**ORDINARY MEETING OF SANDHUTTON PARISH COUNCIL**

# HELD, THURSDAY, 10th July 2025,

**7:00pm, Sandhutton Village Hall.**

**PRESENT: Councillors: I Corner, D Fisher, B Frank (Chairman), J Moorhouse**

**Clerk: S Fraser**

# Business

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| **25/31** | **To receive apologies for absence.** |
|  | Councillor O’Malley and NYC Councillor Dadd |
| Resolved: | Apologies are accepted. |
| **25/32** | **To consider disclosure of pecuniary interests (not previously declared) and to consider any written requests for dispensation.** |
| Resolved: | None to receive. |
| **25/33** | **To receive and adopt the minutes of recent meetings:** |
| 25.33.1 | Annual Parish Meeting, held 8th May 2025 |
| Resolved: | Minutes APM25/01 to APM25/04 are adopted and acted upon |
| 25.33.2 | Annual Meeting, held 8th May 2025 |
| Resolved: | Minutes AM25/01 - AM25/20 are adopted and acted upon |
| 25.33.3 | Ordinary Meeting, held 8th May 2025 |
| Resolved: | Minutes 25/18 to 25/30 are signed, adopted and acted upon. |
| **25/34** | **To adjourn for public participation:** |
|  | None in attendance. |
| **25/35** | **To receive an update and agree action re the following:** |
| 25.35.1 | Policy reviews: |
|  | The Chairman presented a draft document relating to the village green for members to consider. |
| Resolved: | 1. Village Green, draft document noted by members, further considerations are required relating to access roads, maintenance and legal responsibilities. 2. All other policy reviews ongoing   The Clerk to resend to members a copy of all the legal papers she has on file to members for reference. |
| 23.35.2 | **Tree preservation orders – a report has been received from NYC, which indicates position of trees and associated TPO number** |
|  | Noted by members 5 trees had TPO’s. 1 x willow, 1 x Beech, 3 x Lime. Members also commented that the willow was replaced some time ago. |
| Resolved: | An audit should be undertaken to compare the report. Agenda for the next meeting. |
| 25.35.3 | **Defib/CPR training** |
|  | Members agreed to re-advertise CPR training in the Autumn newsletter. The chairman will verify the trainer’s availability before finalising and announcing the dates. |
| Resolved: | Re-advertise in Autumn 25. |

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| 25.35.4 | **Proposed Bio-fuel Plant, Skipton Old Airfield** |
|  | The chairman reflected on the recent consultation event at Sandhutton Village Hall, which included residents from Baldersby, Skipton on Swale and Sandhutton. The developer has yet to respond to the questions, although a commitment was made that answers would be provided subsequently. The main cause of contention related to the number of vehicle movements the plant will generate. |
| Resolved: | Members agreed that it is important to impose conditions before granting the application, including specifying the number of vehicle movements, working hours, light pollution, and other relevant items. |
| **25/36** | **To agree a grant donation of £2050.00 for replacement windows at the village hall**. The chairman informed members of the importance of maintaining the village hall and that a new heating system proposed. However, the windows needed to be addressed in the first instance. |
| Resolved: | The grant donation of £2050 is agreed. |
| **25/37** | **To consider action re the damaged trough on the village green.** |
|  | Councillor Corner reported that a heavy vehicle likely damaged the trough. Members noted the trough has been unkept and overgrown for a number of years and therefore felt repair was not required. |
| Resolved: | Defer to the next meeting |
| **25/38** | **To consider items of an urgent nature not included on the agenda herewith.** |
|  | None to report |
| **25/39** | **To consider correspondence and agree action.** |
| 25.39.1 | HSBC removal of account fees – the clerk had received a letter stating that account fees are to be withdrawn, saving the parish council £96 per year. |
| Resolved: | Noted by members. |
| 25.39.2 | NY Planning consultation See minute 25/35.4 |
| Resolved: | Noted by members |
| **25/40** | **To receive NYC notifications of planning related decisions** |
|  | 1. ZB25/00741/FUL – Retrospective change of use of agricultural land for the storage and sale of up to 11no. vehicles. GRANTED. 2. ZB25/00952/CAT – Notification of proposed tree works in a conservation area - Three Montery cypress – fell due condition – Granted. |
| Resolved: | Note by members. |
| **25/41** | **To receive and consider recommendations re ‘current’ planning notifications:**   1. ZB24/01112/OUT OS Field 69, Sandhutton – Revised application for outline planning, with all matters reserved except access to (but not within) the site, for the erection of 3no.self or custom build dwelling plots. – NYC Appeal Ref: 25/00016/REFUSE – appeal start date 09/06/25. – If you wish to make comment or modify/withdraw your previous representation, you can do so online at <https://acp.planninginspectorate.gov.uk> – Appeal Ref: APP/U2750/W/25/3365803 2. ZB25/00138/FUL– Retrospective change of use to operational depo (use class B) and retention of associated works – Granted 15.05.25 3. ZB24/02111/MRC – Church Farm – application for the modification of conditions 11 (road), 14 (footpath) etc (Awaiting decision 27.3.25). 4. ZB23/02358/FUL – Busby Stoop Farm, Richard Maxwell Ltd, Amendment 11/3/24 – Application for change of use of land and buildings for storing and Previous SPC SHPC Recommendation – REFUSAL. (Awaiting decision NYC) 5. ZB23/02447/MRC – Mowbray Farm, Application for the removal or variation of conditions to previously approved application 11/01930/FUL. Recommendation APPROVE. (Granted – 14.08.25) |
| **25/42** | **To receive the summary of payments and receipts.** |
| Resolved: | The summary of payments and receipts is received. |
| **25/43** | **To receive the bank reconciliation report.** |
|  | The reconciliation report is received. |
| **25/44** | **To agree payments due now or prior to the next meeting – including**  **Payroll, HMRC.**   |  |  |  | | --- | --- | --- | | June 25 | Bank charges | 6.00 | | June 25 | Grass cutting 25443 | 148.80 | | June 25 | Zurich Annual Insurance | 280.00 | | May 25 | Spanglefish – webhosting | 39.95 | | May 25 | Microsoft Office | 104.99 | | May 25 | Camlock | 57.17 | | June 25 | PAYE/HMRC | 0 | | July 25 | Grass cutting | 148.80 | | July 25 | PAYE/HMRC | 0 | | Aug 25 | Grass cutting | 104.99 | | Aug 25 | PAYE/HMRC | 0 | |  |  |  | |
| Resolved: | The clerk has delegated powers to process all payments. |
| **Meeting closed.** | |
| **Next meeting:** Thursday, 2nd October 2025. | |