



FISHBURN PARISH COUNCIL

Minutes of a meeting of Fishburn Parish Council held on
Thursday 10th October 2019 at 6.30 p.m.
in Fishburn Community Centre, Butterwick Road, Fishburn, County Durham

MEMBERS PRESENT: Councillors A. Pearson (Chairman); M. Barker; A. Dillon; K. Dowson; S. Dowson; M. Hodgson; P. Pearson, S. Tinkler. **IN ATTENDANCE:** Mr. K. Murray-Hetherington (Parish Clerk); Councillor D. Brown (Durham County Council) and six members of the public.

Minute No.	Agenda item
400.	APOLOGIES: RESOLVED: To accept apologies and reasons for non-attendance from Cllrs. C. Luke [work] and M. Parkin [business].
401.	DECLARATIONS OF INTEREST: Cllr. Barker declared a registerable interest, made representations, and remained in the room during the discussions, but did not vote on any matters affecting Fishburn Community Football Club and Fishburn Allotment Association.
402.	NORTHUMBRIA IN BLOOM AWARD: The Chairman received the Northumbria in Bloom SILVER award for the best large village, which he agreed to present to the Primary School.
403.	CASUAL VACANCY: RESOLVED: To continue to advertise the one casual vacancy.
404.	DURHAM COUNTY COUNCIL: Cllr. D. Brown gave a report on matters relating to Durham County Council (DCC) and several issues of concern which he had taken forward. Cllr. J. Robinson had submitted an apology for non-attendance [conference].
405.	PRESENTATION: Members received a presentation from Andrea Benson, Director of <i>Artmospherics</i> , seeking support for an interactive community activity centre.
406.	GROUNDS MAINTENANCE SERVICES: Members considered a grounds maintenance report for September 2019 from Mr. S. Ellwood and the current action plan. On the motion of Cllr. Tinkler, seconded by Cllr. S. Dowson, it was RESOLVED: To accept a quotation [£160.00] for the removal of one hedge and reducing in size another at the cemetery. RESOLVED: To place on record thanks to Mr. Jason Bell and all the people involved for taking the initiative to return the vandalised pit tub planter at the Industrial Estate to its place.
407.	PUBLIC PARTICIPATION: The Co-op Member Pioneer presented Fishburn Co-op store's donation of £250.00 for two new barrel planters and agreed to discuss with Mr. S. Ellwood the best place to install them outside the shop. Ms. Hollie Thompson offered to submit an application for a 'Save Our Spaces' grant for the children's play areas.
408.	MINUTES OF PREVIOUS MEETING: RESOLVED: To approve as a correct record and authorise signing of the minutes of the meeting held on Thursday 11th September 2019.
409.	MATTERS ARISING: There were no matters arising from the previous minutes.
410.	CORRESPONDENCE: A report of correspondence was considered.
410.1	RESOLVED: That a stage two appeal against a notice to quit shall be handled by the full council on Thursday 14th November 2019 at 5.30 p.m. in the Community Centre.
410.2	Members discussed Fishburn Allotment Association's proposed new constitution. It was RECOMMENDED that the rules regarding livestock should be made clearer with specific guidelines for the keeping of animals on the allotment site; that the Allotment Association should have a written complaints procedure to cover routine complaints and a written appeals process; that any new constitution would normally be presented at an Annual

General Meeting (AGM) of the Association, properly convened and constituted.

- 411. PLANNING APPLICATIONS:** There were no planning applications to consider.
- 412. REPORTS:** The Chairman gave a report on a site visit to Stobart Terrace play area and the feasibility of relocating the play area to a more open space on land owned by DCC.
- 412.1 Cllr. P. Pearson reported that local volunteers had requested litter picking equipment. The Co-op Member Pioneer offered to lend them some tong style litter pickers.
- 413. BUS SHELTER:** The Motor Insurer's Bureau had confirmed that they were unable to accept a claim [Untraced Driver's Agreement]. On the motion of Cllr. K. Dowson, seconded by Cllr. S. Dowson, it was unanimously **RESOLVED:** To remove the bus shelter at West Terrace.
- 414. FISHBURN ALLOTMENT ASSOCIATION:** The Parish Council had approved payment of £300.00 grant to the Allotment Association's flower and vegetable show. A request to look more favourably on entries from all local residents had been overwhelmingly rejected.
- 415. CEMETERY: RESOLVED:** That Cllr. S. Dowson shall be authorised to obtain a minimum of TWO quotations for value from £500.00 to £2,000.00; or THREE quotations for value above £2,000.00 to erect a wall with memorial plaques; all contracts to be approved by the Council.
- 416. GAS BEACON PROJECT:** Cllr. Tinkler reported that Dale Fabrications had quoted £8,775.00 for a gas beacon. **RESOLVED:** To seek funding from County Durham Community Foundation [Butterwick Moor Wind Farm Fund]; to approach Cllr. J. Robinson regarding other sources of funding; and to obtain a quotation for a concrete base.
- 417. VE DAY COMMEMORATION: RESOLVED:** To request a bugler from Fishburn Band to play "The Last Post" and "Reveille" on Friday 8th May 2020 at 3.00 p.m.
- 418. REMEMBRANCE SUNDAY: RESOLVED:** That Cllrs. M. Barker and S. Tinkler shall lay the wreath on behalf of the Parish Council at the Remembrance Sunday service.
- 419. EXCLUSION OF THE PRESS AND PUBLIC: RESOLVED:** That the public shall be excluded from the meeting in accordance with Paragraph 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the basis that if they were present there would be a likelihood of disclosure of exempt (confidential) information.
- 420. STANDING ORDERS: RESOLVED:** To suspend Standing Order no. 3 ['a meeting shall not exceed a period of two hours'] in order to progress the business.
- 421. FINANCIAL MATTERS: RESOLVED:** To receive the schedule of monthly expenditure and approve payment of those invoices presented to the meeting and issue cheques; and to receive the most recent budget report. **RESOLVED:** To refuse a request from Great North Air Ambulance Service because a donation of £100.00 had been agreed on 9th May 2019.
- 422. BUDGET SETTING: RESOLVED:** To set the budget and precept requirement for the 2020/2021 financial year at the next meeting.
- 423. ITEMS FOR NEXT AGENDA:**
- 423.1 To consider the three play areas [Cllr. S. Tinkler].
- 423.2 To consider the installation of a flag pole [Cllr. S. Tinkler].
- 424. NEXT MEETING: RESOLVED:** That the next meeting shall be on Thursday 14th November 2019 at 6.30 p.m. in Fishburn Community Centre, Butterwick Road.
- 425. CONCLUSION OF MEETING:** The meeting closed at 9.20 p.m.