

**Old Buckenham Parish Council**

**MINUTES of meeting of the Old Buckenham Parish Council  
held on Thursday 7<sup>th</sup> May 2020 at 7:30pm held virtually via Zoom**

Present: Councillors J Hicks (Chair)(JH), S Milner (SM), A Joel (AJ), M Farrington (MF), T Cook (TC), B Devlin (BD), A Nicholls (AN)

In Attendance: R Noyes (Clerk)

Also present: 6 members of the public

Minute		Action																
20.05.01	<p><b>Election of Chair and Vice-Chair</b> Prior to the meeting, Cllrs had emailed their votes for Chair. Jonn Hicks was re-elected as Chair (4 in favour, 3 abstain). Steve Milner was re-elected as Vice-Chair (6 in favour)</p>																	
20.05.02	<p><b>Apologies for absence</b> None</p>																	
20.05.03	<p><b>To approve the minutes of the meeting held on 5<sup>th</sup> March 2020</b> Approved (6 in favour, 1 abstain)</p>																	
20.05.04	<p><b>To receive reports of matters arising from those minutes: for update and information only</b> None</p>																	
20.05.05	<p><b>To record declarations of interests not already recorded in the current Members' Register of Interests</b> BD has a Planning Application being discussed.</p>																	
20.05.06	<p><b>Financial Matters</b></p> <p><b>a) Financial Report</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Balance at bank</td> <td style="text-align: right;">£38,836.91</td> </tr> <tr> <td>Income received VAT refund</td> <td style="text-align: right;">£2,802.95</td> </tr> <tr> <td style="padding-left: 40px;">Precept</td> <td style="text-align: right;">£10,192.50</td> </tr> </table> <p><b>b) Payments to be approved:</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">R Noyes</td> <td style="text-align: right;">£ 211.50</td> </tr> <tr> <td>Gemini</td> <td style="text-align: right;">£ 202.28</td> </tr> <tr> <td>I Kerridge</td> <td style="text-align: right;">£ 130.00</td> </tr> <tr> <td>Insurance</td> <td style="text-align: right;">£ 562.53</td> </tr> <tr> <td>S Barker</td> <td style="text-align: right;">£ 90.00</td> </tr> </table> <p>Payments APPROVED (7 in favour)</p>	Balance at bank	£38,836.91	Income received VAT refund	£2,802.95	Precept	£10,192.50	R Noyes	£ 211.50	Gemini	£ 202.28	I Kerridge	£ 130.00	Insurance	£ 562.53	S Barker	£ 90.00	
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20.05.07	<p><b>Playground</b> Several members of the public have explained a frustration at the playground maintenance (and subsequent closure) taking too long. Due to lockdown, the company providing the rubber pellets is unable to produce them and consequently some of the work could not be completed by the contractor. A member of the public explained that they understand the limitations of lockdown, but could we look at alternative suppliers who are open or tap in to the many volunteers in the village. JH explained that the company providing the pellets is going to be open on Monday 11<sup>th</sup> May and so the contractor has been told the work should therefore be completed immediately, hopefully by the end of the following week. While JH was very grateful to the offers of help by villagers, he was reluctant to cause groups of people during lockdown and explained that there may be problems with insurance if there was an accident. Once work is completed, RoSPA will inspect it and it can be ready for use (once the government allow).</p>	JH																

<p>20.05.08</p>	<p><b>OB During Covid-19</b>  <b>*The PC paused the meeting to allow the 8pm Clap for Carers*</b></p> <p>JH would like to thank everyone in the village who have helped residents during this difficult time. A full comment from JH can be found in the May copy of the Parish Magazine.</p> <p>MF raised the issue that the Parish Magazine has become an important source of information at this time, especially for those not online/social media. The current advertising costs don't cover printing a copy for every household in the village and Puddledock is too dangerous to deliver to. The Parish Magazine editor has paid personally to ensure everyone has a copy during this time, at a cost of just over £40. Could the PC subsidise/contribute in some way? There was an initial difficulty in distribution too, but the team of volunteers have delivered them to the whole village. JH proposed giving the Parish Magazine (the only community magazine still in print during lockdown) a one off cheque for £200 as a short term solution to help cover the extra printing during the coronavirus situation (approx. 5months, incl May copy). The issue will be discussed further at a future meeting to look at long term ideas. APPROVED (7 in favour)</p> <p>Terri Hammond has been the key coordinator of the volunteers in the village and wished to update the PC on the current situation. There are currently 15 volunteers covering the whole of the village. They have made over 85 prescription runs, collected lots of food packages and working with Breckland Council to help with any emergency help in the village. If there is anyone who requires help, please contact Terri Hammond/the PC/a neighbour. Please check on neighbours and ensure no-one is struggling alone. The volunteers have been working with OB2000 Trust to co-ordinate money for food/prescriptions. Electronic payments are made to the Trust by the resident, who is then passing the money on to the volunteers. If a resident is unable to pay electronically, the Trust is temporarily covering the debt till the resident can arrange payment safely. Thank you to OB2000 Trust for their help at this time. JH added that the PC can't give financial support at this time, so if there is anyone who is in financial difficulty, please contact Breckland Council for information.</p> <p>JH took a moment to explain that during this difficult time, we need to be grateful and thankful to everyone for their help and remember those that have recently passed. We have also recently lost three great residents (not to Covid-19) and they will be gratefully missed. The PC held a 1min silence.</p>	
<p>20.05.09</p>	<p><b>OBPC Facebook page</b></p> <p>RN asked the PC whether have considered a PC Facebook page due to its popularity in the village? Currently, RN uses her personal account to make PC announcements online and would prefer not to. It could also be a source of keeping the village updated on PC events/work/improvements to the village etc. SM explained that there had recently been a meeting by himself, the Parish Magazine Editor and a member of the public with experience in IT/Communications to discuss the PC Communications Strategy. This was broken down to 4 key points:</p> <ul style="list-style-type: none"> <li>- What is being communicated?</li> <li>- When is it communicated?</li> <li>- Who is sending out the information and to whom?</li> <li>- How is it communicated?</li> </ul> <p>The group also highlighted the need for someone to own the communication (Clerk/Chair) and look at the various aspects of communication: website (which will need to meet new NALC guidelines), social media, those not on social media, newsletter etc. It was felt by</p>	

	<p>many that the PC needs to get more of the good news out to the public as it is very easy to focus on negative comments. The need to make the communication 2-way was also highlighted and a member of the public asked whether it was worth only having one central source of information to reduce confusion. The PC decided to meet up (once allowed) and come up with a clear Communications Policy which will encompass all these aspects before proceeding with anything new.</p>	
20.05.10	<p><b>Public Participation relating to agenda items only</b> Members of the public contributed to discussions as appropriate.</p>	
20.05.11	<p><b>To consider planning applications and to receive Breckland District Council's decisions made on any planning applications received before the meeting:</b> (All planning applications are available for viewing on the Breckland District Council planning portal – <a href="http://www.breckland.gov.uk/article/2933/Search-Planning-Applications">www.breckland.gov.uk/article/2933/Search-Planning-Applications</a> - Parish Councillors have been asked by the chairman to view the new applications in advance of the meeting)</p> <p><b>a) New Planning Applications</b></p> <p>i)REFERENCE: 3PL/2020/0327/LB PROPOSAL: Convert the existing barn into one dwelling and to build two new dwellings with a new access to service the three dwellings. LOCATION: OLD BUCKENHAM: West View Farm, The Green APPLICANT: The Cousins</p> <p>This application is linked with application 3PL/2020/0326/F. There was great concern by many Cllrs that this would lead to an increase in traffic on a small road past a playground and pub, which is used as one of the main walking routes to the schools. No comment from Highways yet. The ecological survey needs further investigation too. The access road to the properties would run past a listed building, which could potentially cause damage. However it was highlighted that building on these areas to “fill in the gaps” in the village is preferable to expanding outwards. Propose to OBJECT: APPROVED (6 in favour, 1 abstain)</p> <p>ii)REFERENCE: 3PL/2020/0379/HOU PROPOSAL: Removal of garage; new side and rear extension. LOCATION: OLD BUCKENHAM: 5 Oaklands APPLICANT: Mr James Alexander</p> <p>No obvious problems with the application. Propose to SUPPORT: APPROVED (7 in favour)</p> <p>iii)REFERENCE: 3PN/2020/0014/UC PROPOSAL: Prior approval for change of use from agricultural to C3 residential use under Class Q(a) only. LOCATION: OLD BUCKENHAM: Old Buckenham Country Park, Doe Lane APPLICANT: Mr Ben Devlin</p> <p>*BD was temporarily removed from the meeting for this application* Previous application was rejected as tried to apply for Class Q(a) and (b) last time and mistakes were made in application. Only for Class Q(a) this time. Propose to SUPPORT: APPROVED (6 in favour, 1 abstain)</p>	

**b) Planning Decisions by Breckland Council**

- i)REFERENCE: 3PL/2020/0113/HOU  
PROPOSAL: Proposed Front Entrance hall extension and alterations  
LOCATION: OLD BUCKENHAM: Nivelles Fen Street  
APPLICANT: Mr Graham Turner  
CASE OFFICER: Sandra Bunning
- ii)REFERENCE: 3PL/2020/0150/HOU  
PROPOSAL: Demolition of west side lean to. Demolition of front wall to the front porch to create open fronted canopy. Construction of a single-storey flat roof extension to the rear and small canopy porch to the east. Installation of ground source heating.  
LOCATION: OLD BUCKENHAM: Apple Tree House, Church Lane  
APPLICANT: Mr & Mrs Anon  
CASE OFFICER: Sandra Bunning
- iii)REFERENCE: 3PL/2020/0189/HOU  
PROPOSAL: 1st floor extension and ground floor infill creating a 1.1/2 storey dwelling with annex accommodation.  
LOCATION: OLD BUCKENHAM: 17 Hargham Road  
APPLICANT: Mr & Mrs Greenwood  
CASE OFFICER: Sandra Bunning
- iv)REFERENCE: 3PL/2017/0996/O  
PROPOSAL: Outline planning consent for all matters reserved apart from the principle means of vehicular access (3 accesses onto the B1077 Buckenham Road; 1 access across Burgh Common; 1 access across Hargham Road, 1 access across Leys Lane and 1 access onto London Road) for residential development for up to 4,000 dwellings on land to the south of Attleborough; construction of new link road between Buckenham Road and London Road, pedestrian footbridge across the railway line to connect with Leys Lane, provision of two, 2 Form Entry primary schools; Local centre including up to 2,600m<sup>2</sup> gross floorspace for uses within Class A1 (shops), up to 1,400m<sup>2</sup> (gross) for uses within Classes A2/A3/A4 and/or A5 and petrol filling station, along with up to 2,100m<sup>2</sup> (gross) for Community Uses (Class D1). Two further neighbourhood centres together including up to 400m<sup>2</sup> (gross) for uses within Classes A1/A2/A3 and/or A5, sports pitches, public open space and amenity greenspace with sustainable drainage systems and associated infrastructure (including off-site town centre highway improvements) and demolition of existing unused sewage works and agricultural buildings.  
LOCATION: ATTLEBOROUGH: Attleborough SUE Land South of Attleborough, Attleborough  
APPLICANT: Attleborough Land Ltd, Hilary Rose Cracknell, Janet Diane  
CASE OFFICER: Simon Wood
- v)REFERENCE: 3PL/2020/0071/F  
PROPOSAL: Erection of new poultry shed adjacent to poultry shed no. 7 and erection of associated 3 feed silos and removal of existing outbuilding. Provision of new steel shed adjacent to poultry shed  
No. 1  
LOCATION: OLD BUCKENHAM: The Farm Doe Lane  
APPLICANT: Poplar Pigs (Buckenham) Ltd

	<p>CASE OFFICER: Gemma Manthorpe</p> <p>The above applications have now been considered and the applications have been APPROVED.</p> <p>vi)REFERENCE: 3PL/2020/0171/F  PROPOSAL: Revised access location to dwelling approved under ref 3PL/2018/1014/VAR  LOCATION: OLD BUCKENHAM: Land adjacent Caldcleugh dwelling under construction at The Old Asparagus Field, Cake Street  APPLICANT: Talbot and Muir (re G Webster) Talbot and Muir (re G Webster)  CASE OFFICER: Tom Donnelly</p> <p>The above application has now been considered and the application has been REFUSED.</p>	
20.05.12	<p><b>Reports:</b></p> <p><b>a) Chairman’s Report</b> None</p> <p><b>b) Village Green Working Party (VGWP)</b> None</p> <p><b>c) Road Safety</b> Sam Sign is back after having bluetooth installed (to allow safer download of data when roadside). Can currently download on to phone only. May need to purchase a small notebook purely for use with SAM Sign and to store all the data. Will look at in future meeting.</p> <p><b>d) Play Area</b> Please see minute 20.05.07 above</p> <p><b>e) Recreation Area</b> Has been rolled. Currently unable to purchase football goals but will do as soon as possible.</p> <p><b>f) Councillors Reports</b>  <b>AJ:</b> 2 new allotments rented. Need access to water meter for a reading but currently overgrown. Will be cut back and tided asap.  <b>TC:</b> No VH meetings currently but please be aware recycling bins are full as priority of collections has been given to Care Homes etc. The VH has also applied for a grant to help with current finances. Still waiting for a verdict. JH offered to defer repayment of the loan until after the epidemic subsides and add on to the end of the loan repayment period. TC to pass on to VH.  <b>MF:</b> Less traffic on roads recently means Puddledock has been a lot quieter with only one small accident in last couple of months.  <b>BD:</b> Has new lawnmower so is happy to help with cutting playarea etc when work is completed.</p>	
20.05.13	<p><b>To consider items for next agenda</b>  Covid-19 Update  Action Plan  Encouraging more people to join the Council  Communications</p>	
20.05.14	<p><b>To confirm date of next Parish Council meeting to be held on Thursday 4<sup>th</sup> June at 7.30pm to be held virtually via Zoom.</b>  Confirmed</p>	