

FISHBURN PARISH COUNCIL

Minutes of a meeting of the Parish Council held on **Thursday 11th July 2019** at 6.30 p.m.
in Fishburn Community Centre, Butterwick Road, Fishburn, County Durham.

PRESENT: Councillors A. Pearson (Chairman); M. Barker; K. Dowson; S. Dowson; M. Hodgson; C. Luke; M. Parkin, P. Pearson, S. Tinkler. **IN ATTENDANCE:** Mr. K. Murray-Hetherington (Parish Clerk); Councillor D. Brown (Durham County Council).

Minute No.

Agenda item

- 358. APOLOGIES: RESOLVED:** To accept an apology and reason for non-attendance from Cllr. A. Dillon [holiday].
- 359. DECLARATIONS OF INTEREST:** Cllr. Barker declared a registerable interest in matters affecting Fishburn Community Football Club and Fishburn Allotment Association.
- 360. CASUAL VACANCY: RESOLVED:** To continue to advertise the one casual vacancy.
- 361. DURHAM COUNTY COUNCIL:** Cllr. D. Brown gave a report on matters relating to Durham County Council (DCC) and agreed to take forward issues of concern.
- 362. PUBLIC PARTICIPATION:** A matter had been raised in social media relating to local issues. **RESOLVED:** To draw the member of the public's attention to the current casual vacancy and to invite him to attend the next parish council meeting.
- 363. MINUTES OF PREVIOUS MEETING:** To approve as a correct record and authorise signing of the minutes of the ordinary meeting held on Thursday 13th June 2019.
- 364. MATTERS ARISING:** There were no matters arising from the previous minutes.
- 365. CORRESPONDENCE:** A request under the Freedom of Information Act would be dealt with no later than 35 calendar days of the date of the decision notice.
- 365.1 **RESOLVED:** That the bus shelter (West Terrace) shall be left in situ and repaired or fully replaced. On the motion of Cllr. S. Dowson, it was **RESOLVED:** To submit a claim to the Motor Insurer's Bureau (MIB).
- 365.2 **RESOLVED:** To go ahead with plans to install further self-watering 630mm barrel planters along Butterwick Road to match the existing flower tubs on the rest of the village green. The Co-op store in Fishburn would be donating £250.00 for *Northumbria in Bloom*.
- 365.3 On the motion of Cllr. Luke, seconded by Cllr. Barker, it was **RESOLVED:** To confirm the policy adopted on 8th March 2018 that grave surrounds, kerbstones, fences, wooden boards and other means of marking the boundary of a grave of any kind are not permitted, and to ask families to remove existing wooden boards which do not comply with this policy.
- 366. PLANNING APPLICATIONS:** DM/19/01818/FPA: 22 Front Street - Single storey rear extension. DM/19/02122/FPA: 19 Heatherdene Road - Two storey side extension and roof alterations to existing rear/side extension.
- 367. REPORTS:** Cllr. P. Pearson gave a report on a pre-consultation meeting with the partners of Skerne Medical Group and it was unanimously **RESOLVED:** To support scenario (option) number 5 to extend Harbinson House and retain Fishburn and Trimdon Colliery.
- 367.1 The secretary of Fishburn Community Football Club had recorded thanks and gratitude to the Parish Council for the refurbishment of the changing room facility at the pavilion.
- 367.2 **RESOLVED:** To write to Durham Police, Crime & Victims' Commissioner, to ask him to consider taking back responsibility for yellow lines.
- 368. GROUNDS MAINTENANCE SERVICES:** Members considered a grounds maintenance

- report for June 2019 and the current action plan with progress and schedules.
- 368.1 **RESOLVED:** To accept an offer from Mr. Tony Owens to help with routine repairs on a casual basis around his current employment.
- 368.2 **RESOLVED:** To ask S.E. Landscaping Ltd. to proceed to dig out the old concrete garage bases at the sports field and seed at the cost quoted [£740.00] in September 2019.
369. **FINANCIAL SUPPORT:** [*Andy Watmough, Director of Strategy and Development, Citizens Advice County Durham, arrived at 8.10 p.m. and left the meeting at 8.30 p.m.*]. **RESOLVED:** To approve payment of £1,500.00 and to issue a cheque forthwith to fund the delivery of the outreach service in Fishburn, and to submit an application to Sedgfield Charities for grant aid funding towards the costs of the service. [*Cllr. Luke declared a registerable interest, made representations, and remained in the room during the discussion, but did not vote on matters affecting Sedgfield Charities*].
370. **SPORTS PAVILION:** Members considered arrangements for the official opening of the refurbished sports pavilion and reviewed a summary of the expenditure.
- 370.1 **RESOLVED** to suspend Standing Order no. 3. (x), i.e. 'a meeting shall not exceed a period of two hours', in order to progress the business.
- 370.2 **RESOLVED:** To approve and authorise signing of the service level agreement (SLA) for the sports pavilion as amended. [*Cllr. Barker declared a registerable interest, made representations, and remained in the room during the discussion, but did not vote on any matters affecting Fishburn Football Club*]. [*Cllr. Luke left the meeting at 8.50 p.m.*].
371. **FOOTBALL FIELD:** It was unanimously **RESOLVED:** That a request from Wynyard Village under-12s football team, and a request from Coxhoe United under-12s, to use the football field shall be refused because it is important that local people are given priority for using these facilities and multiple teams using the pitch would cause too much damage.
- 371.1 The secretary of Trimdon Veterans Football Club had given an assurance that using Fishburn's football fields without permission had stopped and would not happen again.
372. **CHRISTMAS EVENT:** On the motion of Cllr. Barker, seconded by Cllr. Hodgson, it was unanimously **RESOLVED:** To ask *Uppercrust Deli* to attend with a catering van to sell food and drink directly to those people who pay for their own.
- 372.1 On the motion of Cllr. Parkin, seconded by Cllr. Tinkler, it was **RESOLVED:** To ask S.E. Landscaping Ltd. to hire some temporary crowd control barriers to protect the fir tree.
373. **GAS BEACON PROJECT:** Cllr. Tinkler reported that he intended to contact *Dale Fabrications* in the coming week to discuss a design for a gas beacon.
374. **VE DAY COMMEMORATION: RESOLVED:** That the Parish Clerk shall source a solo piper to play on Friday 8th May 2020 to commemorate the 75th anniversary of VE day.
375. **CEMETERY MEMORIAL WALL: RESOLVED:** That all members shall be invited to attend a site inspection at the cemetery at 11.00 a.m. on Sunday 8th September 2019.
376. **FINANCIAL MATTERS:** The sum raised from the sale of equipment to date was £7,745.00. **RESOLVED:** To receive the schedule of monthly expenditure and approve payment of those invoices presented to the meeting and issue cheques; and to receive the most recent budget report. There were no applications for grants or donations.
377. **ITEMS FOR NEXT AGENDA:** To receive an update on play areas.
378. **NEXT MEETING: RESOLVED:** That the next meeting shall be on Thursday 12th September 2019 at 6.30 p.m. in Fishburn Community Centre, Butterwick Road.
379. **CONCLUSION OF MEETING:** The meeting closed at 9.30 p.m.