



FISHBURN PARISH COUNCIL

Minutes of a meeting held on Thursday 13th February 2020 at 6.30 p.m.
in Fishburn Community Centre, Butterwick Road, Fishburn, County Durham

MEMBERS PRESENT: Councillors A. Pearson (Chairman); M. Barker; A. Dillon; S. Dowson; M. Hodgson; C. Luke; P. Pearson, S. Tinkler. **IN ATTENDANCE:** Mr. K. Murray-Hetherington (Parish Clerk); Councillor D. Brown (Durham County Council) and six members of the public.

PUBLIC PARTICIPATION: Members of the public raised questions relating to a sinkhole at Clervaux Terrace and expressed their concerns about the recovery plan.

- | Minute No. | Agenda item |
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| 492. | APOLOGIES: RESOLVED: To accept an apology and reason for non-attendance from Cllr. K. Dowson [conference]. Cllr. Parkin was absent [no reason given]. |
| 493. | DECLARATIONS OF INTEREST: Cllr. Barker declared a registerable interest on matters affecting the Football Club; Allotment Association; and Memorial Children's Playing Field. |
| 494. | CASUAL VACANCY: An expression of interest from a resident had been withdrawn. |
| 495. | DURHAM COUNTY COUNCIL: Cllr. D. Brown gave a report on matters relating to Durham County Council; Bishop Auckland Hospital; and Skerne Medical Group. Cllr. J. Robinson had submitted an apology for non-attendance. Cllr. Brown confirmed that there were funds remaining for the ceremonial beacon but would have to wait for planning approval. |
| 496. | GROUNDS MAINTENANCE SERVICES: Members considered a grounds maintenance report from Mr. S. Ellwood and the current action plan. Mr. Ellwood, Managing Director of <i>S.E. Landscaping Limited</i> , gave a report on Mr. I. Sutherland's suggestions regarding Northumbria in Bloom, and Mr. Ellwood offered to donate a £100.00 cash prize for the best private garden visible to the public from a public thoroughfare. |
| 497. | MINUTES OF PREVIOUS MEETING: RESOLVED: To approve as a correct record and authorise signing of the minutes of the meeting held on Thursday 9th January 2020. |
| 498. | MATTERS ARISING: There were no matters arising from the above minutes. |
| 499. | CORRESPONDENCE: A report of correspondence was considered. |
| 499.1 | <u>County Durham Community Foundation</u> - RESOLVED: To authorise signing of the terms of acceptance for a grant of £5,000.00 towards the ceremonial beacon from County Durham Community Foundation [E.ON Butterwick Moor Wind Farm Community Benefits Fund]. |
| 499.2 | <u>Fun Flyball Club</u> - RESOLVED: To approve use of the pit wheel fields for training, subject to evidence of appropriate insurance cover. |
| 499.3 | <u>Northumbria in Bloom</u> - 2020 Spring Meeting on Wednesday 11th March 2020. |
| 499.4 | <u>County Training Partnership</u> - Regional training event (play/sport/fitness) on 21st April 2020. |
| 499.5 | <u>Butterwick Hospice</u> - letter of thanks for £100.00 donation. |
| 500. | PLANNING APPLICATIONS: DM/20/00180/FPA - Mr. Richard Whitfield, 13 West Terrace, Fishburn, TS21 4AH - vehicular access from classified road (C26) and parking area to front. |
| 501. | REPORTS: Members received a report on meetings attended on behalf of the Council. |
| 501.1 | Cllr. Barker gave a report on an asbestos survey and bulk sampling exercise carried out at the whole allotment site. An Asbestos Management Plan (AMP) was awaited. |
| 501.2 | Cllr. Barker gave a report on meetings held with Durham County Council to discuss a sinkhole at Clervaux Terrace as part of a site investigation and recovery plan. |

- 501.3 Cllr. Barker mentioned that there may be some difficulty regarding publication of future editions of *Fishburn News*.
- 502. PLAY AREAS:** Cllr. Barker had submitted an application for 'pocket park' funding for the Memorial Children's Playing Field charity which had been unsuccessful. A meeting had not yet been arranged with DCC officials. **RESOLVED:** That the gates of the playground at the Memorial Children's Playing Field shall remain locked until it is made safe, and the outer gate at the football fields shall be unlocked, to be reviewed at the next meeting.
- 502.1 **RESOLVED:** To authorise purchase of a litter bin for the Memorial Children's Playing Field.
- 502.2 **RESOLVED:** To order Public Space Protection Order stickers for use at recreation ground.
- 503. CEMETERY:** Cllr. S. Dowson had obtained one quotation for the cost of her proposal for a memorial wall and solar water feature at Fishburn cemetery. **RESOLVED:** To obtain two further quotations because the council's financial regulations require a minimum of THREE for values above £2,000.00. Cllr. Dowson presented a copy of the drawing and specification and offered to find two local companies who would be willing to provide quotations. It was also **RESOLVED:** To set aside a maximum £7,500.00 for this purpose, on the proviso that Cllr. Dowson will secure match-funding by means of grants or donations.
- 503.1 [*Cllr. Dowson declared a pecuniary interest and remained in the room during the discussion, made representations, but took no part in the discussion or vote on the contract in which she or her spouse/partner had an interest*].
- 504. GAS BEACON PROJECT:** The Parish Council had been awarded a grant of £5,000.00 towards the ceremonial beacon from County Durham Community Foundation [E.ON Butterwick Moor Wind Farm Community Benefits Fund]. A quotation for a concrete base had not been received from *East Durham Solutions Ltd.* despite repeated requests.
- 505. VE DAY COMMEMORATION:** Cllr. Tinkler gave a report on proceedings for the VE Day 75 commemoration event on Friday 8th May 2020. **RESOLVED:** To approve the purchase of 26 flags of the allied countries that fought in the Second World War at a cost of £250.00.
- 506. FINANCIAL MATTERS:**
- 506.1 **RESOLVED:** To receive the schedule of monthly expenditure and approve payment of those invoices presented to the meeting and issue cheques.
- 506.2 **RESOLVED:** To receive the most recent budget report.
- 506.3 **RESOLVED:** To authorise the purchase of EIGHT self-watering 630mm barrel planters for installation along Butterwick Road in the current financial year 2019/2020, and to agree a date at the next meeting for members to meet to consider the best places for them.
- 506.4 There were no applications for grants or donations.
- 507. ITEMS FOR NEXT AGENDA:**
- 507.1 To consider suggestions for unique entertainment at the Christmas event [Cllr. S. Tinkler].
- 507.2 To consider a proposal for Christmas lights [Cllr. S. Dowson].
- 508. NEXT MEETING: RESOLVED:** That the next meeting shall be on Thursday 12th March 2020 at 6.30 p.m. in Fishburn Community Centre, Butterwick Road.
- 509. CONCLUSION OF MEETING:** The meeting closed at 8:42 p.m.