

FOREST HILL WITH SHOTOVER PARISH COUNCIL
Unauthorised MINUTES of the PARISH COUNCIL MEETING
held on Thursday 3 March 2022 at 7.00pm in Forest Hill Village Hall

Present: Cllrs A Waite Brown (Chair), M Leeding, C Massey, D Waters
Clerk and RFO: H Cross
OCC and SODC: Cllr T Bearder for part
Members of the public: 4

No. Item

149. APOLOGIES FOR ABSENCE

The Council accepted apologies from Cllrs G Blomley, J Hobbins.

150. DECLARATIONS OF INTEREST

Cllr Leeding declared an interest in the Village Hall and OFOG.

151. PUBLIC FORUM

i) An issue was raised again regarding inconsiderate parking on the Mickle Way and Stanton Road junction, causing a hazard and accident risk.

The Council responded that there is nothing further it can do since financing the painted hazard lines at the junction.

Action: Clerk to write an item for the Newsletter.

ii) There is an issue of litter on Church Hill which is regularly cleared by a resident. The Council provided a litter bin next to the bus stop on the A40.

iii) A resident has reported the large amount of tree branches and debris lying on Church Hill to Fix-my-Street.

152. MINUTES OF LAST MEETING OF THE PARISH COUNCIL held on Thursday 13 January 2022 - previously circulated.

The Council **RESOLVED** to agree and confirm as a true and accurate record. Duly signed.

153. UPDATE ON PROGRESS FROM MINUTES OF LAST MEETING

i) Planning applications – min.2022/135i

Clerk submitted all Councillors' comments.

ii) Correspondence from 2 local residents - min.2022/147i & ii.

Clerk has responded to both.

iii) Dog bin post replacements (since Jan 2022 min.2022/140iii)

Clerk requested TFM go ahead with installing replacement posts.

154. OCC and SODC MATTERS

i) Cllr Bearder gave an update on the ongoing consultation on the proposed North Bayswater Brook development. Open meetings will be held. A discussion ensued and the Council expressed its concerns on the increase in through traffic accessing the A40 that a development of the size proposed would create.

ii) Cllr Bearder was asked for an update on the A40 lay-by issues. Discussions are still ongoing. Cllr Bearder will pursue.

155. PLANNING

The Council considered the following notifications from South Oxfordshire District Council – all previously circulated.

i) Planning applications

a) P22/S0469/HH – 11 Milton Cres., Forest Hill, OX33 1EJ

Demolition of existing single storey rear extension, subsequent erection

of new single storey rear extension.

The Council reviewed and **RESOLVED** to agree no objections.

b) P22/S05519/FUL – Bayswater Farm, Bayswater Farm Rd., nr Sandhills, OX3 8BY

The erection of two apartments accessed from Bayswater Farm Road.

The Council reviewed and **RESOLVED** to agree nothing to add to previous objections, min.2019/10i.

Action: Clerk to submit responses.

ii) Decisions

P/21/S4939/HH – Shotover Edge, Old Rd., Shotover Hill, OX3 8TA

P21/S5029/HH and P21/S5030/LB – Minchin Court, Stanton Rd., Forest Hill, OX33 1DT

P21/S5096/HH – Elms View, Stanton Rd., Forest Hill, OX33 1DT

All **GRANTED**

P21/S5144/FUL – Hazels, Old Road, Shotover, OX3 8TA

Since writing agenda correspondence had been received from the SODC planning officer regarding the Council's objection to the application min.2022/135i

The Council **RESOLVED** to agree no further comments.

Action: Clerk to respond to planning officer.

156. FINANCE - To receive, approve, consider and review the following:

i) Balances at bank – as at 4 February 2022

(latest bank statements not received at time of writing agenda)

Business Reserve Account	29,244.70
Current Account	<u>25,071.22</u>
	54,315.92
Less: Unpresented cheques	<u>50.00</u>
	54,265.92
(This includes a current remaining CIL balance of	<u>20,465.44</u>)
	33,800.48
Less: Earmarked reserves	<u>10,000.00</u>
Total available Parish Council funds	£23,800.48

ii) Payment requests

Administration to the council	671.80
Oxfordshire South and Vale Citizens Advice - donation	
(agreed min.2022/136iii from S137)	500.00
from 2022/23 budget:	
Open Spaces - annual subscription	45.00
OALC – annual membership	195.86
ICO – data protection annual fee	40.00
Spanglefish Gold – Inv.36272/2022	
Annual website admin	29.95

The Council **RESOLVED** to agree all payments

iii) Grant request

OFOG request of £750.00 from - 2022/23 budget

The Council unanimously **RESOLVED** to agree.

iv) 3rd quarter (01/10/2021-31/12/2021) internal check and budget comparison – documents previously circulated.

The Council reviewed the figures and **RESOLVED** to agree.
Duly signed.

157. CLERK / RFO

Clerk had on-line meeting with Internal Auditor re 2021/22 end of year Accounts.

158. GOVERNANCE

i) On-line banking with Nat West Community Account

The Council **RESOLVED** to agree to defer until a new Clerk and RFO is in post.

159. BUS SERVICE and TRANSPORT

i) Cllr Leeding had previously circulated his response to the recent Consultation on Local Transport and Connectivity Plan 2022 meeting he had attended.

ii) The Otmoor Flyer is running well and to full capacity on most runs.

160. VILLAGE and PARISH MATTERS

i) **A safer pace, safer place campaign** (since Nov 2021 min.2021/105) - update.

Ongoing

ii) **Old Cemetery hedge** (since Dec 2021 min.2021/120) – update.

The SODC property surveyor who has made no further progress on consent to remove the hedge and has directed the Parish Council to SODC planning conservation officer and the diocese of Oxford for confirmation of ownership of the wall.

Action: Clerk to re-visit these issues which have not been conclusive in the past.

iii) **Queen's Platinum Jubilee celebrations** (since Jan 2022 min.2022/140iv)

A get-together of interested residents has been arranged for Saturday 12 March. A representative will report back to the Parish Council at the next meeting. The Chair confirmed the Council's offer of support for village celebrations.

Ongoing.

v) **Operation London Bridge** (since Jan 2022 min.2022/140v)

Cllr Andrew Waite Brown attended a recent on-line meeting on the protocol involved. The Parish Council will liaise with St Nicholas' Church to decide what is appropriate for the community and to avoid any duplication of events.

Action: Clerk to liaise with Church representatives.

vi) **New Parish Clerk/RFO recruitment** (since Jan 2022 min.2022/147iii)

Ongoing.

vii) **Great British Spring Clean – 25 March-10 April 2022**

The Parish Council have litter picking equipment to borrow should residents organise a litter picking event.

Action: Clerk to advertise in next Newsletter.

161. VILLAGE HALL

i) **Managing Trustees report** – reserves as at 2 February 2022

Current Account £3,936.54. Deposit Account £2,887.91. Total £6,824.45

All payments for refurbishing the Hall have been cleared and the

Trustees are very grateful for the Parish Council's grant towards these

expenses. The finances appear to be back on track at the pre-Covid level.

162. RECREATION GROUND

i) Proposed new project and rewilding (since Aug 2021 min 2021/60vi) update.

Ongoing.

ii) Cricket net area resurfacing (since Jan 2022 min.2022/142ii)

A quote had been received to supply and install an 8m x 2.74m bowling end for £2,995.00.

The Council **RESOLVED** to agree to contribute £500 towards the cost.

163. CEMETERY

i) Exclusive Right of Burial and Privacy Notice – (since Nov 2021 min.2021/101iii)

The Council **RESOLVED** to agree the purchasing documents of Exclusive Rights of Burial – previously circulated.

Clerk will collate all previously approved documents to send out when an EROB is purchased.

No further action.

164. ALLOTMENTS

i) 2022 rents are due and will be collected.

ii) A quote for the fence repair had been submitted but since then there has been further storm damage. A revised quote has been requested.

Ongoing.

165. COMMUNITY EMERGENCY RESILIENCE PLAN

Cllr Massey has submitted the final document to SODC for approval.

Cllr Massey was thanked for her work on the plan.

166. OALC / NALC

i) OALC January & February newsletters – previously circulated.

The Parish Council noted that the appropriate sum for the purpose of section 137(4) (a) of the Local Government Act 1972 (the 1972 Act) for parish and town councils in England for 2022-23 is £8.82.

167. INFORMATION and CORRESPONDENCE – all circulated when received.

i) Police and Crime bulletin – Feb'22

ii) Cllr Leeding reminded the Parish Council of the grants available to residents through the Dame Elizabeth Halford's Charity.

iii) This Parish Council is concerned with Russia in Ukraine and fully support the people of Ukraine.

168. DATE TIME AND PLACE OF ANNUAL PARISH MEETING and next PARISH COUNCIL MEETING

Thursday 7 April 2022,

at 7pm in Forest Hill Village Hall.

The meeting closed at 8.30pm