

**Old Buckenham Parish Council**

**MINUTES of meeting of the Old Buckenham Parish Council  
held on Thursday 7<sup>th</sup> November 2019 at 7:30pm in the Village Hall,  
Old Buckenham**

Present: Councillors J Hicks (Chair)(JH), S Milner (SM), A Joel (AJ), M Farrington (MF), T Cook (TC), G Frost (GF)

In Attendance: R Noyes (Clerk), Cllr S Askew

Also present: 1 2 members of the public

<b>Minute</b>		<b>Action</b>
19/136	<b>Apologies for absence</b> AN and BD send their apologies.	
19/137	<b>To approve the minutes of the meeting held on 3<sup>rd</sup> October 2019</b> APPROVE (6 in favour)	
19/138	<b>To receive reports of matters arising from those minutes: for update and information only</b> None	
19/139	<b>To record declarations of interests not already recorded in the current Members' Register of Interests</b> None	
19/140	<b>Public Participation relating to agenda items only</b> Cllr Askew: <ul style="list-style-type: none"> <li>• Still some flooding on Hargham Rd despite previous work. Will use Cllr budget to complete more work. If that fails, will have to dig up road and do full repair work.</li> <li>• Church Lane: improvement but not fully resolved. Is due to be upgraded 2021/22. Will monitor.</li> <li>• Used Cllr Budget for new signs advertising village shop</li> <li>• Pot holes outside shop sorted</li> <li>• Sandy Lane concrete marker missing. Any information?</li> <li>• JH highlighted shingle needs replacing outside Post Office Terrace from crossing work. Meeting with D Jacklin from Highways to discuss ditch in Puddledock which cars frequently crash in to – S Askew invited to also attend.</li> <li>• AJ enquired about getting a new name plate for Fen St.</li> <li>• Parishioner has noticed that “new traffic signals ahead” sign obscures flashing speed sign on approach from Attleborough.</li> </ul> <ol style="list-style-type: none"> <li>1. Reflector post down next to Manor Pond and the old style black and white signpost by Manor Pond requires attention. RN to report to Highways</li> <li>2. Parishioner who cuts grass outside ‘Hovis house’ has asked about VGWP work – to be discussed later. JH thanked the Parishioner on behalf of the PC for his work as it always looked great. Offered a fuel donation for his lawn mower as a thank you.</li> </ol>	RN
19/141	<b>Financial Matters</b> <ol style="list-style-type: none"> <li><b>a) Financial Report</b> Community account balance: £43,235.40 Income received: £450 (community car)</li> <li><b>b) Payments to be approved:</b> Gemini Accounting (fees and postage): £204.20 R Noyes (salary and expenses): £166.25</li> </ol>	

	<p>L Gedge (comm car Sept &amp; Oct): 113.40  E Jolley (comm car): £34.20  Ivan Kerridge; £260.00  OB Village Hall hire: £66.00  Glasdons (play area bins): £749.21  J Frost (comm car): £27.90  R Brewer (Newsletter paper): £577.32  TOTAL: £2,198.48</p> <p>Payments APPROVED (6 in favour)</p>	
<p>19/142</p>	<p><b>To consider planning applications and to receive Breckland District Council's decisions made on any planning applications received before the meeting:</b>  (All planning applications are available for viewing on the Breckland District Council planning portal – <a href="http://www.breckland.gov.uk/article/2933/Search-Planning-Applications">www.breckland.gov.uk/article/2933/Search-Planning-Applications</a> - Parish Councillors have been asked by the chairman to view the new applications in advance of the meeting</p> <p><b>a) New Planning Applications</b></p> <p>i)REFERENCE: 3PL/2019/1257/PIP  PROPOSAL: Permission in principle for the erection of 4 dwellings (Town &amp; Country Planning (Permission in Principle) (Amendment) Order 2017  LOCATION: OLD BUCKENHAM: Land to the west of 22 Fen Street Old Buckenham</p> <p>Firstly, AJ explained that there was a slight error in the Planning Statement. It stated that OB needed to build 37 houses for its quota, however 20 have already been built and a further 6 approved. Leaving a requirement of 11 houses to be built by 2036. Several Councillors expressed concern about several key factors including drainage, Highways/traffic issues and an environmentally sensitive hedge that would be removed. The Developer explained that the application had just been updated which will mean that most of the hedge would be kept and Breckland Tree Officer would therefore support it. Several residents of Fen St expressed their concerns on the same issues as well as other utilities (such as water) and questioned whether there was actually a need for more housing. It was also felt by some that there was no consideration about alternative forms of transport, such as walkers or cyclists. GF explained that the application showed that rainwater was going to be taken to a soakaway and that passing places had been suggested. She also felt that it was not the developer's responsibility to fix the existing problems on Fen St and that it stated in the application that the developer was willing to work with residents. It was highlighted that the PC had previously approved an application for 4 dwellings on Fen St.  Propose to reject. APPROVED (4 in favour, 1 against, 1 abstain)</p> <p>ii)REFERENCE: 3PL/2019/1258/PIP  PROSAL: Permission in principle for the erection of one detached dwelling  LOCATION: OLD BUCKENHAM Land between Willow Cottage and Priest Hill Cottage, Fen St</p> <p>The PC expressed similar views and concerns as the above application. This application is located opposite a piece of land that the PC previously approved a single dwelling with no passing place, however Breckland rejected it. This application does include a passing place. Some Councillors highlighted the need to be consistent in their decisions.  Propose to reject. APPROVED (3 in favour, 2 against, 1 abstain)</p>	

iii)REFERENCE: 3PL/2019/1259/HOU  
PROPOSAL: Two Storey Side Extension  
LOCATION: OLD BUCKENHAM: Manor Corner The Green Old Buckenham  
APPLICANT: Mr Paul Blaber/Miss T Munro

The applicants explained that this would not extend beyond the current footprint of the property. Will end up similar to neighbouring properties. Have worked very closely with Historic Officer to ensure they are happy with everything and that the correct materials are used, as well as the appearance of the extension.

Propose to accept. APPROVED (7 in favour)

iv)REFERENCE: 3PL/2019/1231/F  
PROPOSAL: Various enhancements and improvements to the Airfield:  
1. Permanent Placement of a decommissioned Rockwell Twin Aero Commander for use as Emergency Response training (no hot fire exercises)  
2. Placement of up to two static caravans for use by key members of staff during Events  
3. Creation of a small 'Memorial Park' at the centre of which will be a ground level scale depiction of the wartime airfield.  
Addition to earthbund & fencing  
LOCATION: OLD BUCKENHAM: Abbey Road Old Buckenham  
APPLICANT: Mr Matthew Wilkins

Councillors were pleased to support the airfield as it is an important asset to the village however there was some concern about the possibility of the static caravans being let out in the future.

Propose to support. APPROVED (6 in favour) on the condition that the caravans are not to be residential.

v)REFERENCE: FUL/2019/0010  
PROPOSAL: Change of use of existing waste processing/composting facility including invessel composting to an HCI (Household, Commercial and Industrial) waste processing and recycling facility to produce RDF (Refuse Derived Fuel) and SRF (Solid Recovered Fuel) grade material: LGC Waste Mamnagement  
LOCATION: Old Buckenham: Double Banks Farm, Old Buckenham Road, Carleton Road

While in Carleton Rd, it is near OB so passed to the PC for consultation. SM and JH have visited the site and explained that the proposed change of use is excellent as it will convert waste plastic into pellets which are combustible. However great concern by lots of Councillors over the lack of information about the designated routes for lorries travelling to/from the facility. Could affect lots of neighbouring villages and some roads have weight limits. While very keen to support alternatives to fossil fuels, the PC decided to withhold any decision until more information on traffic routes is made available.

vi)REFERENCE: 3PN/2019/0055/UC  
PROPOSAL: Prior Approval for Change of use of agricultural building to a dwelling Town

	<p>and Country Planning (General Permitted Development) Order 2015 Schedule 2, Part 3, Class Q.</p> <p>LOCATION: OLD BUCKENHAM: Downmore Farm, Banham Road Old Buckenham</p> <p>APPLICANT: Frost</p> <p>Due to receiving notification on day of meeting, a request will be made to delay deadline and will be discussed at December's meeting.</p> <p><b>b) Planning Decisions by Breckland Council</b></p> <p>i)REFERENCE: 3PL/2019/0958/F</p> <p>PROPOSAL: Retrospective planning application for change of use from agricultur</p> <p>LOCATION: OLD BUCKENHAM: College Park Caravan Park Doe Lane Old Buckenh</p> <p>APPLICANT: Mr Ben Devlin</p> <p>CASE OFFICER: Rebecca Collins</p> <p>The above application has now been considered and the application has been APPROVED.</p>	
19/143	<p><b>Ottomer Pond Benches</b></p> <p>All three plinths have been assigned. Design for one approved.</p>	
19/144	<p><b>Action Log</b></p> <p>GF updated Action Log</p>	
19/145	<p><b>Standing Orders Review</b></p> <p>Edit 3e: Any further involvement at the discretion of the chairman.</p> <p>Remove 3g</p>	RN
19/146	<p><b>Neighbourhood Plan</b></p> <p>JH, SM and AJ attended a Neighbourhood Planning (NP) Course in October. The Presenter of the course had written one herself. OB has already had village survey completed and has the area designated. Next need to decide which policies we want to focus on, then look to hire a consultant to help write them. The Presenter highlighted the need to show that the PC are actively engaging with the community throughout the process. Therefore will start by using village meeting on Saturday 11<sup>th</sup> January to consult on ideas (See 19/147 below). The NP will give OBPC more power regarding future planning and development of the village in the future.</p> <p>(GF had to leave the meeting early)</p>	
19/147	<p><b>May Bank Holiday</b></p> <p>JH has suggested having a Food Festival and Craft Market on the Green on Sunday May 24<sup>th</sup> in order to raise funds for the repair of the village windmill. Live music will follow in the evening. In order to discuss the event and establish interest, there will be a Village Meeting on Saturday 11<sup>th</sup> January at 10am at the VH. This will also be used as an opportunity to discuss a Neighbourhood Plan. Meeting to be advertised in Newsletter and online.</p>	RN
19/148	<p><b>Reports:</b></p> <p><b>a) Chairman's Report</b></p> <p>See 19/147 above.</p> <p><b>b) Village Green Working Party (VGWP)</b></p> <p>Tree survey has been carried out and 3 anonymous quotes received</p> <ol style="list-style-type: none"> <li>1. £1560</li> <li>2. £2720</li> <li>3. £2920</li> </ol> <p>There was confusion about how one quote could be significantly cheaper than the other two. While two quotes were accompanied by a clear break down of the specific work involved, one was more vague. There was also concern about whether all three companies had the necessary safety certificates to complete the work. The PC decided that the companies should be asked to requote for the work but they must</p>	

	<p>include:</p> <ul style="list-style-type: none"> <li>• Clearer job specification including the removal of all wood from site</li> <li>• A copy of their Public Liability Statement and RAM Statement</li> </ul> <p><b>c) Road Safety</b> SM will be collecting and receiving training on using the new SAM 2 SIGN on 14<sup>th</sup> November.</p> <p><b>d) Play Area</b> Bridge and path have been done. Inspection due in Feb. Several matters need attention in order to pass inspection (previously advisories): Re-turf under swings, re-make the tractor, surface under climbing frame. Advised to either use sand or new rubber pellets. Due to the height of the frame and a potential fall, rubber pellets must be used. Two quotes for removing and replace wooden edging and old membrane plus new rubber pellets:</p> <ol style="list-style-type: none"> <li>1. £5,300</li> <li>2. £4,100.</li> </ol> <p>Propose to accept quote 2. APPROVED (5 in favour)</p> <p><b>e) Recreation Area</b> None</p> <p><b>f) Councillors Reports</b> <b>SM:</b> New CAA regulations are coming in to force regarding flying drones. There should not be any drones flown on the Green anyway due to the airfield nearby. A resident is looking to get involved with reporting and improving PC communication and will be liaising with the Parish Magazine. <b>TC:</b> Village Hall PA system updated. Will have meeting with PC in January. The refurbishment of the VH means that there is a small rise in hiring fees, after being the same for several years. VH will be the polling station in next month's General Election. Query over who has authority over use of the Rec Area – the VH or the PC? As the PC owns the land, the PC should have final say. Have had requests for new football posts and to plant trees on the land. <b>MF:</b> Please be careful driving through Puddledock. Has witnessed an increase in road traffic accidents recently with the winter weather causing problems. <b>AJ:</b> Allotment rents are due – letters sent by RFO. Attended NALC seminar last month. Christmas tree has been ordered.</p>	
19/149	<p><b>To consider items for next agenda</b> Weather Radar Update</p>	
19/150	<p><b>To confirm date of next Parish Council meeting to be held on Thursday 5<sup>th</sup> December 2019 at 7.30pm to be held at Old Buckenham Village Hall</b> Confirmed. Please note that January's meeting will be postponed until Thursday 9<sup>th</sup> January.</p>	