

**MINUTES OF THE ORDINARY MEETING
OF SUTTON UNDER WHITESTONECLIFFE PARISH COUNCIL HELD ON
MONDAY 12TH JUNE 2017 AT 7.15 PM IN SUTTON VILLAGE HALL.**

Present: Cllr. C. Artingstoll, Cllr. J. Dickinson, T. Hill, Cllr. A. Pollard, Cllr. G. Thomas and Cllr. C. Worley, attended the meeting. County Councillor G. Dadd and District Councillor R. Baker were in attendance for part of the meeting.

The Chairman, Cllr. Artingstoll welcomed everybody.

- 17.097 Apologies for absence were received from Cllr. Carney who was ill.
- 17.098 In the absence of a NY Police representative there was no report.
- 17.099 Declaration of interest in items on the agenda. None.
- 17.100 The minutes of the meetings held on May 8th 2017 and TMG minutes of May 3rd 2017 were approved.
- 17.101 District Councillor Bob Baker gave a report from Hambleton District Council. David Hugill had been elected as Chairman at the recent AGM. Cllr. Baker would serve on the Licencing, Audit and Standards Committees. The former prison site had been cleared and an archaeological survey was due to commence. A partnership with Wykeland Group had been arranged. Plans for the use of the site were being considered and Sutton Councillors hoped that there would be some independent scrutiny. Work on a 24 hour gym facility had commenced at the Leisure Centre. The recycling report from the Parish Liaison meeting was discussed and a list of Dos and Don'ts for recycling was requested. An offer was made to deliver such a list with the next Village newsletter. There was now an offer of Buy 1 green bin and get the 2nd and 3rd one free for Parish Councils. The 50% uptake for green bin registration had been reached and was still growing. Funds would be used to re-optimize the collection routes. Additional funds would go into Council funds.
- 17.102 County Councillor G. Dadd gave a report from NYCC. Fly tipping had reduced after an increase following the increase when charges for rubble etc at the Household recycling centre had been introduced. The meeting between Will Naylor (Deputy PCC), Cllr. Dadd and Cllr. Artingstoll was still to be arranged. The PCC had put in a bid to take over the Fire Service which was being considered by NYCC. Cllr. Dadd hoped he might have some funding from the locality budget if the Parish Council needed more Sutton Bank HGV leaflets. The Thirsk and Sowerby Library was in a sound financial position for the time being. A consortium of local doctors was believed to be formulating a feasibility study for the NHS for the future use of the Lambert. A Step Up, Step Down Bed for the area was available at Orchid House. Cllr. Dadd was requested to remind Highways that the completion of footpath resurfacing in Sutton had been promised in 2016 and it was wondered if it could be done in conjunction with the Sutton Bank Closure.
- 17.103 Clerk's Report.
- 17.104 The updated Financial Regulations and Financial Risk Assessment were adopted.
- 17.105 Financial Matters. Balance in Bank as 31 May 2017. £3223.67.
- Income:
- Payments:
- Payment of Clerk's wage for June 2017, £86.58 Chq. 410. Approved.
- Payment to Clerk for Travelling Expenses. 2 x return. £11.70. Chq.411. Approved.
- Payment to HMRC for PAYE Q1. £64.20. Cheque 412. Approved.
- Payment to Hillsprint for binding minutes. £10.60. Cheque 413. Approved.
- Payment to C. Artingstoll for ink cartridge. £37.48. Cheque 414. Approved.
- Payment to John Harron for Payroll Services. £15.25. Cheque 415. Approved.
- 17.106 Planning Matters: Application. 17/00990/FUL Proposed new building for the purpose of storing straw at Abbots Close Farm for Mr R Bosomworth. Wish to see approved.
- 17.107 Traffic Management Sub Committee update. The article about the new Sutton Bank advisory sign had been printed in the D & S Times, minus the picture. Cllr. Pollard would circulate the updated incident log. It was hoped that the Police record would be available.
- 17.108 Defibrillator Scheme update. Cllr. Pollard confirmed that the defibrillator had been installed and registered. Cllr. Worley offered to attach a directional sign to a telegraph pole in the vicinity. Documents and spare pads were to be stored by the Clerk and Cllr. Pollard would hold the BHF material. New components would be ordered when required from Wel Medical. A check would be carried out each week on a rota basis. A description of what to do would be available and information would be given to the Pub. Signs made by the Chairman would be placed in the Village Hall and the BT kiosk. If the defibrillator is used the Clerk will be notified by Dave Jones from YAS. Spare keys for the electric box padlock would be held by the Chairman and Clerk. The warranty had been registered by Cllr. Pollard. A photograph and article would be sent for publication to the D & S Times.

- 17.109 Community Emergency Plan. The Village Hall Committee had agreed that in the case of an emergency the Village Hall could be used and Dr G Wight and Mr. D. Sparks would represent the Committee during discussions to formulate a plan. Cllrs. Artingstoll, Hill, Pollard and Worley offered to help Cllrs. Dickinson and Thomas if help was required.
- 17.110 It was agreed that quotations from Insurance Providers would be available at the July meeting and a decision would be taken on which policy would be bought.
- 17.111 HDC Parish Liaison Meeting. Cllr. Pollard presented a full report from the meeting and stressed the importance of recyclable waste not being contaminated. She was thanked for the report and for attending.
- 17.112 Cllrs Artingstoll and Pollard were nominated to be Councillor YLCA Representatives.
- 17.113 Village newsletter. It was agreed that individual Councillors would prepare sections of the newsletter to be forwarded by 5th July.
- 17.114 The Parish Clerk Annual Review was arranged.
- 17.115 Items for the next meeting on July 10th 2017.
Renew insurance.
Newsletter.
Clerk's review.

Clerk's Report.

Advance notice of ICO changes.

Annual Accounts available for public inspection.

J. Harron. Notice that Thirsk Payroll Services are to be transferred to TP Jones Ltd.

TdY claims 2016 were as submitted.

Correspondence.

Hambleton Community Action.