

FOREST HILL WITH SHOTOVER PARISH COUNCIL

Councillors are hereby summoned to attend a meeting to be held on **Thursday 15th December 2022 at 7.00pm in Forest Hill Village Hall**

Members of the public and press are welcome to attend. Members of the public may make representations to the council under item 175, according to the Council's Standing Orders.

Signed:

Sue Cox, Clerk/RFO to the Parish Council

PARISH COUNCIL MEETING AGENDA

- | No. | Item |
|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 91. | APOLOGIES FOR ABSENCE – To receive and accept. |
| 92. | DECLARATIONS OF INTEREST – To receive requests for declarations of interests from Councillors relating to items on the agenda. |
| 93. | PUBLIC FORUM – To facilitate public participation.
Members of the public are welcome to raise matters of concern or ask questions of the council. |
| 94. | MINUTES OF LAST MEETING OF THE PARISH COUNCIL held on Thursday 10 November 2022 – previously circulated – to confirm. |
| 95. | UPDATE ON PROGRESS FROM MINUTES OF LAST MEETING – Chairman/Clerk to report on progress of outstanding items that do not require further decision.

a) Rectory Farm water request – Cllr Waite Brown has communicated with Rectory Farm regarding the Village Hall being unable to supply water to them. Receive an update from Cllr Waite Brown. |
| 96. | OCC and SODC MATTERS – To receive reports.

a) 20 MPH speed limit in Forest Hill – the Clerk has asked the question regarding cost and viability of instating a pinch point at entrance to village from Stanton St John, with priority given to vehicles leaving Forest Hill.

b) Report from Cllr Tim Bearder for December – circulated

c) Traffic Filters meeting on Tuesday 22 nd November at Beckley – update if available. |

d) OCC Decisions Meeting (08/12/2022) - Cabinet Member for Highway Management - Following consultations on several Highway Management proposals, objections & concerns have been received to the following proposals:
Forest Hill with Shotover – proposed 20mph speed limits.

e) Cold Weather Amber Alert Level-3 (7th-16th Dec)

f) Distribution S-14(2) NOTICE - T11361 Forest Hill with Shotover, A40 (Westbound Layby) KE40085427423

g) Distribution S-14(2) NOTICE - T11358 Forest Hill with Shotover, A40 (Eastbound Layby) KE40098276059

h) Playing Pitch Strategy - request for information – request for information by Sunday 18th December 2022.

97. PLANNING – To consider all recent applications received and to report notifications and decisions from South Oxfordshire District Council – all previously circulated.

a) P22/S4136/DIS - Bayswater Farm, Bayswater Farm Road, Sandhills OX3 8BY – Discharge of conditions

b) P22/S2488/FUL - Mulberry House, The Ridings, Shotover, OX3 8TB - Planning Permission on 5.12.22.

c) P22/S3458/HH - Far Outlook, Old Road, Shotover Hill, OX3 8TA – Planning Permission on 14.11.22.

98. FINANCE – To receive, approve, consider and review the following:

a) Balances at bank – as at 19 October 2022 (latest bank statements not received at time of writing agenda)

Business Reserve Account	£29,257.13
Current Account	£28,912.17
	£58,169.30
Less: Unpresented cheques	£3,850.99
	£54,318.31
Less: CIL balance	£20,465.44
Less: Earmarked reserves	£10,000.00
Total available funds	£24,051.78
Receipt included in above figure	
Business account interest	£2.64

b) Payment requests

TFM dog bins	£51.55
Administration to the council – Acting Clerk	£156.59

c) CIL – To discuss how CIL money should be spent, including the traffic pinch point (96a)

d) Closure of NatWest in Headington – Council to reconsider where to store the documents currently held by the bank.

e) Bank account balances and updating contact details and telephone banking – update from Chairman and Clerk

f) Parish Precept 2023-24 – return form by Monday 16th January 2023

g) Payroll and Pension – to consider outsourcing the payroll service for the Clerk.

99. CLERK / RFO – To receive a report.

a) AGAR 2021/22 – to receive an update from the Clerk

b) Solar speed limiter – to receive a report on costings from the Clerk

100. SECTION 137 EXPENDITURE – nothing to report

101. BUS SERVICE and TRANSPORT – To receive reports.

a) Comet Service – to discuss request for £750 grant for bus service for 2023/2024

102. VILLAGE and PARISH MATTERS – To receive any updates and matters for consideration.

a) Lampost on A40 – Cllr Waite Brown has reported that the lamp by the bus shelter has been damaged.

b) Old Cemetery hedge and wall (since Dec 2021 min.2021/120) - council sourcing quotes for repairing the wall, ongoing.

c) Mickle Way noticeboard – to discuss whether to remove or replace worn notice board.

d) Forest Hill planters – discuss moving the planters, which currently cover the white gates put up to slow drivers entering the village. Consideration also needs to be made to possible insertion of pinch points (minute 75a).

103. VILLAGE HALL – To receive a report and updates

a. **Village Hall trustees and Parish Council** – to discuss best practice to ensure proper governance is established with regards to Village Hall and Parish Council

b. Managing Trustees report – December 2022

Current account balance £4,601.71

Deposit account balance £2,889.97

Total Reserves £7,491.68

104. RECREATION GROUND – To receive a report, updates and matters for consideration.

a) Rec clear-up – to discuss hiring a skip and organising a general clear up of the recreation ground

b) Purchase of new picnic benches – update on decision

c) Changing facilities – Cllr Hobbins to update on thoughts from Stanton St John PC

d) Request regarding skate equipment on the rec from FH resident
- update from Cllr Hobbins

105. CEMETERY – To receive a report, updates and matters for consideration.

1) Memorial stone for Sylvia Stanier

106. ALLOTMENTS – To receive a report, updates and matters for consideration:

107. COMMUNITY EMERGENCY RESILIENCE PLAN

a) GDPR Consent forms to be sent to James Crozier – update from Clerk

108. OALC / NALC – to discuss any issues, all updates previously circulated.

109. LAND NORTH OF BAYSWATER BROOK – to discuss any updates

110. INFORMATION and CORRESPONDENCE – all circulated when received.

1) Wheatley Park School Prize Giving – 14th December 2022 – request for sponsorship of one or two awards. Each award is £15.

2) Girls Football – Chelsea Burden and Pete Burden – local team at Forest Hill

3) Botley West Solar Farm – email from David Rogers

- 4) **Forest Hill Baby and Toddler Group** – request for grant
 - 5) **Grant application for The Howe Trust Christmas Hamper Initiative** – request for a grant
 - 6) **Stile on Footpath No 1 - from Main Street across Gerald Williams' field and down the bank into Shotover land.**
111. **DATE, TIME AND PLACE OF NEXT MEETING** – Thursday 26th January 2023 at 7.00 pm in the Village Hall at Forest Hill – to be confirmed

A) Agendas and Minutes are available on the website:
[Forest Hill with Shotover Parish Council | Home \(parish-council.com\)](http://parish-council.com)