highlighting the need for the Theatre Management to spend on essential matters to ensure the smooth running of the Theatre up to £500.00 (five hundred pounds only). Councillor P. Williams proposed that the Theatre Management has the authority to spend up to £500.00 (five hundred pounds only) on making sure the theatre is safe and can run efficiently in the event of an emergency and to notify the Town Clerk as soon as possible and the Chair of the Committee. This proposal was seconded by Councillor M. Grocott

RESOLVED: That

The Theatre Management has the authority to spend up to £500.00 (five hundred pounds only) on making sure the theatre is safe and can run efficiently in the event of an emergency and to notify the Town Clerk as soon as possible and the Chair of the Committee.

14. Recording of Council Meetings

Councillor R. Alexander proposed that all meetings were recorded. Councillor Mrs P. Ansell seconded the proposal.

Councillor A. Williams asked that it be noted that he had abstained from the vote.

RESOLVED: That

All meetings are to be recorded.

15. Rugeley Library

There was a general discussion and the matter was noted.

16. Proposal for Cannock Designer Outlet Village

It was asked that a letter be written to Cannock Chase Council regarding the matter and ask they attend a meeting and possible exhibition in Rugeley as to what is being proposed.

17. Public Open Forum

Members of the public each had a chance to speak.

- Mrs A. Cooney explained that in Item 11 Display Energy Certificate that this was a certificate relating to the building not individual appliances.
- Mr C. Green explained that currently there were many letters going back and forth regarding the Horsefair road works and the delays which is impacting local businesses. He also thanked Councillor G. Martin for his assistance with the Town Guide and that there was still a shortfall and any assistance in the matter would help already struggling traders. The Duck Race that took place on 28 June 2014 was a success and raised money for the Lions Club and would be distributed between various charities. The next Rugeley Trader event will be a Table Top sale that will be held first Saturday of the month for the next three months.
- Mr B. Dipple explained he was waiting for the Local Parking report to be issued by Eric Pickles and he would be hoping that at the next Full Council meeting Councillors we give their comments as the Council should be acting for the local people.
- Mr C. Green explained that the Rugeley Traders had organised for a Christmas Tree for Market Square which would be the 'Tree of Light'. The Rugeley Traders are also looking at having a 'living' Christmas Tree on the Eaton Lodge roundabout which Councillor G. Martin had said he would help fund.
- Ms K. McBey of Cannock Chase Council explained that Item 16 regarding the Designer Outlet Village was not a matter for Cannock Chase Council but the Developer and therefore it would be them the Council would need to be in contact with.

18. Exclusion of the Public

Part 2 – Items to be discussed in private

RESOLVED: That

the public be excluded from the remainder of the meeting due to the likely disclosure of exempt information as defined in Local Government Act 1972 Schedule 12 (A) paragraphs 1 & 2, 3 & 4.

The meeting was adjourned for ten minutes.