

FOREST HILL WITH SHOTOVER PARISH COUNCIL

Councillors are hereby summoned to attend a meeting to be held on **Thursday 10 November 2022 at 7.00pm in Forest Hill Village Hall**

Members of the public and press are welcome to attend. Members of the public may make representations to the council under item 175, according to the Council's Standing Orders

PARISH COUNCIL MEETING AGENDA

- | No. | Item |
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| 70. | APOLOGIES FOR ABSENCE – To receive and accept. |
| 71. | DECLARATIONS OF INTEREST – To receive requests for declarations of interests from Councillors relating to items on the agenda. |
| 72. | PUBLIC FORUM – To facilitate public participation.
Members of the public are welcome to raise matters of concern or ask questions of the council. |
| 73. | MINUTES OF LAST MEETING OF THE PARISH COUNCIL held on Wednesday 28 September 2022 – previously circulated – to confirm. |
| 74. | UPDATE ON PROGRESS FROM MINUTES OF LAST MEETING –
Chairman/Clerk to report on progress of outstanding items that do not require further decision. <ul style="list-style-type: none">a) Rectory Farm water request – Cllr Waite Brown has communicated with Rectory Farm regarding the Village Hall being unable to supply water to them. Receive an update from Cllr Waite Brown.
b) Reinstatement of ground in front of cricket net – Cllr Hobbins has instructed Green Scythe to go ahead as agreed Minute 62b
c) Donation for poppy wreath – £40 has been donated to the Royal British Legion (as agreed in 2018 minute 106c) by the clerk (they don't accept cheques) and added to her invoice |
| 75. | OCC and SODC MATTERS – To receive reports. <ul style="list-style-type: none">a) 20 MPH speed limit in Forest Hill – to discuss the proposal from OCC. All comments to be received by 25 November |

76. PLANNING – To consider all recent applications received and to report notifications and decisions from South Oxfordshire District Council – all previously circulated.

a) Far Outlook Old Road Shotover Hill (S3458/HH)– to discuss and agree comments

b) Mulberry House The Ridings Shotover (S2488/FUL)– to discuss and agree comments

c) Permissions have been granted for Rock Villa in Forest Hill and for outbuildings at Shotover House.

77. FINANCE – To receive, approve, consider and review the following:

a) Balances at bank – as at 19 October 2022 (latest bank statements not received at time of writing agenda)

Business Reserve Account	£29,257.13
Current Account	£28,912.17
	£58,169.30

Less: Unpresented cheques	£3,850.99
	£54,318.31

Less: CIL balance	£20,465.44
Less: Earmarked reserves	£10,000.00
Total available funds	£24,051.78

Receipt included in above figure

Business account interest	£2.64
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b) Payment requests

Clean Slate donation	£150.00
TFM dog bins	£51.55
Administration to the council	£692.20
Green Scythe mowing verges and rec	£1,131.60
Insurance renewal	£1,486.28

c) CIL – council to discuss how CIL money should be spent

d) Precept – As reported at the last meeting, the council has received notification of the payment from SODC of the 2nd half precept of £9,250 that is not yet showing on accounts.

78. CLERK / RFO – To receive a report.

a) AGAR 2021/22 – still awaiting external auditor report

79. **SECTION 137 EXPENDITURE** – nothing to report
80. **BUS SERVICE and TRANSPORT** – To receive reports.
- a) **Parish Transport Representatives Group** – to receive a report from Cllr Leeding
 - b) **Comet Service** – to receive an update plus details of a request for grant
81. **VILLAGE and PARISH MATTERS** – To receive any updates and matters for consideration.
- a) **Water Supply difficulties** –Cllr Leeding has requested that the council discuss any issues arising from the recent cut-off water supply.
 - b) **Old Cemetery hedge and wall** (since Dec 2021 min.2021/120) - council sourcing quotes for repairing the wall, ongoing.
 - c) **New Parish Clerk/RFO recruitment** – a new Clerk has been recruited.
 - d) **Forest Hill planters** – discuss request for funds for new plants twice a year.
82. **VILLAGE HALL** – To receive a report and updates
- a) **Managing Trustees report – 1 November 2022**
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|-------------------------|------------------|
| Current account balance | £4,544.94 |
| Deposit account balance | £2,889.48 |
| | £7,434.42 |
- b) **Report from the trustees**
The 2yr energy contract with SSE ended in September. After chaotic negotiations with SSE we have a new 6 month deal and with the government energy cap for businesses the unit cost should be affordable.
The wall heaters are on a pay meter for users and will bring in some income.’
83. **RECREATION GROUND** – To receive a report, updates and matters for consideration.
- a) **Purchase of new picnic benches** – deferred until Spring
 - b) **Changing facilities** – to discuss future use and receive update from Cllr Hobbins
 - c) **Request regarding skate equipment** on the rec from FH resident - to discuss
84. **CEMETERY** – To receive a report, updates and matters for consideration.

85. **ALLOTMENTS** – To receive a report, updates and matters for consideration.
- a) **Fencing** – Mr Davies has reported that the cost of materials for fencing around the allotments has gone up, and that the contractor will need to submit a new quote.
86. **COMMUNITY EMERGENCY RESILIENCE PLAN** –
- a) **GDPR consent forms for Emergency Planning Unit** – to collect form from Cllr Waters. All forms need to be sent to James Crozier
87. **OALC / NALC** – to discuss any issues, all updates previously circulated.
88. **LAND NORTH OF BAYSWATER BROOK** – to discuss any updates
89. **INFORMATION and CORRESPONDENCE** – all circulated when received.
- a) **Oxford Local Plan 2040 Consultation** – to discuss and consider Green Belt implications as circulated by email from CPRE. Responses to be received by 14 November
- b) **Oxford Preservation Trust** and land adjoining Sandhills School
90. **DATE, TIME AND PLACE OF NEXT MEETING** – To confirm – previously stated as 8th December.