

**FOREST HILL WITH SHOTOVER PARISH COUNCIL
PARISH COUNCIL MEETING AGENDA**

Councillors are hereby summoned to attend a meeting to be held on
Thursday 22nd June 2023 at 7.00pm in Forest Hill Village Hall

Members of the public and press are welcome to attend. Members of the public may make representations to the council under item 175, according to the Council's Standing Orders.

Signed:

Sue Cox, Clerk/RFO to the Parish Council

No. Item

- 25. APOLOGIES FOR ABSENCE** – To receive and accept.
- 26. DECLARATIONS OF INTEREST** – To receive requests for declarations of interests from Councillors relating to items on the agenda.
- reminder to Cllrs to complete their Register of Interests form and return to Democratic Services
- 27. PUBLIC FORUM** – To facilitate public participation.
Members of the public are welcome to raise matters of concern or ask questions of the council.
- 28. MINUTES OF LAST MEETING OF THE PARISH COUNCIL** held on Thursday 18th May 2023 – previously circulated – to confirm.
- 29. UPDATE ON PROGRESS FROM MINUTES OF LAST MEETING** – Chairman/Clerk to report on progress of outstanding items that do not require further decision.
- Telephone banking, Bank Statements and updating Bank Mandate
 - SODC and Old Cemetery hedge and wall
 - Stiles on Footpaths
 - Church Hill potholes
 - No 8 Mickle Way – garden fence
- 30. OCC and SODC MATTERS** – To receive reports from the County and District Councillor
- 31. PLANNING** – To consider all recent applications received and to report notifications and decisions from South Oxfordshire District Council – all

previously circulated.

Applications:

P23/S2038/HH

Manor Farm, Main Street, Forest Hill, OX33 1EB
Erection of oak-framed garage

P23/S1764/FUL

Home Farm, Shotover Estate, Wheatley, OX33 1QP
Change of use of part of the central range from general agricultural use
to category B8 storage.

P23/S1450/FUL

5 Shotover Kilns, Shotover Hill, OX3 8ST
Proposed demolition of existing residential structure and existing garage
with canopies. Erection of a new residential two-storey dwelling with
associated landscaping.

Decisions:

P23/S1098/HH

46 Turner View, Barton, OX3 8GG
Erection of a single storey outbuilding to be used as office/hobby space.
(As amended by plan received 23 May 2023).

Planning Permission granted on 31st May 2023

P22/S2670/FUL

Layby A40 (southbound) London Road, Headington, Oxfordshire
Change of use of land for mobile Food Van from 6:30 am - 2:30 pm.

Withdrawn prior to determination on 25th May 2023

32. FINANCE – To receive, approve, consider, and review the following:

a) Balances at bank – as of 1st March 2023 - statements not received at the time of writing the agenda.

Business Reserve Account	£29,348.87
Current Account	<u>£28,690.91</u>
Sub Total	£58,039.78

Less: Unpresented cheques	£
Sub Total	£

Less: CIL balance	£22,583.77
Less: Earmarked reserves	<u>£10,000.00</u>
Total available funds	£

Receipt included in above figure	
Business account interest	£

b) Payment requests

Admin to the Parish Council – May	£424.20
HMRC – PAYE Qtr. 1 to 5.07.23	£246.80
Clean Slate - donation	£150.00
Tactical Facilities Management Ltd - May	£51.55
Green Scythe Ltd – April	£624.00
Green Scythe Ltd – May	£732.00
St Nicolas PCC Forest Hill – repair gravestones	£100.00

33. CLERK / RFO:

- Printer - update from AWB
- 20-mph wheelie bin stickers

34. SECTION 137 EXPENDITURE:

35. BUS SERVICE and TRANSPORT:

36. VILLAGE and PARISH MATTERS:

Village Fete on Saturday 8th July 2023 from 1-4 pm

37. VILLAGE HALL – To receive a report and updates

a. Managing Trustees report – June 2023

Current account balance	£5,768.75
Deposit account balance	£2,897.60

Total Reserves £8,666.35

38. RECREATION GROUND:

- a) Purchase of new picnic benches – update
- b) Changing facilities – update
- c) Hire form for parking on the Rec for Village Fete
- d) Playground Inspection booked for July

39. CEMETERY:

- Gravestone – Miss Sylvia Stanier

40. ALLOTMENTS:

41. COMMUNITY EMERGENCY RESILIENCE PLAN:

42. OALC / NALC - all updates previously circulated.

- OALC Invitation to AGM Monday 3rd July 7.30pm Beckley Village Hall

43. LAND NORTH OF BAYSWATER BROOK:

44. INFORMATION and CORRESPONDENCE – all circulated when received.

- web enquiry from Robert Akeilan - Repair to Stiles 215/33 and 215/76 - reported to OCC in May and are in extremely poor condition
- Gallager/UK Community Renewals – questionnaire to complete and return
- OCC – Community Tree Care Volunteers
- web enquiry from Marie Bradley – any plans to install Power Points to charge electric vehicles?
- Temporary Road Closure at – Forest Hill with Shotover, Old Road to operate **for one day on 29/06/2023 (from 09:30hrs to 15:30hrs).**

45. DATE, TIME, AND PLACE OF NEXT MEETING:

Meeting of the Parish Council on Thursday 3rd August 2023 at 7.00 pm in the Village Hall at Forest Hill

- **Agendas and Minutes** are available on the notice boards and website: [Forest Hill with Shotover Parish Council | Home \(parish-council.com\)](http://parish-council.com)