

**MINUTES OF THE OLD BUCKENHAM PARISH COUNCIL MEETING HELD ON THURSDAY 3<sup>RD</sup> SEPTEMBER 2015 AT OLD BUCKENHAM VILLAGE HALL COMMENCING AT 7.30PM**

**Present.** Cllrs Mr S Milner – Chairman, Mr J Kemp – Vice Chairman, Mrs C Marshall, Mr T Johnson, Mr A Joel, Mrs S Hornbrook, Mrs R Boggia, Mr T Cracknell, Mr B Devlin. Mr G Hart and Mr J Watling – Parish Clerk.

**Also Present.** 4 members of the public and Mr S Askew Norfolk County Councillor.

**1/09/15. Apologies.** Mr Farrington.

**2/09/15. Declaration of Interest of Items on the agenda.** Old Buckenham Parish Council as a OBGRP shareholder.

**3/09/15. Public recess for items on the agenda,** Problems in Harlingwood Lane and Puddledock Corner along with lack of other footpaths in village. What was role of OBGRP's and PC should explain more exact role of Parish Council. The question of HGV's coming through the village ignoring weight limits, Cllr Johnson has already raised the matter with police at SNAT meeting earlier today.

**4/09/15. Minutes of the Parish Council meeting of 2<sup>nd</sup> July 2015.** Proposed by Cllr Kemp and seconded by Cllr Johnson they be signed as a true and accurate record of the meeting, this was agreed with 6 for and 2 abstentions.

**5/09/15. Matters arising from the minutes.** Cllr Joel raised matter of suspension of Standing orders at last meeting. Clerk informed meeting it was done in a proper manner.

**6/09/15. PC Website.** Meeting informed that the PC would have a legal requirement to have it's website in the near future. Cllr Cracknell had suggested involving the local high school in creating and maintaining the site through it's pupils. NALC would act as server host, Clerk to contact school to discuss the matter.

**7/09/15. Neighbourhood Plan.** Cllrs Kemp, Hornbrook and Joel gave a brief presentation to the council of possibly producing a neighbourhood plan and what would be required to bring it to fruition and the benefits accruing to village if it had such a plan. Chairman asked for councillors input and various councillors expressed their view on the matter. Following the discussions Cllr Milner proposed that the Parish Council proceed with a Neighbourhood Plan, this was seconded by Cllr Joel and agreed with 7 for and 1 abstention. Cllr Kemp to be chairperson of the project.

**8/09/15. Use of BDC Outdoor Sports Funds.** Cllr Joel informed meeting there were funds available for outdoor sports facilities and Parish Council should look to secure some of this for Recreation and Play Area. He also thanked Mr Bartlett for obtaining grant funding of £250 from six villages newsletter.

**09/09/15. Co Option of new Councillor.** 2 candidates had put their names forward for consideration for the vacancy. Mr Hart who was at the meeting answered questions in support of his nomination. Unfortunately the other candidate was unable to attend meeting. Following a vote a majority of the Councillors present voted for Mr Hart who was duly co-opted to the Parish Council and having signed the acceptance of office form took his place.

**10/09/15. 4 Year Ideas Plan.** Cllr Joel asked for other councillors for the ideas to include in the plan. Footpaths to be created in other parts of the village. Encouragement of younger people to be involved with Parish Council. Better use of internet and social media by Parish Council. Closer ties between OBGRP's and Parish Council. Use of BT Telephone Kiosk. More use of the green as a recreation facility. New noticeboard. Expand recreation Area. Alternative travel methods within village. Possible music festival on the green. Free wifi within village boundary. Bandstand to be erected. It was suggested that a working party be set up to develop the plan. Welcoming signs be erected at entrances of village. Item to be put on October agenda.

**11/09/15. Breckland Housing needs survey.** Cllr Joel gave details of the survey of affordable housing needs in the village compiled by Breckland in August 2015. There followed a discussion by councillors and then Cllr Joel proposed the Parish Council supports the building of 10 to 12 houses in Marsh fields Way under the local selection scheme. Seconded by Cllr Johnson and agreed with 7 for and 3 abstentions. Letter to be sent to Mr Cllr Joel informed meeting Breckland had given a grant of £500 for local events to support the Tour of Britain.

**12/09/15. Discussion of 2<sup>nd</sup> Public Recess at Parish Council meetings.** Cllr Milner sought the views of Parish Councillors on the subject and following views expressed Cllr Milner suggested a trial period of 2 or 3 meetings having a second recess and then review the matter after the trial period.

**13/09/15. Planning Applications. 3pl/2015/0941. Cherry Tree Cottage. Loss Wroo.** Replacement of workshop, storage, garden machinery building by garage for Mobile Motor Home, workshop, store and hobbies building plus construct new summer house. Proposed by Cllr Hornbrook and seconded by Cllr Kemp approval subject to removal of upper windows and roof lights on East elevation. This was agreed with 7 for and 3 abstentions. **3pl/2015/0869. Former Builders Yard. Hargham Road.** Proposed new dwelling. Proposed by Cllr Hornbrook and seconded by Cllr Kemp approval but with recommendation house is tied to business and some concerns over siting of new house ,this was agreed with 9 for and 1 abstention. **3pl/2015/0931 The Chalet. Harlingwood Lane.** Extensions and associated alterations. . Proposed by Cllr Hornbrook and seconded by Cllr Kemp no objections, this was agreed with 8 for and 2 abstentions.

**14/09/15. Planning decisions received. 3pl/2015/0759/F. Redroof. Cake street.** Single storey extension to front of bungalow, change to internal layout and provision of 1<sup>st</sup> floor attic bedrooms. Permission granted. **3pl/2015/0804/F Rustics, Mill Road.** Alteration to rear extension. Permission granted.

**15/09/15. Approval Of Accounts Payable and Budget Analysis.** Proposed by Cllr Kemp and seconded by Cllr Hart that all invoices due for payment be paid. This was agreed unanimously. There were no questions on the budget analysis.

**16/09/15. Chairman's Report.** Cllr Milner had recently attend Chairman Training course run by NALC and found the course helpful and informative. Other villages seemed to have similar problems to Old Buckenham. He gave a brief overview of the course and what problems other villages faced. Road safety Speed watch had recently recorded a vehicle travelling at 52mph in a 30mph zone and they had reported the facts to police. Tour of Britain on 12<sup>th</sup> September. He also urged drivers to be more cautious now school has started again and said they should give way to people going to and from the school with children.

**17/09/15. District Councillor's Report.** Cllr Joel read out changes to the NPPF regarding provision of affordable housing which had greatly reduced the level developers had to provide. Following a legal challenge the previous levels were re instated. Details given regarding the requirement by Parish & Town Councils for the provision and upgrade of open space and play space. Details of any project need to be given to BDC so they can consider whether developers on housing schemes can be required to make payments for them. Breckland have compiled a timetable for completion of the Local Plan with draft publication in April 2016 and submission to Planning Inspectorate in July 2016 with examination in October 2016. After approval BDC will have 5 year land supply which should stop developers buying up land outside settlement boundaries. BDC will be asking Parish Councils for any land they would like included in the Preferred Options Document.

**18/09/15. Parish Councillors reports.** Cllr Cracknell had attended Village Hall meeting last night as an observer. He requested that he no longer be a Parish Councillor Representative for the organisation due to other commitments. He then raised the matter of keeping the village tidy and using volunteers and possibly paid people. Cllr Boggia raised the matter of Harlingwood Lane and overgrown hedge. Cllr Devlin said he will donate a bench for the green and asked if the recent grant given to Parish Council could be used for other purposes. Parish Clerk to arrange. Cllr Joel asked for a meeting of the Personnel Committee and suggested a substitute member if a quorum could not be arranged. Cllr Marshall raised question of a ROSPA inspection of Play and Recreation Areas. Also one Alm house is free for a suitable applicant. Refurbishment programme of window and doors continues along with replacing the main water mains to the properties. Cllr Johnson attended the Village Hall meeting and they hope to be able to soon resurface half of the car park. There will be a quiz night at Village Hall on 24<sup>th</sup> October and film nights in December. On 21<sup>st</sup> December there will be a live show of the Mikado. He also attended the SNAT meeting earlier today and raised the matter of the 52mph speeding incident in the village. Also horrified to find there was only one CSPO for a very large area, and thefts from allotments was also raised along with the new diversion of traffic after closing part of 1077 and problems relating to this. He raised the matter of the pond at Manor Corner which he felt was very unsafe it being so close to the highway and someone could easily fall in and find it difficult to get out. Parish Clerk to contact Highways on the matter.

**19/09/15. Parish Clerks report.** Informed meeting that government auditors had signed the accounts for 2014/15 with no questions or amendments. He then read out an email from Trustees of the Old Buckenham Charities asking for confirmation of continued serving of trustees. Also gave details of an email from district engineer of Highways covering local highway matters.

**20/09/15. Highways.** Cllr Joel reported un authorised signs on 30mph repeater signs on 1077. Reflector signs along Post Office terrace need looking at. Parish Clerk to contact highways.

**21/09/15. Confirm date and time of next meeting.** Thursday 1<sup>st</sup> October 2015 at Old Buckenham Village Hall at 7.30pm.

**The meeting closed at 10.02pm.**