

FOREST HILL WITH SHOTOVER PARISH COUNCIL

Councillors are hereby summoned to attend a meeting to be held on
Thursday 13 January 2022 at 7.00pm in Forest Hill Village Hall

Signed:

Helen Cross, Clerk to the Parish Council

Members of the public and press are welcome to attend. Members of the public may make representations to the council under item 131, according to the Council's Standing Orders.

All Attendees: To continue to protect everyone as much as possible against COVID-19 infection social distancing rules remain in place.

PARISH COUNCIL MEETING AGENDA

No. Item

- 129. APOLOGIES FOR ABSENCE** – To receive and accept.
- 130. DECLARATIONS OF INTEREST** – To receive requests for declarations of interests from Councillors relating to items on the agenda.
- 131. PUBLIC FORUM** – To facilitate public participation.
Members of the public are welcome to raise matters of concern or ask questions of the council.
- 132. MINUTES OF LAST MEETING OF THE PARISH COUNCIL** held on Thursday 9 December 2021 - previously circulated - To confirm.
- 133. UPDATE ON PROGRESS FROM MINUTES OF LAST MEETING** – Chairman/Clerk to report on progress of outstanding items which do not require further decision.
- i) Planning applications** – min.2021/115i
Clerk submitted all Councillors comments.
- ii) Precept 22/23** – min.2021/116v
Clerk submitted the request to SODC before the deadline. Receipt was acknowledged.
- ii) CIL declaration** – min.2021/117i
Clerk submitted the SODC end of year declaration and report before the deadline. Receipt was acknowledged.
- iii) Parish Council meeting dates 2022** – min.2021/118
Clerk has booked the village hall for all meeting dates.
- 134. OCC and SODC MATTERS** - To receive reports.
- 135. PLANNING** - To consider all recent applications received and to report notifications and decisions from South Oxfordshire District Council – all previously circulated.
- i) Planning applications**
- P21/S5096/HH** – Elms View, Stanton Rd., Forest Hill OX331DT
Replacement of one dormer with a flat roof dormer and addition of a second flat roofed dormer to the roof. Internal remodelling to create a fourth bedroom. On the ground floor create a small garden room that is Substantially glazed.
- P21/S5144/FUL** – Hazels, Old Rd., Shotover Hill, OX3 8TA
(Proposed infill dwelling (4-bed) and associated works and operations)
Variations of conditions 2 (Approved plans), 3 (Levels), 4(Landscaping

scheme), 5(Surface water drainage works), 6(Foul drainage works) & 7(Contaminated Land (preliminary risk assessment) in application P20/S2047/FUL. Variation to proposed design and inclusion of single storey garage.

P21/S5211/HH – Glenavon, Wheatley Rd., Forest Hill, OX33 1EW
Erection of a detached garage.

P21/S5236/FUL – Mulberry House, The Ridings, Shotover Hill, OX3 8TB
Demolition of existing single storey side extension, construction of a two storey side extension and the sub-division of existing property to form additional dwelling and associated infrastructure.

ii) Decisions

P21/S4843/HH – Long Leys, The Ridings, Shotover Hill, OX3 8TB

GRANTED

136. FINANCE - To receive, approve, consider and review the following:

i) Balances at bank – as at December 2021

(latest bank statements not received at time of writing agenda)	
Business Reserve Account	29,244.20
Current Account	<u>28,869.31</u>
	58,113.51
Less: Unpresented cheques	<u>0</u>
	58,113.51
(This includes a current remaining CIL balance of	<u>20,465.44</u>)
	37,648.07
Less: Earmarked reserves	<u>10,000.00</u>
Total available Parish Council funds	<u>£27,648.07</u>

ii) Payment requests

Administration to the council	486.20
Tactical Facilities Management Ltd – InvSI-26	
Dog waste services Oct and Nov 2021	141.77
St Nicholas PCC Forest Hill with Shotover	
Donation in memory of the late Gordon Shepherd	50.00
(agreed at meeting on 23 Sept 2021)	
Forest Hill Village Hall	
Grant towards recent works done	979.00
(agreed min.2021/79ii – to be taken from CIL)	

iii) Donation request

OSAV Citizens Advice

137. CLERK / RFO – To receive a report.

Nothing to report.

138. GOVERNANCE – To receive any matters for consideration.

No matters.

139. BUS SERVICE and TRANSPORT - To receive reports.

140. VILLAGE and PARISH MATTERS – To receive any updates and matters for consideration.

i) A safer pace, safer place campaign (since November 2021 min.2021/105) - update.

Ongoing

ii) Old Cemetery hedge (since December 2021 min.2021/120

iii) Dog bins – rotting dog bin support posts

- iv) **Queen’s Platinum Jubilee celebrations**
- v) **Operation London Bridge**
- 141. **VILLAGE HALL** – To receive a report, updates and matters for consideration.
- i) **Managing Trustees report**
- 142. **RECREATION GROUND** - To receive a report, updates and matters for consideration.
- i) **Proposed new project and rewilding** (since Aug 2021 min 2021/60vi) update.
- Ongoing**
- ii) **Cricket net**
- 143. **CEMETERY** - To receive a report, updates and matters for consideration.
- i) **Exclusive Right of Burial and Privacy Notice** – min.2021/101iii
To consider and agree purchasing documents of Exclusive Rights of Burial – previously circulated.
- 144. **ALLOTMENTS** - To receive a report, updates and matters for consideration.
- 145. **COMMUNITY EMERGENCY RESILIENCE PLAN** – To receive an update.
- 146. **OALC / NALC**
- i) OALC December newsletter – previously circulated.
- 147. **INFORMATION and CORRESPONDENCE** – all circulated when received.
- i) Email correspondence from resident regarding parked cars blocking the access to Polecat Lane – previously circulated.
- ii) Email correspondence from resident suggesting a village thermal imaging camera – previously circulated.
- 148. **DATE, TIME AND PLACE OF NEXT MEETING**
Thursday 3 March 2022 at 7pm in Forest Hill Village Hall.