

**FOREST HILL WITH SHOTOVER PARISH COUNCIL
PARISH COUNCIL FINANCE & PLANNING MEETING
AGENDA**

Councillors are hereby summoned to attend a meeting to be held on
Thursday 21st March 2024 at 7.00pm in Forest Hill Village Hall

Members of the public and press are welcome to attend. Members of the public may make representations to the council under item 175, according to the Council's Standing Orders.

Signed:

Sue Cox, Clerk/RFO to the Parish Council

No. Item

166. APOLOGIES FOR ABSENCE – To receive and accept.

167. DECLARATIONS OF INTEREST

- To receive requests for declarations of interests from Councillors relating to items on the agenda.

168. PLANNING – To consider all recent applications received and to report notifications and decisions from South Oxfordshire District Council – all previously circulated.

Applications:

P22/S4618/O

Amendment No 8 and No 9 dated 1st March and 28th February 2024
Outline Planning permission for Land North of Bayswater Brook.

P24/S0707/HH

2 Stanton Road, Forest Hill, OX33 1DT
Demolition of the existing conservatory and construction of a new two storey extension to the rear + new single storey porch to front + new garden room office.

P24/S0133/O

Land at Bayswater Farm, Bayswater Farm Road, near Barton, OX3 8EB
Outline planning application (with all matters reserved except for access) for up to 121 dwellings and a care home, including open space and green infrastructure. (As amended by revised archaeological report received 11 March 2024)

Decisions:

P24/S0178/HH

The Willow House, The Ridings, Shotover, OX3 8TB

Porch extension and alterations.

Planning Permission granted on 19th February 2024

169. FINANCE – To receive, approve, consider, and review the following:

a) Balances at bank –

Business Reserve Account - Nat West	£29,735.41	at 29.02.24
Current Account – Nat West	£7397.59	at 31.01.24
Unity Current Account	£11283.37	at 18.03.24
Unity Instant Access Account	£0	at 18.03.24
Sub Total	£48,416.37	

Less: Unpresented cheques £375.00

Sub Total **£48,791.37**

Less: Earmarked general reserves £10,000.00

Less: Earmarked reserves traffic calming £30,000.00

Total available funds **£8,791.37**

CIL balance £22,583.77

Receipts included in above figure

Business account interest Nat West £73.11

b) Payment requests – by Online Banking or Cheque

Admin to the Parish Council - March	£452.06
Admin to the Parish Council – HMRC mth 12	£113.00
Tactical Facilities Management Ltd - February	£51.55
New College, Oxford – Rent for Recreation Ground	£350.00
OALC Membership for 2024/25	£200.86
Spanglefish – Annual invoice for Gold Status - chq	
£39.95	Lincoln College, Oxford – Rent for Allotments - chq
£150.00	

c) Scribe Reports: Bank Reconciliation as at 18/03/24 -
Chair to approve and sign

d) Receipt:

- Otmoor Flyer Organising Group £375.00 cheque – return of unspent grant money from OFOG Committee to the Parish Council. To be paid into Unity Instant Access Account.
- Hiscox – insurance claim for solar light - £1,686.80 - paid into Unity

Current Account.

e) To consider transferring funds to the Unity Trust Bank account.

f) To consider the Budget review to 29.02.24

g) To confirm the bank signatories for Unity Trust Bank

170. SECTION 137 EXPENDITURE:

171. VILLAGE and PARISH MATTERS:

- Two solar lights at the bottom of Church Hill – not working. Quote for repairs to be considered from Zeta.
- To agree to replace the damaged solar light following insurance claim.

172. RECREATION GROUND:

- a) Forest Hill Grass Cutting Contract 2024 – Green Scythe
- b) Clean-up of the Recreation Ground – photos circulated - quote

173. LAND NORTH OF BAYSWATER BROOK:

- Amendment No 8 and No 9 for P22/S4618/O
- Amendment No 1 for Bayswater Farm P24/S0133/O

180. INFORMATION and CORRESPONDENCE – all circulated when received.

- Data Protection fee - Reminder to renew ICO by 8th April 2024 – DD form to be signed by two Cllrs
- Edward Church, SODC - Hedgerow Removal Notice – comments by 17.04.24 at the latest.

181. DATE, TIME, AND PLACE OF NEXT MEETING:

- Annual Parish Meeting and Meeting of the Parish Council on **Thursday 25th April 2024** at 7.00 pm in the Village Hall at Forest Hill.
- **Agendas and Minutes** are available on the notice boards and website: [Forest Hill with Shotover Parish Council | Home \(parish-council.com\)](http://Forest Hill with Shotover Parish Council | Home (parish-council.com))