

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING AND THE ORDINARY MEETING OF SUTTON UNDER WHITESTONECLIFFE PARISH COUNCIL HELD ON MONDAY 18th MAY 2015 AT 7.15 PM IN SUTTON VILLAGE HALL.

Present Cllr. C. Artingstoll, Cllr. J. Dickinson, Cllr. B. Edgeworth, Cllr. A. Pollard, Cllr. B Sharp, Cllr. J. Sharp and Cllr. G. Thomas. Also present were District Councillor Bob Baker and County Councillor Gareth Dadd.

Prior to the commencement of the meeting all Members were requested to sign their Declarations of Membership as Councillors for Sutton under Whitestonecliffe Parish Council. Forms for Declarations of Interest of members were distributed and completed and were sent to HDC.

ANNUAL PARISH COUNCIL MEETING.

- 15.074 Election of Chairman. Cllr. Artingstoll was proposed by Cllr. J Sharp and was unanimously elected as Chairman. She duly signed the Chairman's Declaration of Office.
- 15.075 Election of Vice Chairman. The appointment would be reconsidered in due course.
- 15.076 Appointment of Members of the Finance Committee and cheque signatories. Cllrs. B. Sharp and G. Thomas were proposed by Cllr. Artingstoll and agreed to stand. Cllrs. Artingstoll, Pollard and J. Sharp would be cheque signatories.
- 15.077 Appointment of Members of the Employment Committee. Cllrs. Dickinson and Pollard were proposed by Cllr. Artingstoll and agreed to stand.
- 15.077a Appointment of Village Hall Representative. Cllr. Pollard offered to take on this role.
- 15.078 Appointment of Members of Traffic Management Group. Cllrs. Artingstoll, Dickinson, B. Sharp, J. Sharp and Thomas agreed to stand. Ms. M. Ripley and Mr. J. Welburn would also be invited to be members.

ORDINARY PARISH COUNCIL MEETING.

- 15.079 To receive apologies for absence. None.
- 15.080 To receive report from NY Police. In their absence a report had been circulated. Details of incidents on Sutton Bank were duly noted by the TMG.
- 15.081 Declaration of interest in items on the agenda. Cllr. Dickinson declared an interest in item 15.097 as the owner of the lane.
- 15.082 The minutes of the meetings held on 13th April 2015 were approved and signed.
- 15.083 Clerk's Report. See appendix attached.
- 15.084 HDC Report from District Councillor Bob Baker. Cllr. Baker introduced himself and outlined the Bagby and Thornton's Ward with an electorate of 2,600 and informed the meeting of his other roles as a County and Parish Councillor as well as his 'day' job. At the time of the meeting he did not know his role in HDC. As it would be impossible for both County Councillor and District Councillor to attend all meetings at Sutton, they would, between them arrange a rota to ensure that one would be in attendance.
- 15.085 NYCC Report from County Councillor G. Dadd. Cllr. Dadd congratulated Cllr. Artingstoll on her election as Chairman and thanked everyone else for standing as Councillors. At the recent NYCC AGM Cllr. J. Weighell had stepped down as Chairman and Cllr. C. Les had been elected as the new Leader. Cllr. Dadd had been elected as Deputy Leader and would no longer hold the Highways portfolio. The County Council was still facing severe financial restrictions and would do so for the next four years. The effects of future devolution where power may be deferred to the regions were unknown but it would be important to be in the best position to attract funding. Analysis of the Library Consultation was underway. Cllr. Dadd commented that the TRO request was very professional and the Faber Maunsell Report, commissioned by the Highways Authority in 2004 had proved very interesting. Area 2 had been asked to consult with the emergency services and it was hoped that a meeting with Highways, Police, TMG with N. Dodds as a local haulier would be arranged. Initially a formal request to the Chief Executive of NYCC would need to be sent and this would then be put in to the hands of Don Mackenzie, Head of Highways. Whilst the TMG were willing to meet informally with neighbouring parishes who were concerned about the ramifications of a TRO causing heavy traffic to use the roads in their villages and explain that it was not their intention to cause such detours, it was doubtful if this would be carried through. Cllr. Artingstoll was very concerned that the Parish Council had been given 2 weeks to make a decision about having VAS early in 2015 which had turned out to be a somewhat divisive decision and yet there had been no follow up in the form of a contract or agreement. The promised improvements to the road signage in the village did not appear to have materialised.

Cllr. Pollard reported that many of the surfaces of the village pavements were disintegrating. The Chairman would send pictures to Cllr. Dadd who would arrange for an inspection by Highways.

15.086 a. Financial Matters. Balance in Bank as 30th April 2015. £4241.06.

Income. Donations totalling £200.00 for TRO. 16 April.

Half Precept £1555.00

VAT Repayment £49.41

It was noted from the internal audit that there was a discrepancy of 64p in the amount of VAT reclaimed to the actual VAT paid. As it was a small amount it was agreed not to proceed with a further reclaim.

Payments. a. Payment of wage to Clerk for May 2015. £76.44. Chq. 638. Approved.

Payment to Clerk for Travelling Expenses. 2 x return. £11.70. Chq. 639. Approved.

Payment to Zoe's Place for Internal Audit Donation. £40.00. Chq 640. Approved.

Payment to IC de Wet for retiring Councillor gifts. £41.99. Chq 641. Approved.

b. Cllr. Alison Pollard was appointed as a signatory to the Bank Account.

15.087 The internally audited Annual Accounts were accepted.

15.088 To receive report on Planning Matters.

14/02547/MRC Caravan Park proposal at Hollin Barn withdrawn.

15/01033/CAT Seven Stars. Tree removal in conservation area. Wished to see approved.

15.089 Update on items relating to VAS, TRO and Traffic Management Group.

Cllrs. B. And J.Sharp have kindly donated the signs for the Sutton Bank email petition. Cllrs. J Sharp and Dickinson were thanked for erecting the signs on Cllr. Dickinson's land. It was confirmed that the TMG would continue as a formal sub committee of the Parish Council. The recent meeting with the Police and Crime Commissioner had been very useful. The Freedom of Interest request to NY Police re statistics for incidents on Sutton Bank had been rejected. A copy of the notice would be circulated. The TRO request would be forwarded to the NYCC Chief Executive.

15.090 The Village Hall Report was given by Cllr. Artingstoll. The Clerk would notify The Village Hall Chairman that Cllr. Pollard would now be the Council's representative on the Village Hall Committee.

15.091 Land to west of Sutton Hall gate. Permission from the owners of the land had been given to the Parish Council to place edge markers and a bench on the land. The Parish Council would repair the damage caused by unauthorised parking. The Council undertook not to claim ownership of the said land.

15.092 The Council accepted the resignation of Cllr. Brett Edgeworth who due to personal circumstances would no longer be able to serve as a Parish Councillor.

15.093 Owing to the resignation, arrangements for co-option of another Councillor would be made.

15.094 Consideration was given to a request from A. Goodall for a Parish email list to be further developed. It was agreed to consider the formation of a Neighbourhood Watch Group.

15.095 2015/2016 meeting dates were confirmed and would be available on the website. Meetings would normally be on the second Monday except for July 27th and September 7th and no meeting in August.

15.096 To discuss a Village Spring Clean. To discuss at the June Meeting.

15.097 Update on the path at Rose Cottage Farm. There had been no attempt to infill the deep ruts in the path, even though the weather was now improved. NYCC Footpath's Officer would be notified.

15.098 Training Requirements and Opportunities. The Clerk would follow up an invitation to YLCA to hold a Training Session at Sutton. Otherwise there were courses available eg. Topcliffe on 30th June. There was £300 available in the budget for training.

15.099 All Councillors and the Clerk signed the Security Policy of the Parish Council.

15.100 To agree items for the next meeting's agenda. June 8th 2015.

Items as above where appropriate.

Clerk's Report.

Transparency Code for Smaller Councils. *Agreed that Sutton PC met the required standards.*

HDC. Hambleton Parish Liaison Meeting 4th June 7pm. *BS and AP registered.*

Election completion. Councillors to return Expenses claim form even for a nil return.

The Pensions Regulator. Automatic Enrolment Duty. *The Clerk to register with the Council's email address. Staging Date 1st November 2016.*

Election Results.

Correspondence.

Department of Transport. TRO. Application Response. 'Matter for Local Traffic Authority which has a duty under Section 122 of Road Traffic Regulation Act 1984 so as to secure the expeditious convenient and safe movement of traffic so far as is practicable having regard to various matters including the amenity of the area through which the road runs....

NY Police. Acknowledgement of request for Civil Disclosure. Ref 63.2015-16. Claire J. Batson, Collar No. 695. Received 20 April 2015.

NY Police. Response re request for No Turning in drive of Hambleton View Farm. Suggest placement of No Turning Signs.