

**Old Buckenham Parish Council**

**MINUTES of meeting of the Old Buckenham Parish Council  
held on Thursday 9<sup>th</sup> January 2020 at 7:30pm in the Village Hall,  
Old Buckenham**

Present: Councillors J Hicks (Chair)(JH), S Milner (SM), A Joel (AJ), M Farrington (MF), T Cook (TC), A Nicholls (AN)

In Attendance: R Noyes (Parish Clerk), D Oakley (RFO), Cllr S Askew

Also present: 7 members of the public

<b>Minute</b>		<b>Action</b>
20.01.01	<b>Apologies for absence</b> Apologies received from GF and BD. AN will be late.	
20.01.02	<b>To approve the minutes of the meeting held on 5<sup>th</sup> December 2019</b> Approved (2 in favour, 3 abstain)	
20.01.03	<b>To receive reports of matters arising from those minutes: for update and information only</b> None	
20.01.04	<b>To record declarations of interests not already recorded in the current Members' Register of Interests</b> None	
20.01.05	<b>Financial Matters</b> <b>a) Financial Report</b> Community account balance: £33,706.89 Income received (allotment rents): £80  Allotment rents still due: 5 & 4B: £75 6&7: £100 9: £40 10: £50  <b>b) Payments to be approved:</b> Gemini Accounting (fees&expenses): £253.34 R Noyes (salary and expenses): £211.50 J Frost (comm car): £24.75 TOTAL: £489.59  Payments APPROVED (5 in favour)	
20.01.06	<b>Precept</b> Please see attached documents. Village Hall Precept Grant: JH has discussed with VH Committee and doors will be paid from reserves and therefore receive no grant. Precept APPROVED (5 in favour) Many thanks to DO for all her hard work on this at a particularly busy time of year for her.	
20.01.07	<b>Public Participation relating to agenda items only</b> a) Clarification over Land to the North of Fen St Application in previous minutes. This was supported by the PC at PIP stage. b) Cllr Askew Report:	

	<p>i) Hargham Rd ditch working well</p> <p>ii) Light reflection on the pond issue is being looked at, hoping to find solution</p> <p>iii) Church Lane: scheme is being planned but not guaranteed to be completed this year. He had misunderstood previously. Only a few get selected each year. So far, no reports of problems from residents.</p> <p>iv) Potholes in St Andrews Close have been addressed</p> <p>v) Grove Road: Large potholes reported just after Christmas. Road was closed the next day, due to their size and danger, especially to cyclists but drivers keep driving round barriers or simply moving them out the way. If barriers/signs are removed, then danger to other drivers and cyclists who may not know/see potholes are there. Please leave barriers in place. It is a major fix and will hopefully be completed soon.</p> <p>vi) Potholes reported on Fen St. Will chase up.</p> <p>vii) No response regarding gravel for Post Office Terrace – will chase up.</p> <p>viii) AJ enquired about hard copies of the Local Plan. RN to request copies.</p>	RN
20.01.08	<p><b>To consider planning applications and to receive Breckland District Council's decisions made on any planning applications received before the meeting:</b>  (All planning applications are available for viewing on the Breckland District Council planning portal – <a href="http://www.breckland.gov.uk/article/2933/Search-Planning-Applications">www.breckland.gov.uk/article/2933/Search-Planning-Applications</a> - Parish Councillors have been asked by the chairman to view the new applications in advance of the meeting</p> <p><b>a) New Planning Applications</b></p> <p>i)REFERENCE: 3PL/2019/1555/F  PROPOSAL: Erection of a 28.5m high radar tower and associated comms cabin (portakabin).  LOCATION: OLD BUCKENHAM: Part of Anglian Water Drilling Unit site Abbey Road Old Buckenham</p> <p>AN arrived, apologies given.  Met Office sent letter explaining that application had been submitted. Carleton Rode had emailed to explain their concerns including lack of consultation and unknown visual impact, as they had not been included. Representative from OB Airfield was present at meeting and raised several important points:</p> <ul style="list-style-type: none"> <li>• Local Visual Impact Assessment has not been completed locally, only further away and not from Waterwork's House which is next to proposed site.</li> <li>• In reports, they claim aircraft will be 900ft away, but this only applies to fast jets. In reality smaller aircraft could be much closer as they approach the runway.</li> <li>• They will breach 2 Air Navigation Orders</li> <li>• Height of the tower has increased from 22m to 28.5m</li> <li>• Daylight and Access Assessment did not have any ground elevation levels, therefore can't accurately assess daylight</li> <li>• There are other sites which are better suited and would give equal coverage but they refused to investigate</li> <li>• New Buckenham and Carleton Rode were not consulted, despite being very close to their parish boundaries.</li> <li>• The Airfield plans to object as they feel the whole application is flawed.</li> </ul> <p>Councillors were surprised to discover that such a big application has not been given to an experienced senior planning officer. Application submitted just before Christmas, which some Councillors felt was to try and "hide" it when people were busy over festive period. MF highlighted that while the application does appear to be poor, that it will hopefully</p>	

provide data to help the Met Office forecasts and local residents. However, felt that they should find an alternative location. Cllr Askew explained that he had requested it be called to committee.

Propose to request a month's extension to the application's consultation period, due to the flawed nature of the application, safety issues raised and lack of consultation with NB and CR Parishes. Also request a meeting with Head of Planning or Senior Planning Officer at Breckland.

APPROVED (6 in favour)

ii)REFERENCE: 3PL/2019/1567/HOU  
PROPOSAL: Proposed Alterations, Extension and Garage Conversion  
LOCATION: OLD BUCKENHAM: SkyFall Cake Street Old Buckenham Norwich  
APPLICANT: Mr J Lockwood

No objections (APPROVED 6 in favour)

iii)REFERENCE: 3PL/2019/1593/HOU  
PROPOSAL: Demolishing existing garage/store room and erection of a similar size sitting room extension.  
LOCATION: OLD BUCKENHAM: 60 Fen Street  
APPLICANT: Mr Daniel Clarke

No objections (APPROVED 6 in favour)

**b) Planning Decisions by Breckland Council**

i)REFERENCE: 3PL/2019/1405/PIP  
PROPOSAL: Permission in Principle for the erection of one dwelling (Town and Country Planning) Permission in Principle (Amendment) Order 2019  
LOCATION: OLD BUCKENHAM: Land to the north-west of 29 Fen Street  
APPLICANT: Mrs Paula Fraser  
CASE OFFICER: Tom Donnelly

ii)REFERENCE: 3PN/2019/0055/UC  
PROPOSAL: Prior Approval for Change of use of agricultural building to a dwelling Town and Country Planning ( General Permitted Development) Order 2015 Schedule 2, Part 3, Class Q.  
LOCATION: OLD BUCKENHAM: Downmore Farm, Banham Road Old Buckenham  
APPLICANT: Frost  
CASE OFFICER: Mark Simmonds

iii)REFERENCE: 3PL/2019/1375/F  
PROPOSAL: Change of use of land from agriculture to domestic gardens.  
LOCATION: OLD BUCKENHAM: Land to the north of Fen Street Old Buckenham  
APPLICANT: Mr Lee Devlin  
CASE OFFICER: Tom Donnelly

iv)REFERENCE: 3PL/2019/1359/D  
PROPOSAL: Erection of four detached dwellings following outline permission  
3PL/2019/0231/O  
LOCATION: OLD BUCKENHAM: Land to north of Fen Street Old Buckenham

	<p>APPLICANT: Mr Lee Devlin CASE OFFICER: Tom Donnelly</p> <p>The above applications have now been considered and have been APPROVED</p> <p>iii)REFERENCE: 3PL/2019/1164/PIP PROPOSAL: Permission in principle for erection of four detached dwellings LOCATION: OLD BUCKENHAM: Land to the west of 49 Hargham Road Old Buckenham APPLICANT: Askew &amp; Partners CASE OFFICER: Mark Simmonds</p> <p>The above application has been referred to the Planning Committee.</p>	
20.01.09	<p><b>Health and Safety Policy</b> JH explained that there were several issues with the current policy and would need more time to review.</p>	
20.01.10	<p><b>Paperless Parish Council</b> JH proposed that the Parish Council make an effort to work towards being paperless, due to the environmental impact of excessive printing of documents. Some Councillors already use tablets for meetings and therefore print less/nothing and did not want another tablet provided from the Council. Would have to examine the financial impact of printing v having tablets. It was suggested that the money might be better spent on a projector for the Memorial Room which would allow everyone to view documents. Councillors to spend time researching financial impact and full options.</p> <p>Also suggested getting a tablet/computer purely for the SAM sign. Data has to be downloaded via cable currently. SM wants to upgrade to Bluetooth device which will make downloading data easier and safer (can sit in car instead of standing on side of busy road). Bluetooth upgrade is approx £250. Data currently stored on SM personal laptop but needs to be accessible to other Councillors. SM/JH to investigate costs.</p>	SM/JH
20.01.11	<p><b>Reports:</b></p> <p><b>a) Chairman's Report</b> None</p> <p><b>b) Village Green Working Party (VGWP)</b></p> <ul style="list-style-type: none"> <li>Report stated the PC had approved company to cut Green next year. This was not discussed at previous meeting.</li> <li>Confusion over title on VGWP report. PC is Green Management Committee. RN to research and clarify titles</li> </ul> <p><b>c) Road Safety</b> SAM Sign up, working well and providing interesting data already. On Hargham Rd, average of over 4000 cars a day, with approx. 40% over the speed limit. Better data from Abbey Rd, with far fewer speeding cars. Data can be given to police at SNAP meetings, who can then use it to monitor roads at specific times.</p> <p><b>d) Play Area</b> Good progress on improvements. Many thanks for public's patience while work is carried out.</p> <p><b>e) Recreation Area</b> Request to install new football goals/pitch. Grass will be rolled in spring. New goals to be installed and old ones removed. Suitable goals to be investigated.</p> <p><b>f) Councillors Reports</b></p>	RN

	<p><b>AJ:</b> Xmas tree very popular, lots of lovely photos on Facebook group. Lights fixed after water got in and broke them early on.</p> <p><b>SM:</b> Footpath near Stacksford and Quiddenham is not technically classified as a footpath. Need 10 people to sign a form stating they have been walking it for 20 years in order to get it re-classified as a footpath. Contact SM/Clerk for more information. SM and TC volunteered to attend a public footpaths seminar.</p> <p><b>TC:</b> Village Hall Report:</p> <ul style="list-style-type: none"> <li>- Fly tipping – has recently been an issue in red bin located on Village Hall Car Park. Notices have been placed and an item being included in the Village Magazine. Please could villagers be vigilant to report any sightings of people fly tipping.</li> <li>- Disabled toilets finished - toilets refurbished – plans in hand for updated baby changing facilities</li> <li>- Car park – report given on state of car park including pot-holes / repairs / use</li> <li>- Joint meeting between Village Committee and parish Council – Monday 27<sup>th</sup> January 7.30pm in Village Hall</li> <li>- Numbers Club – request made for new members as there are currently vacant numbers</li> </ul>	
20.01.12	<p><b>To consider items for next agenda</b></p> <p>Health and Safety Policy</p> <p>Oliver Lee Report</p>	
20.01.13	<p><b>To confirm date of next Parish Council meeting to be held on Thursday 6<sup>th</sup> February 2020 at 7.30pm to be held at Old Buckenham Village Hall</b></p>	