

FOREST HILL WITH SHOTOVER PARISH COUNCIL

Councillors are hereby summoned to attend a meeting to be held virtually on **Thursday 6 May 2021 at 7.00pm**

Helen Cross, Clerk to the Parish Council

Members of the public and press are welcome to attend. Members of the public may make representations to the council under item 6. according to the Council's Standing Orders.

ANNUAL MEETING OF THE PARISH COUNCIL AGENDA

- | No. | Item |
|------------|---|
| 1. | APOLOGIES FOR ABSENCE – To receive and accept |
| 2. | DECLARATIONS OF INTEREST – to receive requests for declarations of interests from Councillors relating to items on the Agenda, in accordance with the Council's Code of Conduct. |
| 3. | PARISH COUNCIL ELECTIONS
i) Declaration of acceptance of office – To be completed by each councillor
ii) Councillor register of interest forms – To be completed by each councillor |
| 4. | ELECTION OF OFFICERS
i) Election of Chairman
ii) Election of Vice-Chairman |
| 5. | PARISH COUNCIL ANNUAL DOCUMENTS FOR AUTHORISATION -
i) Standing Orders – revised – previously circulated
ii) Financial Regulations – revised – previously circulated
iii) Health and Safety Policy – To be carried forward to next meeting
iv) Risk Assessment - To be carried forward to next meeting
v) Finance Risk Assessment - To be carried forward to next meeting |
| 6. | PUBLIC FORUM
a) Members of the public are welcome to raise matters of concern or ask questions of the council. |
| 7. | CONFIRMATION OF MINUTES OF LAST ANNUAL PARISH COUNCIL MEETING held on Thursday 16 May, 2019 - previously circulated |
| 8. | CONFIRMATION OF MINUTES OF LAST PARISH COUNCIL MEETING held on Thursday 8 April, 2021 - previously circulated |
| 9. | UPDATE ON PROGRESS FROM MINUTES OF LAST MEETING – |
| 10. | OCC and SODC MATTERS - To receive reports |
| 11. | PLANNING REPORT
a) SUBMITTED –
b) DECISIONS -
c) PENDING |
| 12. | FINANCE MATTERS |
| 13. | CLERK / RFO – To receive a report |
| 14. | GOVERNANCE – To consider any matters |
| 15. | BUS SERVICE and TRANSPORT ISSUES - To receive a report |
| 16. | VILLAGE/PARISH MATTERS |

17. **VILLAGE HALL** - To receive a report
18. **RECREATION GROUND** - To receive a report
19. **CEMETERY** - To receive a report
20. **ALLOTMENTS** - To receive a report
21. **COMMUNITY EMERGENCY RESILIENCE PLAN** – To receive an update
22. **OALC / NALC** - To receive a report
23. **INFORMATION and CORRESPONDENCE** – To note any information and correspondence received not requiring a decision.
24. **DATE, TIME AND PLACE OF NEXT MEETING** – Thursday 24th June, 2021 at 7pm in the Village Hall.