

MINUTES OF THE OLD BUCKENHAM PARISH COUNCIL MEETING HELD ON THURSDAY 5TH NOVEMBER 2015 AT OLD BUCKENHAM VILLAGE HALL AT 7.30PM

Present. Cllr M S Milner – Chairman, Mr A Joel, Mr G Hart, Mrs R Boggia, Mr T Cracknell, Mr T Johnson,
Mrs S Hornbrook, Mr B Devlin, Mrs C Marshall, Mr M Farrington. Mr J Watling – Parish Clerk.

Also Present. 7 members of the public. Mr S Askew Norfolk County Councillor.

1/11/15. Apologies. Mr J Kemp.

2/11/15. Declaration of Interest of items on Agenda. Old Buckenham Parish Council as a OBGRP's shareholder. Mr T Cracknell Planning Application 3pl/2015/1014/f Mr G Hart Planning Application 3PL/2015/0513/F

3/11/15. Public Recess. No items raised.

4/11/15. Minutes of Parish Council Meeting 1st October 2015. Proposed and seconded that they be signed as a true and accurate record of the meeting, this was agreed unanimously.

5/11/15. Matters arising from minutes. Cllr Marshall said SNAT are now known as SNT. The Phone Box in village has a broken pane of glass, Parish Clerk to report to BT. Cllr Joel raised matter of pointing out voting intent of Parish Council on planning applications. Cllr Cracknell raised matter of issues raised but not voted on being forgotten and they should be followed up. Cllr Milner agreed to do a to do list on such matters. Remembrance Day Parade was raised and meeting informed police would not be able to close road. Volunteers were sought from PC to control traffic whilst the service was conducted.

6/11/15. Minutes of Personnel Committee Meeting of 15th October 2015. It was proposed and seconded that they be signed as a true and accurate record of the meeting this was agreed unanimously by the 3 councillors who attended the meeting.

7/11/15. Matters arising from the minutes. No matters arising.

8/11/15. Approval of Staff Appraisal. Cllr Milner gave an overview of how the appraisal was carried out in terms of performance standards and objectives of Parish Clerk also said new objective had been set in regard to maintaining new Parish Council website. It was proposed and seconded that the appraisal of The Parish Clerk be approved and this was agreed unanimously.

9/11/15.Planning Applications. 3pl/2015/0513/F Keele Cottage. The Green. Erection of 2 semi detached dwellings and partial demolition of existing cottage. Cllr Hart gave a brief explanation of modification to planning application and then left the room. After a discussion it was proposed and seconded to continue to oppose the application due to overdevelopment though the application had been modified original concerns not overcome.. This was agreed with 8 for, 1 against and 1 abstention.
3pl/2015/1009/O Asparagus Field. Cake Street. Erection of 4 dwellings and garages. Application has been withdrawn.
3pl/2015/1122/F The Clinic. The Green Change of use from dwelling/residential to consultation rooms. Proposed and seconded no objections, this was agreed with 9 for and 1 abstention.
3pl/2015/1189/f. 64, Fen Street. Change of use of curtilage land to residential and erection of garage with office over. Proposed and seconded no objections but with stipulation that change of use of land is restricted to proposed garage which is for storage and office use only and that it is kept within ownership of the dwelling. This was agreed with 8 for and 2 abstentions.
3pl/2015/1143/LB and 3pl2015/1142/F The Granary. Cake Street. Proposed installation of set of French Windows and roof light to rear elevation. Proposed and seconded no

objections this was agreed with 9 for and 1 abstention. **3pl/2015/1250/F Cherry Tree Cottage.** Construction of Summer House. Proposed and seconded no objections this was agreed with 9 for and 1 abstention. **3pl/2015/1014/F Poplar Pigs. Doe Lane.** Change of use to D2 Leisure and erection of 5 holiday cabins. Cllr Cracknell answered questions and then left room. Discussion by councillors followed and then it was proposed and seconded no objections, this was agreed with 8 for and 2 abstentions.

10/11/15. Planning Decisions Received. 3pl/2015/1093/F Stone Cottage. 56 Fen Street. Erection of garage block and bedroom over. Application approved with Parish Council's conditions included. Cllr Joel informed meeting Shrublands Development is coming up in next two months and Parish Council should be aware.

11/11/15. Grant to primary School. No discussion, item to be put on December Agenda.

12/11/15. 4 Year Plan. Cllr Joel circulated a list of suggestions and asked councillors to look at them and then prioritise them for discussion at December meeting.

13/11/15. Play Area Fencing. Cllr Joel gave details of cost of repairs to play area equipment in the sum of £2,143.13 plus Vat following Inspection report from Playdale Ltd. This will be funded from grants from Six Village Magazine, Breckland Council grant and Play Area Reserve. Cllr Joel thanked Cllr Hart for carrying out repairs to gate. It was proposed and seconded that repairs to equipment be carried out and this was agreed unanimously. Regarding the play area fence cllr Joel had obtained 3 quotes for repairs and a full discussion took place and it was agreed that further investigations be carried out and to get 3 quotes for double sided fencing with bolts and matter to be put on December agenda.

14/11/15. PC Website. Cllr Milner said the cost of having a website hosted to gold standard would be approx. £30 per year. It was proposed and seconded and agreed unanimously to proceed with this.

15/11/15. Business Directory. Cllr Cracknell suggested Parish Council should have a business directory at an approx. cost of £1 per copy. Parish Council should invite other local Parish Councils to take part in producing a directory.

16/11/15. Footpath Safety. Cllr Milner reported he had contacted an organisation who advised on the possibility of putting in advisory cycle lanes in village. NCC Highways had advised it would not be possible to have them on 1077. Cllr Joel gave information of a possible new footpath across the green at a total cost of £8000 which would be 50% funded by NCC under Town and Parish Partnership Scheme. Other councillors expressed views on the subject and it was proposed and seconded that Parish Council make an application for grant funding under the scheme for the new footpath, this was agreed unanimously.

17/11/15. Approval of Accounts Payable and Budget Analysis. It was proposed and seconded that all invoices due for payment on cheque list be paid. This was agreed unanimously.

18/11/15. Chairman's Report. Cllr Milner reported that Play Area has been plagued with vandalism and he wrote to the school on the subject. He recently attended a Speed watch meeting and that the scheme is having an effect of speeding through villages. The number of incidents is reducing. Old Buckenham are to get the use of SAM 2 signs on a regular basis. Broadband in the village is still a problem and he has written to NCC, BDC and MP to try to get improvements in the village. Church is looking at Wi Spire scheme for a possible solution to broadband issues. The Parish Council has been approached by architects for possible development in village and they have suggested attending a Parish Council meeting to put forward their ideas. Parish Clerk to invite them to December meeting. Cllr Milner had received comments regarding Chairmanship of meetings and sought the views of other

councillors on the matter. It was agreed that Chairman continue to filter issues but would seek cllrs views before responding. It was reported that Mrs Joan Jenkins who was a past clerk to the Parish Council and was also active in other village organisations had recently died. Parish Clerk to send letter of condolence to family.

16/11/15. District Councillor's Report. Cllr Joel reported that The Local development Plan public consultation had been pushed forward to a 6 week period during January/February 2016 with anticipated adoption in December 2016. The local Council Tax Support Scheme to town and parish councils included in the RSG to Breckland Council from Central government is being reduced every year and Breckland will be reducing Local Council Tax Support Grant in line with the reduced funding from central government. There will be a Parish and Town Meeting on 2nd December 2015 at The Green Britain Centre in Swaffham at 6.15pm with refreshments from 5.45pm. Old Buckenham, it is hoped would be represented.

17/11/15. Parish Councillors Reports. Cllr Johnson recently attended a meeting of the Attleborough Neighbourhood Plan Steering Group and it was revealed their Neighbourhood Plan would cost approx. £55,000 and he wondered how much the Old Buckenham Plan would cost. 4,000 houses are being planned and are likely to acquire land south of A11. Also attended a meeting of Village Hall Management Committee last night and they have resurfaced half of the village hall car park. The cost was £10,440 and one third of the cost was met from revenue of the parking permits scheme and the balance from Village Hall reserves. On 25th November they are having a live show of the Mikado and on 5th December a film night of Cinderella with an afternoon showing at 3.00pm and an evening showing at 7.30pm and tickets were still available. He also raised the matter of outstanding road works at St Andrews Close. Cllr Cracknell said the Attleborough Neighbourhood Plan needed a wider level of consultation and 1,500 of the 4,000 new homes have already been built and feels the development could impact on Old Buckenham. Cllr Hart reported that CCTV is awaiting a report from the police. Cllr Joel said grants for a Neighbourhood Plan are available and up to £16,000 was available from Central government and BDC. Cllr Farrington asked that those living on the outer limits of Old Buckenham are not forgotten when developing the Neighbourhood Plan in terms of road safety. Cllr Marshall said there has been no recent incidents of damage in play area but Recreation Area has been subjected to some vandalism. ROSPA report is due in November on Recreation Area. Cllr Hornbrook said the Neighbourhood Plan Working Party will have another meeting on Monday 9th November and will be looking to create a village survey for consultation with villagers. Cllr Devlin reported OBGRP's had recently had a meeting and various issues were discussed. Another meeting was due in November and they could pull out of DEFRA but will consult with others before a decision is made. Blocked drain at Manor Corner opposite of Pond. Reflector post are required at Rodally pond and Manor Pond. Parish Clerk to contact highways on the matter. OBGRP's will allow parking outside pub and along path once shingle has been laid, this work will hopefully be carried out in next few weeks. Asked about some of the grant from Hockey Club being used once a new seat has been provided.

18/11/15. Parish Clerks report. Clerk read out an email from Highways on the matter of hedge causing problems and they will be writing to owner of property. Also details of cost on new path across green.

Meeting closed at 10.02pm.

Confirm Date and times of next meetings. Precept Meeting Wednesday 18th November 2015 and Parish Council Meeting 3rd December 2015. Both meetings at 7.30pm at Village Hall.

