

FOREST HILL WITH SHOTOVER PARISH COUNCIL

Councillors are hereby summoned to attend a meeting to be held on **Thursday 26th January 2023 at 7.00pm in Forest Hill Village Hall**

Members of the public and press are welcome to attend. Members of the public may make representations to the council under item 175, according to the Council's Standing Orders.

Signed:

Sue Cox, Clerk/RFO to the Parish Council

PARISH COUNCIL MEETING AGENDA

No. Item

- 112. APOLOGIES FOR ABSENCE** – To receive and accept.
- 113. DECLARATIONS OF INTEREST** – To receive requests for declarations of interests from Councillors relating to items on the agenda.
- 114. PUBLIC FORUM** – To facilitate public participation.
Members of the public are welcome to raise matters of concern or ask questions of the council.
- 115. MINUTES OF LAST MEETING OF THE PARISH COUNCIL** held on Thursday 15th December 2023 – previously circulated – to confirm.
- 116. UPDATE ON PROGRESS FROM MINUTES OF LAST MEETING** – Chairman/Clerk to report on progress of outstanding items that do not require further decision.
- 117. OCC and SODC MATTERS** – To receive reports.
- 118. PLANNING** – To consider all recent applications received and to report notifications and decisions from South Oxfordshire District Council – all previously circulated.

**P23/S0170/T28 - Telecommunications Installation, Old Road
Shotover Hill, Oxfordshire, OX3 8TD**

Installation of electronic communication apparatus to existing telecommunications installation.

This application is not subject to public consultation however it is sometimes necessary for the council to consult professional bodies.

**P23/S0160/S73 - Bayswater Farm, Bayswater Farm Road, near
Barton, OX3 8BY**

Variation of Condition 2 (approved plans) following planning

permission P22/S0519/FUL for internal alterations comprising the insertion of a wall at the end of each of the bedrooms to create a small self-contained study. The erection of two apartments accessed from Bayswater Farm Road.

Comments to SODC by 10th February 2023

P22/S4443/DIS - Mulberry House, The Ridings, Shotover Hill, OX3 8TB

Discharge of conditions 3 (Surface Water Drainage), 4 (Foul Water Drainage), 5 (Boundary Walls & Fences), 9 (Electric Vehicle Charging Points) on planning application P21/S5236/FUL (Demolition of the existing single storey side extension, construction of a two-storey side extension and the sub-division of existing property to form additional dwelling and associated infrastructure).

Discharge Details Agreed on 7 December 2022

P22/S4136/DIS - Bayswater Farm, Bayswater Farm Road, Sandhills, OX3 8BY

Discharge of conditions 3 (Surface Water Drainage), 4 (Wildlife Protection) and 5 (Schedule of Materials) under application reference number P22/S0519/FUL (The erection of two apartments accessed from Bayswater Farm Road).

Discharge Details Agreed on 14 November 2022

P22/S3989/FUL - Shotover House, Shotover Estate, Wheatley, OX33 1QS

Installation of ground source heating arrays all below ground to supply heating for development approved under application P21/S4479/FUL

Planning Permission granted on 4 November 2022.

119. FINANCE – To receive, approve, consider and review the following:

a) Balances at bank – as at 19 October 2022 (latest bank statements not received at time of writing agenda)

Business Reserve Account	£29,257.13
Current Account	£28,912.17
	£58,169.30
Less: Unpresented cheques	£3,850.99
	£54,318.31
Less: CIL balance	£20,465.44
Less: Earmarked reserves	£10,000.00
Total available funds	£24,051.78
Receipt included in above figure	
Business account interest	£2.64

b) Payment requests

TFM dog bins	£51.55
A Waite Brown – plants for planters	£73.13

c) CIL – To discuss how CIL money should be spent.

d) Closure of NatWest in Headington – Council to collect documents from the bank and to consider where to store the documents previously held by the bank.

e) Bank account balances and updating contact details and telephone banking – update from Chairman

F) Payroll and Pension – to consider a quote for outsourcing the payroll service for the Clerk.

120. CLERK / RFO – To receive a report.

a) Solar speed limiter – to receive a report on costings from the Clerk

121. SECTION 137 EXPENDITURE:

122. BUS SERVICE and TRANSPORT – To receive reports.

a) Comet Service – £750 grant agreed and cheque to be paid at the April meeting.

123. VILLAGE and PARISH MATTERS – To receive any updates and matters for consideration.

a) Lampost on A40 – Cllr Waite Brown has reported that the lamp by the bus shelter has been damaged – update.

b) Old Cemetery hedge and wall (since Dec 2021 min.2021/120) - council sourcing quotes for repairing the wall, ongoing – update.

c) Mickle Way noticeboard – notice board to be removed as part of spring clean-up day.

d) Forest Hill planters – discuss moving the planters, which currently cover the white gates put up to slow drivers entering the village – update on site meeting to review the options.

e) Grass Cutting Quotes for 2023 from Cllr Hobbins:

f) To received resignation letter from the present Vice Chairman:

g) To consider election of a new Vice Chairman:

124. VILLAGE HALL – To receive a report and updates

a. **Village Hall trustees and Parish Council:**

b. **Managing Trustees report – December 2022**

Current account balance £tbc

Deposit account balance £tbc

Total Reserves £tbc

125. RECREATION GROUND – To receive a report, updates and matters for consideration.

a) **Rec clear-up** – PC to decide on a date for the spring clean at the January meeting.

b) **Purchase of new picnic benches** – to consider purchasing new picnic benches ready for the clean-up day in early spring (as agreed).

c) **Changing facilities** – Cllr Hobbins to update on thoughts from Stanton St John PC

d) **Request regarding skate equipment** on the rec from FH resident
- update from Cllr Hobbins

126. CEMETERY – To receive a report, updates and matters for consideration.

127. ALLOTMENTS – To receive a report, updates and matters for consideration:

128. COMMUNITY EMERGENCY RESILIENCE PLAN

129. OALC / NALC – to discuss any issues, all updates previously circulated.

130. LAND NORTH OF BAYSWATER BROOK – to discuss any updates

131. INFORMATION and CORRESPONDENCE – all circulated when received.

1) **Forest Hill Baby and Toddler Group** – request for grant - update

2) **Stile on Footpath No 1 - from Main Street across Gerald Williams' field and down the bank into Shotover land** – Clerk has reported the problem - update if available.

3) **TTRO (T11401) Temporary Road Closure - Littleworth, Old Road – 15th March 2023**

132. DATE, TIME AND PLACE OF NEXT MEETING:

Thursday 9th March 2023 at 7.00 pm in the Village Hall at Forest Hill – tbc

A) Agendas and Minutes are available on the website:

[Forest Hill with Shotover Parish Council | Home \(parish-council.com\)](#)

