

FOREST HILL WITH SHOTOVER PARISH COUNCIL

Councillors are hereby summoned to attend a meeting to be held on Thursday 9 December 2021 at 7.00pm in Forest Hill Village Hall

Signed:

Helen Cross, Clerk to the Parish Council

Members of the public and press are welcome to attend. Members of the public may make representations to the council under item 111, according to the Council's Standing Orders.

All Attendees: To continue to protect everyone as much as possible against COVID-19 infection social distancing rules remain in place.

PARISH COUNCIL MEETING AGENDA

No. Item

109. **APOLOGIES FOR ABSENCE** – To receive and accept.
110. **DECLARATIONS OF INTEREST** – To receive requests for declarations of interests from Councillors relating to items on the agenda.
111. **PUBLIC FORUM** – To facilitate public participation.
Members of the public are welcome to raise matters of concern or ask questions of the council.
112. **MINUTES OF LAST MEETING OF THE PARISH COUNCIL** held on Thursday 4 November 2021 - previously circulated - To confirm.
113. **UPDATE ON PROGRESS FROM MINUTES OF LAST MEETING** – Chairman/Clerk to report on progress of outstanding items which do not require further decision.
i) Planning applications – min.2021/93i
Clerk has submitted all Councillors comments.
ii) Cemetery burial procedures and headstone measurements
min.2021/101i,ii
Clerk has updated procedure document and website
114. **OCC and SODC MATTERS** - To receive reports.
115. **PLANNING** - To consider all recent applications received and to report notifications and decisions from South Oxfordshire District Council – all previously circulated.
i) Planning applications
P21/S3997/DIS – Monks Farm, Shotover Hill.
Amendment for: As amplified by drainage information received 11 November 2021. SODC website link refers.
P21/S4843/HH – Long Leys, The Ridings, Shotover Hill, OX3 8TB
General refurbishment including partial enclosure of an existing balcony, modifications and addition of new windows.
P21/S4479/FUL – Keepers Cottage, Wheatley Rd, Forest Hill, OX33 1EP – Demolition of existing house and replacement with new single dwelling.
P21/S4939/HH – Shotover Edge, Old Rd, Shotover Hill, OX3 8TA.
A child's treehouse at the rear of the garden.

- 116. FINANCE** - To receive, approve, consider and review the following:
- i) Balances at bank – as at 5 November 2021**
- | | |
|---|-------------------------|
| Business Reserve Account | 29,243.71 |
| Current Account | <u>32,406.29</u> |
| | 61,650.00 |
| Less: Unpresented cheques | <u>3,786.98</u> |
| | 57,863.02 |
| (This includes a current remaining CIL balance of | <u>20,915.44</u>) |
| | 36,947.58 |
| Less: Earmarked reserves | <u>10,000.00</u> |
| Total available funds | <u>26,947.58</u> |
- ii) Payment requests**
- | | |
|---|--------|
| Administration to the council | 498.60 |
| Green Scythe Ltd – Inv 13993 | |
| Grass cutting 13/10/21 | 492.00 |
| Thames Water | |
| Water to the rec changing facility service charge | 48.97 |
| Forest Hill Mother and Toddler Group | |
| (agreed min.2021/94iii) | 350.00 |
- iii) Sponsor request**
- | | |
|---------------------------|-------|
| Wheatley Park Prizegiving | 50.00 |
|---------------------------|-------|
- iv) Final Budget 2022/23**
To approve
- v) Precept 2022/23**
To consider and agree
- 117. CLERK / RFO** – To receive a report.
- i) SODC** requires a copy of the declaration and report showing income and expenditure of CIL monies by 31 December 2021.
- 118. GOVERNANCE**
- i) To consider proposed Parish Council meeting dates** – previously circulated.
- 119. BUS SERVICE and TRANSPORT** - To receive reports.
- 120. VILLAGE and PARISH MATTERS** – To receive any updates and matters for consideration.
- i) Grass cutting**
- ii) A safer pace, safer place campaign** (since November 2021 min.2021/105)
Action: A Waite Brown to reply to OCC
- 121. VILLAGE HALL** – To receive a report, updates and matters for consideration.
- i) Managing Trustees report**
- 122. RECREATION GROUND** - To receive a report, updates and matters for consideration.
- i) Proposed new project and rewilding** (since Aug 2021 min 2021/60vi)
– to receive an update and further discussion.
- Ongoing**
- ii) Ground repairs to cricket net area**

- 123. CEMETERY** - To receive a report, updates and matters for consideration.
i) **Exclusive Right of Burial and privacy notice** – min.2021/101iii
To consider and agree purchasing documents of Exclusive Rights of Burial – previously circulated.
- 124. ALLOTMENTS** - To receive a report, updates and matters for consideration.
- 125. COMMUNITY EMERGENCY RESILIENCE PLAN** – To receive an update.
Action: Cllr. Massey
- 128. OALC / NALC**
i) OALC November newsletter – previously circulated.
- 129. INFORMATION and CORRESPONDENCE** – all circulated when received.
i) Clerk & Councils Direct – November issue
- 130. DATE, TIME AND PLACE OF NEXT MEETING**
Thursday 13 January at 7pm in Forest Hill Village Hall - tbc