



FISHBURN PARISH COUNCIL

Minutes of a meeting of Fishburn Parish Council held on
Thursday 14th November 2019 at 6.30 p.m.
in Fishburn Community Centre, Butterwick Road, Fishburn, County Durham

MEMBERS PRESENT: Councillors A. Pearson (Chairman); M. Barker; A. Dillon; K. Dowson; M. Hodgson; M. Parkin; P. Pearson, S. Tinkler. **IN ATTENDANCE:** Mr. K. Murray-Hetherington (Parish Clerk); Councillor D. Brown (Durham County Council) and two members of the public.

Minute No.	Agenda item
426.	APOLOGIES: RESOLVED: To accept apologies and reasons for non-attendance from Cllrs. C. Luke [work] and S. Dowson [unwell].
427.	DECLARATIONS OF INTEREST: Cllr. Barker declared a registerable interest on matters affecting Fishburn Community Football Club and Fishburn Allotment Association.
428.	CASUAL VACANCY: There were no expressions of interest regarding one casual vacancy
429.	DURHAM COUNTY COUNCIL: Cllr. J. Robinson had submitted an apology for non-attendance [family commitment] and had sent a written report. Cllr. D. Brown gave a report on matters relating to Durham County Council and issues which had been taken forward.
430.	PRESENTATION: Mr. Dafydd Jones (Discover Brightwater Landscape Partnership) and Ms. Sarah Barton gave an overview of heritage and community projects in or near Fishburn.
431.	PUBLIC PARTICIPATION: There was no public comment on any items on the agenda.
432.	MINUTES OF PREVIOUS MEETING: RESOLVED: To approve as a correct record and authorise signing of the minutes of the meeting held on Thursday 10th October 2019.
433.	MATTERS ARISING: There were no matters arising from the previous minutes.
434.	CORRESPONDENCE: A report of correspondence was considered.
434.1	RESOLVED: To consider in the production of the 2020/21 budget a resident's request to install further self-watering barrel planters along Butterwick Road.
434.2	RESOLVED: To approve the amended version of Fishburn Allotment Association's new constitution. It was RECOMMENDED: That the Allotment Association should add under section 10. Complaints Procedure the following wording: "Any plot holder, or local resident, can bring a complaint to the Management Committee regarding the allotment site..."
434.3	Home Office: Open consultation on strengthening police powers to tackle unauthorised encampments - deadline for comments: 4th March 2020.
434.4	Sedgefield Town Council: Ecumenical Civic Carol Service - 5th December 2019.
434.5	Durham County Council: Section 106 list of monies available to spend.
435.	ROYAL GARDEN PARTY: A ballot took place. Votes cast - Cllr. Parkin [4] and Cllr. Tinkler [4]. Cllr. Parkin withdrew his name to break the tie. RESOLVED: That Cllr. Tinkler shall be nominated for one of two pairs of tickets for the Royal Garden Party at Buckingham Palace.
436.	PLANNING APPLICATIONS: RESOLVED: To submit comments in support of planning application reference no. DM/19/02883/FPA - 14 Maughan Terrace, Fishburn, TS21 4BY - for a proposed change of use from retail (A1) to personal training unit (D2).
437.	REPORTS: Members received a report on meetings attended on behalf of the Council.
437.1	The Chairman gave a report on a visit by Durham County Council's civic pride team to

- launch operation 'spruce up' in Fishburn and some community bulb planting.
- 437.2 Cllr. Tinkler gave a report on Fishburn Youth & Community Centre's activities and events.
- 437.3 Cllr. Tinkler had placed a wreath on behalf of the Council on Remembrance Sunday service.
- 438. GROUNDS MAINTENANCE SERVICES:** Members considered a grounds maintenance report for October 2019 from Mr. S. Ellwood and the current action plan.
- 439. PLAY AREAS:** Members considered a detailed inspection report. Cllr. Barker expressed an interest in making an application for 'pocket park' funding to renovate an existing park on behalf of the trustees of the Memorial Children's Playing Field charity subject to securing match-funding of a minimum of 30% of the grant amount. **RESOLVED:** To set aside a maximum £3,000.00 for this purpose.
- 440. CHRISTMAS EVENT:** Members reviewed the arrangements for the carols around the Christmas tree event on Wednesday 4th December 2019. Cllr. Tinkler agreed to remind Mr Chris Holmes about the hire of a timber shed for 'Santa's Grotto'. **RESOLVED:** To approve the purchase of a fresh-cut 18' Christmas tree (Nordmann fir) from Croft Farms (Croft-on-Tees at the price quoted [£360.00] to allow the new living tree to settle and get established.
- 441. CEMETERY:** Cllr. S. Dowson had offered to obtain quotations for the cost to erect a wall with memorial plaques but she had submitted an apology for her non-attendance. **RESOLVED:** To defer the item until the next parish council meeting.
- 442. GAS BEACON PROJECT:** Cllr. Tinkler reported that the quotation from Dale Fabrications [£8,775.00] for a stainless steel gas beacon did not include the cost of a burner. Cllr. J. Robinson had indicated that he and Cllr. D. Brown will pay some (not all) of estimated £10,000.00 for a beacon brazier and will chase up any available funding options. **RESOLVED:** To pursue County Durham Community Foundation [Butterwick Moor Wind Farm Fund]; and obtain a quotation for a concrete base from East Durham Solutions Ltd.
- 443. VE DAY COMMEMORATION:** Cllr. Tinkler gave a detailed report on a proposed order of proceedings for the VE Day 75 commemoration event on Friday 8th May 2020. Councillor J. Robinson (DCC) had indicated that he was more than happy to support the whole event. **RESOLVED:** To pursue the request for a bugler from Fishburn Band.
- 444. FLAGPOLE: RESOLVED:** To defer indefinitely consideration of a ground mounted flagpole.
- 445. FINANCIAL MATTERS: RESOLVED:** To receive the schedule of monthly expenditure and approve payment of those invoices presented to the meeting and issue cheques.
- 446. EXCLUSION OF THE PRESS AND PUBLIC: RESOLVED:** That the public shall be excluded from the meeting in accordance with Paragraph 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the basis that if they were present there would be a likelihood of disclosure of exempt (confidential) information.
- 447. STANDING ORDERS: RESOLVED:** To suspend Standing Order no. 3 ['a meeting shall not exceed a period of two hours'] in order to progress the business.
- 448. BUDGET SETTING:** Members received the most recent budget report. It was unanimously **RESOLVED:** To approve the budget for the 2020/21 financial year and to confirm the precept that is to be raised for 2020/21: £89,000.00.
- 449. ITEMS FOR NEXT AGENDA:** There were no items for consideration.
- 450. NEXT MEETING: RESOLVED:** That the next meeting shall be on Thursday 12th December 2019 at 6.30 p.m. in Fishburn Community Centre, Butterwick Road.