

Old Buckenham Parish Council

**MINUTES of meeting of the Old Buckenham Parish Council
held on Thursday 3rd September 2020 at 7:30pm via Zoom**

Present: Councillors J Hicks (Chair)(JH), S Milner (SM), A Joel (AJ), T Cook (TC), A Nicholls (AN), B Devlin (BD)

In Attendance: R Noyes (Clerk)

Also present: 2 members of the public

Minute		Action
20.09.01	Apologies for absence MF sends his apologies	
20.09.02	To approve the minutes of the meeting held on 6th August 2020 APPROVED (6 in favour)	
20.09.03	To receive reports of matters arising from those minutes: for update and information only Request for 30mph zone extension on Harlingwood Lane refused by Highways.	
20.09.04	To record declarations of interests not already recorded in the current Members' Register of Interests None	
20.09.05	Financial Matters a) Financial Report Community account balance: £29,479.07 b) Payments to be approved: R Noyes salary & expenses £225.89 Gemini £250.00 Wave d/d £56.60 I Kerridge £255.00 TOTAL: £787.49 Payments APPROVED (6 in favour) c) AGAR Forms Due to COVID and lockdown, the AGAR deadline was initially cancelled and we were informed that we would be contacted with a new date. This did not happen and we have been informed that deadline has passed. DO has worked incredibly hard to complete the AGAR forms as quickly as possible. The PC could see no problems with the forms and proposed to approve. APPROVED (6 in favour)	
20.09.06	Public Participation relating to agenda items only When asked about the recent visit by the Met Office to the airfield and Anglian Water site. The Cllrs explained that the email informing them was quite late and vague on times so no one attended. It wasn't clear whether Cllrs were being invited to attend or was simply to inform them of the Met Office's actions. Cllrs decided to reply to Met Office asking for any further information, to be invited to any proposed future site visits and whether neighbouring Councils had been informed. George Freeman MP and Cllr S Askew also being informed.	
20.09.07	To consider planning applications and to receive Breckland District Council's decisions made on any planning applications received before the meeting: (All planning applications are available for viewing on the Breckland District Council planning portal – www.breckland.gov.uk/article/2933/Search-Planning-Applications - Parish	

	<p>Councillors have been asked by the chairman to view the new applications in advance of the meeting</p> <p>a) New Planning Applications None</p> <p>b) Planning Decisions by Breckland Council The following applications have now been considered and the applications have been APPROVED</p> <p>i)REFERENCE: 3PL/2019/1401/F PROPOSAL: Residential development of 9 dwellings and associated external works. LOCATION: OLD BUCKENHAM: Land South of March Field Way Old Buckenham APPLICANT: Places for People CASE OFFICER: Naomi Minto</p> <p>ii)REFERENCE: 3PL/2020/0675/F PROPOSAL: New shower block and a cabin to replace an existing static caravan. LOCATION: OLD BUCKENHAM: Old Buckenham Country Park, Doe Lane APPLICANT: Mr Devlin CASE OFFICER: Tom Donnelly</p> <p>REFERENCE: 3PL/2020/0437/F PROPOSAL: Change of use of parcel of land to rear of existing residential unit to residential curtilage and erection of a rear extension, comprising of garage bays to the ground floor and 2no bedrooms to the first floor and terrace at the rear. LOCATION: OLD BUCKENHAM: Haresfield, The Old Yard APPLICANT: EPB Developments Ltd CASE OFFICER: Fiona Hunter</p> <p>The following applications have now been considered and the applications have been REFUSED</p> <p>i)PROPOSAL: Outline application for 5 residential dwellings LOCATION: OLD BUCKENHAM: Land west of Attleborough Road, north of the prop East View APPLICANT: CW Hilton and Partners CASE OFFICER: Naomi Minto</p>	
20.09.08	<p>Communications Please see attached document summarising Communication by the PC. Cllrs to provide feedback and plan drawn up for next meeting.</p>	
20.09.09	<p>Public Rights of Way TC explained that the recent increase in walkers, cyclists and horse riders, has raised several queries about Public Rights of Way (PROW). TC and SM would like to utilise the Village Magazine to highlight the laws and rights of both landowners and walkers, and also raise awareness of some of the public footpaths we have in and around our Parish. BD explained that they had started looking at making a map for their customers and so could work together and share resources. Cllrs very supportive of plan.</p>	
20.09.10	<p>Policies</p>	

	Several policies are in need of updating. JH, SM and TC volunteer to meet up and draft new copies, for approval at next meeting.	
20.09.11	<p>Reports:</p> <p>a) Chairman's Report</p> <p>b) Precept Grants: As most groups have been unable to meet up and use last years grants, do we need to do them this year? Many Cllrs felt that this would put other groups at a disadvantage who would still need them. Some groups might rely on these grants more, due to lockdown restrictions. Propose to keep Grant Policy, with amended dates APPROVED (6 in favour). New deadline of 20th November. VH doors still need purchasing by PC (in lieu of Grant) as still awaiting 3 quotes.</p> <p>c) Another defibrillator has been installed on 39 Fen St. Many thanks to Mr and Mrs Evison for allowing it to be placed on their property. Registered with NHS and ready for use.</p> <p>d) Village Green Working Party (VGWP) None.</p> <p>e) Road Safety SAM Sign post also installed at 39 Fen St to measure speeds. Will be rotated to measure speeds of cars travelling in both directions.</p> <p>f) Play Area Chasing up Playdale to complete repairs. Grass will be cut in next couple of weeks.</p> <p>g) Recreation Area Football posts proving popular. Large drop between level of car park and the rec ground. JH and village handyman will fill and compact in attempt to minimise tripping hazard. Propose to accept quote of £80 to mark out pitch initially, with £25 to re-do once a month (can evaluate and change frequency as necessary) APPROVED (6 in favour)</p> <p>h) Councillors Reports SM: Struggling to find clear explanation of new website accessibility regulations. Will ask for feedback on the difficulty users face. AJ: ½ allotment has been taken up.</p>	
20.09.12	<p>To consider items for next agenda</p> <p>Allotment Rents Action Plan Communication Policies</p>	
20.09.13	<p>To confirm date of next Parish Council meeting to be held on Thursday 1st October at 7.30pm. Location to be confirmed nearer the time, subject to Government Guidelines at the time.</p>	