

FOREST HILL WITH SHOTOVER PARISH COUNCIL

A meeting of the Forest Hill with Shotover Parish Council was held in the Village Hall on Thursday 30th June 2016 at 7.00pm.

Present: Mr A Waite Brown (in the Chair)
Mr M Leeding
Miss G Blomley
Dr A Boylston
Mr C Goffey
Ms L Wiggins
Mrs C Massey (Clerk and RFO)
John Walsh (District Councillor, for part)

33. APOLOGIES FOR ABSENCE None

34. DECLARATIONS OF INTEREST Malcolm Leeding – Village Hall and Garden Club

35. PUBLIC FORUM

Questions were raised about the Mickle Way planters. They have been dug out so we are now waiting for the membrane and mulch to be laid and then they can be planted.

A cyclist has been using the footpath from King's Arms to Milton Crescent and told a pedestrian they were allowed. Cyclists are prohibited from using footpaths.

36. CONFIRMATION OF MINUTES OF LAST MEETING HELD ON 26th MAY 2016 - The minutes had been circulated and were taken as read and signed as a correct record

37. MATTERS ARISING FROM MINUTES OF LAST MEETINGS

Solar VAS signs – Options for mobile signs will be investigated and the option of sharing with Stanton St John raised at their next meeting.

38. NEIGHBOURHOOD PLAN

Representative from SODC planning policy team to address questions – A neighbourhood plan allows the design, type and size of any development to be specified. There is support for the cost of writing a plan. It is generally taking 18mths to 2 years to get a plan done but this should be able to be reduced to 12-18 months. SODC would support with £5000 to a village this size and there are grants of £9000 from central government which should cover the cost. The main costs are on consultants and project managers. It would include technical studies such as sustainability appraisal and a conservation area study. Consultation events would need to be held so there is the cost of hiring a hall and printing leaflets.

Another option is a neighbourhood development order which is on a smaller scale.

There are 1.5 people in SODC devoted to neighbourhood plans and they

help with planning it and giving advice.

39. OCC / SODC MATTERS

SODC – The Local Plan 2032 is out for consultation and reflects onto the question as to whether the parish wants a neighbourhood plan.

The Bayswater Farm planning application amendments – OCC objections have been overcome by the amendments. Drainage is still being talked about with the SODC drainage person and lime trees are still an issue.

Beckley School Bus – Write re cost and ask Beckley PC if they have any comments regarding the traffic and parking issues.

ACTION – Clerk to write letter

Report from Malcolm Leeding from unitary authority meeting – the meeting outlined the opportunities which were likely to be had.

Oxfordshire Together – taking over responsibilities. The new responsibilities were discussed and concerns were raised that there is no guarantee the grant would stay at the same level, that at the end of 3 years the county council may not be able to take back the responsibilities. Overall it was felt the level of new responsibility was too high for the grant offered. All unanimously agreed to decline the offer.

40. RECREATION GROUND

a) Mini motorbikes – this is against the council byelaws and created a nuisance for neighbours. There was no harm done and this will be reviewed should it occur again.

b) Sharing costs with FHSSC – Changing rooms have now been active for a year. As per the original agreement the sports and social club offered to pay for 50% of the running costs. This has proved to be much less than expected.

ACTION – Clerk to write to FHSSC.

41. VILLAGE HALL

Purchase of PA system – This has been done. Needs adding to asset register and labelling.

42. PLANNING REPORT

a) SUBMITTED –

i) Amendments to - P16/S0942/FUL Demolition of existing pair of semi-detached houses (39 and 41 Waynflete Road). Erection of 52 houses and flats (including 40% of net increase as affordable homes) in single storey buildings, two storey buildings, and two storey buildings with rooms in roofs (47 dwellings proposed off Waynflete Road and 5 detached dwellings off Bayswater Farm Road). Construction of roads and footpaths including new accesses off Waynflete Road and Bayswater Farm Road. Provision of open space, parking, garages and landscaping. NB Demolition of existing houses, estate road and only part of new build in Oxford City District Land at Bayswater Farm Road & land at & rear of 39 & 41 Waynflete Road Oxford OX3 8BX

Malcolm Leeding had written a report on the changes. It was agreed the amendments did not address the original objections as the transport

assessment still didn't look at the traffic on Bayswater Road and the drainage report still didn't look at the springs. It was agreed it will harm the community there and surrounding the development if it is allowed to go ahead.

ACTION – Clerk to submit objection and copy in Malcolm's report

ii) P16/S1830/LB Replacement of roof tiles on rear elevation. Battlemoor Main Street Forest Hill OX33 1DZ – No objections.

iii) P16/S1718/HH A small extension to each end of an existing bungalow and raising the roof by half a storey to accommodate bedrooms in the roof. Also new windows. Shotover Edge Bungalow Old Road Shotover Hill OX3 8TA – Will be circulated and views to be given on email.

b) DECISIONS –

i) P16/S1499/D Demolition of Farm House Westhill Farm The Ridings near Shotover OX3 8TB – CONSENTED

ii) P16/S1082/HH Two raised recreational tree houses located north east of the property. The Oaks, Old Road Shotover Hill near Headington OX3 8TA – Amended 16th May. - APPROVED

c) PENDING -

i) P16/S0550/FUL The retention of external walls and construction inside of the walls of new internal structure to allow building to be retained for business use. The conversion of the adjoining Rangers Lodge Barn to business use. The construction of oak framed gardeners and log store. Shotover House Shotover Estate Wheatley OX33 1QS

d) Report from Malcolm Leeding from Local Plan 2032 meeting – All will look at the consultation for discussion at the next meeting

e) Consultation for new South Oxfordshire Draft Design Guide Supplementary Planning Document (SPD) - All will look at the consultation for discussion at the next meeting

43. FINANCIAL ISSUES

BALANCES at bank

Current A/C	as at Jun 3rd	£24,276.97
Deposit A/C	as at Jun 3rd	£2,244.53

a)Accounts for payment -

Clerks Pay and expenses £425.50

BGG – Grass cutting £276.00

SSE – electricity for changing rooms £14.84

Mark Aitken – clearing weeds from planters £79.00

Riki Grandi – work at recreation ground and changing rooms £120.00

Table Tennis Table £549.99

PA System £160.00

b) Requests for donations or annual subscriptions

c) Receipts - None

44. **BUS SERVICE / TRANSPORT ISSUES**
Fares for new service will rise 20% according to OCC. Malcolm Leeding is asking for confirmation of this from Heyfordian.
45. **ALLOTMENTS**
The college agreed the rent of £125, a rise of 25%. The fee for allotment holders will need to rise accordingly.
46. **BURIAL GROUND**
Grass Cutting Issue – Lisa Wiggins still to discuss with Greta whether Ron may need some help. Someone else may be willing to do some cutting.
ACTION – Lisa to speak to Greta
Cemetery software is to be added to the next agenda.
47. **OALC / NALC**
AGM 4th July – Malcolm will attend.
48. **POLICE MATTERS**
Illegal immigrant in lorry on A40 layby – this was a chance occurrence and there is no need for alarm.
ASB in Mickle Way – the police had not approached the parish council and sent round the letter as they wanted the reporter and perpetrator to be kept anonymous.
49. **PARISH RISK ASSESSMENT**
Defibrillator – Listed building consent form will need completing.
50. **INFORMATION / CORRESPONDENCE**
a) Thank you from Jane Walker
b) Town and Parish Forum 12th July
c) Police Newsletter – circulated on email
d) OALC update May – circulated on email
e) No responses to the casual vacancy have been received.
ACTION – Clerk to put up a poster at Shotover
f) Drains on Main Street are all blocked
ACTION – Clerk to report
g) Some strimmer damage is evident on the playground equipment
ACTION – Clerk to ask Riki to stain the legs and sand off the graffiti.

DATE OF NEXT MEETING Thursday 4th August 2016 7:00pm