

Carthorpe Parish Council

MINUTES

of the meeting held on Monday 23 October 2017
in the Community Hall

Present

Mr R Alderson - Chairman (RCA)
Mr P Wealleans - Parish Councillor (PW)
Mr Kevin Askham - Parish Councillor (KA)
Mr Keith Bartlem - Parish Councillor (KB)
Ms H Barden - Clerk (HB)

Cllr David Webster (HDC)

1. Apologies for Absence

Mr Charlie Craggs - Parish Councillor (CC)
Cllr Annabel Wilkinson

2. Declarations of Interest

None

3. Minutes of previous meeting

3.1 The minutes of the meeting of 11 September were approved and signed as correct.

4. Matters Arising

4.1 National Savings Account

No statements are available as transactions are noted in the passbooks. Clerk instructed to do a manual reconciliation based on the passbook.

4.2 Hedgerow removal

KB updated the meeting regarding progress and said that definitive maps such as a DEFRA map is required. KB to liaise with CC on this.

4.3 Salt bins

Clerk updated the meeting that the Parish Council can fill the salt bins subject to certain specs etc. Clerk to pursue with Sam Turners and Sons re spec, price and delivery of salt.

4.4 Payroll Considerations

The Clerk updated the meeting following her further research on this. This include details of pay scales, use of HMRC Basic PAYE Tool and frequency of payment. The Clerk is currently paid £500 which equates to 50 hours of work per annum across all meetings and council work.

There was discussion regarding paying a flat amount a month or timesheeting by the hour as payment on a casual basis no longer sufficient. DW suggested paying a flat rate with a balancing payment at the end of the year if more hours had been

worked. This amount could be held as a debt until the following years precept is received, thereby funding from the following years precept.

Clerk instructed to set up the HMRC tool and commence payments from 1 April 2018. Issue to be further reviewed next September.

5. Finance

5.1 The Clerk presented the periodic financial report.

5.2 Community Infrastructure Levy

DW suggested that any expenditure made by the PC on this be checked with HDC to make sure it meets criteria. RCA said that a higher % would have been received had there been a Parish Plan. The Clerk was instructed to determine if there was any S106 monies still left. The Clerk was instructed to mark these funds as restricted fund within the accounts.

5.3 Precept

The Clerk presented the proposed budget for 2018 / 2019. It was determined that the Precept would be set at the next meeting and Councillors were asked to consider expenditure for the this. It was suggested that if the precept remained the same the net effect on households would represent a small decrease as there were now more households in the village. Conversely this means that an increase in precept could be requested without necessarily increasing the requirement from each household.

6. General Matters

6.1 Flytipping

It was reported that a bathroom suite has been deposited down Snape Road near the staggered gateway.

6.2 It was reported that there was flooding at the bottom of Mount Pleasant and the gully sucker was required to clear the blocked gullies there. Clerk to report via Portal.

7. Correspondence

7.1 Notification of training courses provided by YLCA – *No Further Action*

7.2 Notification of Hambleton Parish Liaison Meeting, Stone Cross, 16 November – *RCA and KB to attend*

7.3 Notification of Hambleton Branch YLCA – Galtres Centre, Wednesday, 25 October 2017 – *RCA and PW to attend*

7.4 HDC “Community Led Housing News” – *to be put on website*

7.5 Notification of road closure – Salmon Lane – *No Further Action*

7.6 Email from Roger Cook regarding local theatre productions – *No Further Action*

7.7 Email from “Function 28” offering website services – *No Further Action*

7.8 Update from Bedale Community Library – *to be put on Parish website*

There being no other business the meeting closed at 8.56pm.

Date of next normal Parish Council meeting Monday 4 December 2017 at 7.30pm.