

FOREST HILL WITH SHOTOVER PARISH COUNCIL

Councillors are hereby summoned to attend a meeting to be held on
Thursday 3 March 2022 at 7.00pm in Forest Hill Village Hall

Helen Cross, Clerk to the Parish Council

All Attendees: To continue to protect everyone as much as possible against COVID-19 infection social distancing advice to remain in place.

PARISH COUNCIL MEETING AGENDA

| No. | Item |
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| 149. | APOLOGIES FOR ABSENCE – To receive and accept. |
| 150. | DECLARATIONS OF INTEREST – To receive requests for declarations of interests from Councillors relating to items on the agenda. |
| 151. | PUBLIC FORUM – To facilitate public participation. Members of the public are welcome to raise matters of concern or ask questions of the council. |
| 152. | MINUTES OF LAST MEETING OF THE PARISH COUNCIL held on Thursday 13 January 2022 - previously circulated - To confirm. |
| 153. | UPDATE ON PROGRESS FROM MINUTES OF LAST MEETING – Chairman/Clerk to report on progress of outstanding items which do not require further decision. i) Planning applications – min.2022/135i Clerk submitted all Councillors comments. ii) Correspondence from 2 local residents - min.2022/147i & ii. Clerk has responded to both. |
| 154. | OCC and SODC MATTERS - To receive reports. |
| 155. | PLANNING - To consider all recent applications received and to report notifications and decisions from South Oxfordshire District Council – all previously circulated. i) Planning applications P22/S0469/HH – 11 Milton Cres., Forest Hill, OX33 1EJ Demolition of existing single storey rear extension, subsequent erection of new single storey rear extension. P22/S05519/FUL – Bayswater Farm, Bayswater Farm Rd., nr Sandhills, OX3 8BY The erection of two apartments accessed from Bayswater Farm Road. ii) Decisions P/21/S4939/HH – Shotover Edge, Old Rd., Shotover Hill, OX3 8TA P21/S5029/HH and P21/S5030/LB – Minchin Court, Stanton Rd., Forest Hill, OX33 1DT P21/S5096/HH – Elms View, Stanton Rd., Forest Hill, OX33 1DT All GRANTED |

156. FINANCE - To receive, approve, consider and review the following:

i) Balances at bank – as at 4 February 2022

(latest bank statements not received at time of writing agenda)

| | |
|---|--------------------|
| Business Reserve Account | 29,244.70 |
| Current Account | <u>25,071.22</u> |
| | 54,315.92 |
| Less: Unpresented cheques | <u>50.00</u> |
| | 54,265.92 |
| (This includes a current remaining CIL balance of | <u>20,465.44</u>) |
| | 33,800.48 |
| Less: Earmarked reserves | <u>10,000.00</u> |
| Total available Parish Council funds | £23,800.48 |

ii) Payment requests

| | |
|---|--------|
| Administration to the council | 671.80 |
| Oxfordshire South and Vale Citizens Advice - donation | |
| (agreed min.2022/136iii from S137) | 50.00 |
| Open Spaces - annual subscription | 45.00 |
| OALC – annual membership | 195.86 |
| ICO – data protection annual fee | 40.00 |
| Spanglefish Gold – Inv.36272/2022 | |
| Annual website admin | 29.95 |

iii) Grant request

OFOG request of £750.00 from - 2022/23 budget

157. CLERK / RFO – To receive a report.

Clerk had on-line meeting with Internal Auditor re 2021/22 end of year Accounts.

158. GOVERNANCE – To receive any matters for consideration.

i) On-line banking with Nat West Community Account

159. BUS SERVICE and TRANSPORT - To receive reports.

160. VILLAGE and PARISH MATTERS – To receive any updates and matters for consideration.

i) A safer pace, safer place campaign (since Nov 2021 min.2021/105) - update

Ongoing

ii) Old Cemetery hedge (since Dec 2021 min.2021/120)

Action: Clerk to contact SODC for their advice on removing the hedge completely.

iii) Dog bin post replacements (since Jan 2022 min.2022/140iii)

Action: Clerk to ask TFM to go ahead with installing replacement posts.

iv) Queen's Platinum Jubilee celebrations (since Jan 2022 min.2022/140iv)

Action: Clerk to write entry for Newsletter and contact Church and other village groups.

v) Operation London Bridge (since Jan 2022 min.2022/140v)

Action: Cllr Waite Brown to attend on line meeting

- vi) New Parish Clerk/RFO recruitment** (since Jan 2022 min.2022/147iii)
Action: Clerk to arrange advertising and recruitment pack.
- vii) Great British Spring Clean – 25 March-10April 2022**
- 161. VILLAGE HALL** – To receive a report, updates and matters for consideration.
i) Managing Trustees report
- 162. RECREATION GROUND** - To receive a report, updates and matters for consideration.
i) Proposed new project and rewilding (since Aug 2021 min 2021/60vi)
Action: Cllr Waite Brown to obtain quotes on fencing around new trees
ii) Cricket net area resurfacing (since Jan 2022 min.2022/142ii)
Action: Cllr Hobbins to obtain quotes to re-surface and to contact other users.
- 163. CEMETERY** - To receive a report, updates and matters for consideration.
i) Exclusive Right of Burial and Privacy Notice – (since Nov 2021 min.2021/101iii)
 To consider and agree purchasing documents of Exclusive Rights of Burial – previously circulated.
- 164. ALLOTMENTS** - To receive a report, updates and matters for consideration.
- 165. COMMUNITY EMERGENCY RESILIENCE PLAN** – To receive an update.
- 166. OALC / NALC**
i) OALC January newsletter – previously circulated.
- 167. INFORMATION and CORRESPONDENCE** – all circulated when received.
- 168. DATE TIME AND PLACE OF ANNUAL PARISH MEETING and next PARISH COUNCIL MEETING**
 Thursday 7 April 2022 at 7pm in Forest Hill Village Hall.