

CYNGOR CYMUNED GOETRE FAWR COMMUNITY COUNCIL

MINUTES OF THE MEETING HELD AT GOYTRE COMMUNITY CENTRE ON MONDAY 16th OCTOBER 2017

Present: Community Councillors Roger Howells, Robert French, Owen Dodd, Colin Deakins, Syd Welford, Rose Thayers, Jan Butler, Peter Daniel, Nigel Morrey and Andy Barnes

In Attendance: Clerk – Jonathan Lazenby

Apologies: Community Councillor Lucyann Rands

Guests: County Councillor Bryan Jones

		ACTION
1	Apologies for Absence Councillor Lucyann Rands	
2	Declarations of Interest The Clerk asked members present whether they had any declarations of interest to make, over and above those already recorded (and published on the web site). The Clerk reminded those present that they should also notify the meeting of any additional interests which became apparent during the progress of the meeting. No further interests were declared	
3	Chairman's Remarks The Chairman's arrival at the meeting was delayed, and so in his absence, the Deputy Chair, Councillor Deakins welcomed everyone to the meeting.	
4	Approval of Minutes of the Previous Meeting held on 11th September 2017 Item 4 - Councillor Howells stated that the reason he had not read the minutes of 11 th July was because he felt they were too long. Item 8 – Mary Otten should read May Otton . Proposed by Councillor Butler and seconded by Councillor Deakins.	
5	Matters Arising <ol style="list-style-type: none"> 1. Item 1 – Following the councillor vacancy, the Statutory Notice inviting residents to call for an election was displayed until Friday 6th October. No such requests were made so Community Council advert has been reposted, requesting applications by Friday 3rd November. 2. Item 5.2 – SIDs units now installed in Little Mill. Speed watch team have recorded fall in the numbers of speeding drivers from 30 to 8-15 per hr. Safety Task & Finish Group workshop is now anticipated to take place in November. 3. Item 5.5 – Updated list with new formatting distributed. Councillor Howells queried the need to have it password protected. However some councillors confirmed they did not wish their personal numbers to be in the public domain. 4. Item 5.7 - Goytre Community Signage – signs now installed. 5. Item 5.9 – Assistant Engineer has advised Penperlleni was treated in late July/early August. Little Mill was re-treated in September after initial treatment failed. A second treatment will be applied if any weeds persist. 6. Item 8 – Defibrillators – CPR training. Clerk is looking at potential dates for training. Agreed Saturday morning in January to avoid Christmas shopping was probably best. Councillor Deakins confirmed no charge for using LMVH. Clerk has asked Cariad for course details for Clerk to prepare a flyer. 7. Item 10.4 - An additional Code of Conduct training course has been arranged by MCC. Clerk is currently liaising with councillors who have not yet attended. 8. Item 10.4 - Public liability – MCC have confirmed that they hold public liability cover for the children's park. Zurich Insurance have also confirmed that they provide cover to GFCC in respect of anything that we had done negligently. 	

	<p>Item 10.6 – Clerk’s remuneration. Chair has obtained national scales from OVW and is to identify appropriate rate, based on size / complexity of council. Will then liaise with councillors to discuss, with formal proposal at November meeting. Advert to be placed asap, stating current salary under review. Proposed by Councillor Deakins, seconded by Councillor Daniel.</p> <p>9. Item 11.2 –A cheaper replacement children’s springer has been identified and ordered for Goytre park at £515 plus £51.50 postage, plus VAT - total £679.80. Clerk negotiating with MCC to install at reduced rate / for free. MCC have confirmed they undertake a weekly visual inspection of the park equipment.</p> <p>10. Item 15.1 – The replacement notice board for Goytre has been ordered.</p> <p>11. Item 15.2 - Dog Bins – Clerk has requested the dog bin by the railway line on Newtown Road be moved to make it more visible to dog walkers.</p> <p>12. Item 15.4 - Clerk has requested if temporary speed strips could be installed on Newtown Road – outcome awaited.</p> <p>13. Item 15.5 - Clerk has asked for the branches on the tree by the public conveniences (and in the park) to be trimmed. Confirmed date awaited.</p>	
6	<p>Reports</p> <p><u>Monmouthshire County Council</u></p> <ol style="list-style-type: none"> 1. Caerleon sixth-formers are now being allowed back on the school feeder buses. 2. Councillor Jones advised that he had heard rumours within MCC that the renovation costs for Jack & Jill’s may be in the region of £30 to £40k. <p><u>Little Mill Village Hall</u></p> <ol style="list-style-type: none"> 1. Fireworks planned for Sunday 5th November. Food from 6 pm, display from 6.30 pm. Now have a child protection policy. Entrance by donation. This year £800 spent on fireworks. <p><u>Goytre Village Hall</u></p> <ol style="list-style-type: none"> 1. Our decision to query the request for CCTV grant monies and to ask if police advice had been sought provoked an angry outburst from Hall Committee Chair, at which point they immediately withdrew their request for funding. <p><u>Goytre School Governors</u></p> <ol style="list-style-type: none"> 1. The School Governors’ AGM was held on 27th Sept. A reallocation of roles took place – Councillor Dodd now has responsibility for Science & Welsh with exact details to be defined. 2. School numbers have increased by 10% and are likely to hit capacity of 210 in the future with families moving to the David Wilson development at Folly View. The school’s ‘Green status’ has been maintained. 3. The number of free school meal pupils has fallen, which while good news has impacted negatively on funding. <p><u>Goytre Community Centre</u></p> <ol style="list-style-type: none"> 1. Gwenlecs Electrical Services Ltd have undertaken a thorough testing of the electrical circuits in the Community Centre. No issues were identified and the Electrical Installation Condition report has been received. The next re-inspection will be due in 3 years’ time. <p><u>Goytre After School Club</u></p> <ol style="list-style-type: none"> 1. The boiler was serviced by M&M on Thursday 5th October. The service certificate has been received. 2. The Electrical Installation Condition report on the Community Centre was passed to Councillor Howells for photocopying. <p><u>Goytre Scout Hut.</u></p> <ol style="list-style-type: none"> 1. No update at this time. 2. Appointment of council representative is on tonight’s agenda. <p><u>Public Conveniences</u></p> <ol style="list-style-type: none"> 1. The signs with the new opening hours of 8.00 am to 8.00 pm are now in place. 2. Dwr Cymru visited to test for underground leaks. No faults found. A persistent overflow problem appeared to be the issue. 24/7 Plumbing have replaced both ball valve washers in the ladies toilets at a cost of £55+ VAT which appears to have solved the problem. 3. Gwenlecs Electrical Services undertook Electrical Testing at the Public Conveniences which identified three problems:- <ul style="list-style-type: none"> • A public utility water pipe used as the means of earthing the installation. 	Clerk

	<ul style="list-style-type: none"> • The Earth Electrode reading was non-compliant with current regulations. • The Consumer unit (fuse box) needed replacing as it was made of a combustible material (plastic). <p>Gwenlecs undertook the remedial work on Monday 2nd Oct. A compliant Electrical Installation Condition report has now been received.</p> <p><u>Other Reports</u></p> <ol style="list-style-type: none"> 1. One Voice Wales (OVW) Conference – Councillor Butler had recently attended. Speakers included Mark Drakeford (AM) and Huw Vaughan-Thomas [HV-T] (Auditor-General). Themes included a move towards Community Councils having responsibility for providing more services. HV-T advised that councils need to be aware of his January report (Clerk to obtain). Fewer than 20% of council vacancies filled through elections with 20% of seats still unfilled. 2. OVW meeting attended by Councillor Deakins. Cardiff capital region city deal covered. Suggests that money is by-passing Cardiff Bay and is going to the benefit of councils. SE Wales has highest concentration of degrees and NVQs in the country, but they are not relevant to business needs. 3. Bryn y Cwm meeting – Councillor Dodd attended – a pilot is being run with the support of OVW to improve working relations between County and Community Councils. Benefit not clear yet but will continue to attend and evaluate. 4. General Data Protection Act – potential fine for breaches is 4% of turnover. Councillor Dodd will distribute any information he sources. Clerk has confirmed OVW will be running courses specifically to support Clerks. 	Clerk
7	<p>Council Positions</p> <p><u>Election of new Deputy Chair</u> The Chair asked for volunteers to take over from Councillor Deakins who had agreed to undertake the role on an interim basis. Councillor Barnes agreed he would be prepared to stand. His nomination was proposed by Councillor Thayers, and seconded by Councillor Welford. There were no other nominations and Councillor Barnes' appointment was passed unanimously.</p> <p><u>Councillor Vacancy</u> With no residents calling for an election Clerk has re-advertised the vacancy on the two noticeboards and web site, with a closing date of 3rd November.</p> <p><u>Scout Hut Liaison</u> It is unclear what is happening with the Scout Hut Committee so it was agreed to carry the item forward to the November meeting.</p>	Clerk
8	<p>Update on Jack & Jill's</p> <ol style="list-style-type: none"> 1. Chair has still not received an e-mail from Will McClean although an update by 27th Sept for the School Governors' meeting had been promised. A 'chaser' has produced no response, so Chair is to escalate to Paul Matthews. 2. An enquiry has been received from a member of the public moving to Goytre who is looking to open a nursery in the village and is interested in using the Jack & Jill's buildings. Clerk has provided her with Will McClean's e-mail for her to contact him with a view to progressing. 	
9	<p>Olde Ponde Shop</p> <p>Following the request to extend the shop it was agreed that the CC should explore the option identified by the Clerk of drawing up a new lease (term and rate to be agreed), and to grant a 'licence for alteration' (a supplementary document). This would make reference to the new plans and both lease and licence would make it explicitly clear that the extension would remain the property of the landlord (i.e. GFCC).</p> <p>Proposed by Councillor Barnes and seconded by Councillor Thayers.</p> <p>Clerk was requested to approach Mr Nawaz to outline our approach and to ask him to draw up plans for the Council to consider.</p> <p>At this point it was not felt that a separate committee was necessary.</p>	Clerk

12	<p>Planning Applications</p> <p>Applications 1 – 4 all required a response prior to today’s meeting.</p> <ol style="list-style-type: none"> DC/2017/00972 The Star Inn, Mamhilad, Pontypool, NP4 0JF Planning Permission - Renewal of old open compound with a new partially enclosed compound for the storage of empty barrels and pub associated items. Response given: Councillors have reviewed the proposal and had no objections to the building, subject to confirmation the proposal would have no impact on any rights of way – (the OS map appears to show a path where this compound is proposed). 17/15303/FUL (Brecon Beacons National Parks) - Ty Byrgwm, Upper Llanover, Llanover Monmouthshire NP7 9EP - Conversion of garage building to residential unit annexed to Ty Byrgwm. Response given: No concerns or issues raised DC/2017/00951 Folly View Close, Penperlleni, Goytre, Monmouthshire, NP4 0BW - Discharge of conditions 12 (play area details) and 16 (lighting design) relating to application DC/2017/00193 Response given: No concerns or issues raised. DC/2017/00952 Land South of Usk Road, Folly View Close, Penperlleni, Monmouthshire - Discharge of conditions 15 (lighting design) relating to application DC/2017/00195 Response given: No concerns or issues raised. DC /2017/01153 Discharge of condition 6 (Arboricultural Method statement) Bedfont Cottage, Newtown Road, Penperlleni, Goytre NP4 0AW No concerns or issues were raised by councillors during the meeting. <p><u>Consideration of creation of a committee to look at planning applications</u> It was agreed that Council should continue with the existing approach with the Clerk distributing applications electronically for members to comment upon.</p> <p>Mark Hand, Head of Planning & Place-Shaping at MCC has confirmed a new IT system is being introduced shortly which will group together Welsh & English text, (rather than it be interspersed) which should make their letters clearer.</p>	
13	<p>Donations</p> <ol style="list-style-type: none"> Margaret Williams, Treasurer of the Goytre Craft Class has requested a donation towards the cost of hiring the village hall – at £10 per weekly session, during term time only. A £200 donation has been made previously, and a similar donation was proposed by Councillor Butler and seconded by Councillor Thayers. 	Clerk
14	<p>Advertising</p> <ol style="list-style-type: none"> The latest diary is due shortly. There are no new news items to include. It was suggested and agreed that any local diary events should be included on the Little Mill facebook page. Chair is still considering whether GFCC should have its own facebook page following the allegations recently posted on the village facebook page. 	
15	<p>Maintenance</p> <ol style="list-style-type: none"> A request has been made to move the dog bin opposite the Spar to the dog exercise area, but it was agreed that a new bin should be purchased to go inside the area. Proposed by Councillor Howells and seconded by Councillor Barnes. Councillor Barnes again raised the issue of the trees at the top of Newtown Road. Councillor Butler mentioned that the layby by Bridge 72 was suffering from litter. Clerk is aware of the problem but the council are reluctant to install a litter bin as it is likely to attract fly tippers. Councillor Butler asked if the public footpath over bridge 71 could be better signposted. Clerk to investigate. <p>The meeting closed at 9.35 pm</p>	Clerk Clerk Clerk Clerk
16	<p>Date of Next Meeting - Monday 20th November 2017 at Little Mill Village Hall</p>	All

Chairman:

Date: