

CYNGOR CYMUNED GOETRE FAWR COMMUNITY COUNCIL

MINUTES OF THE MEETING HELD AT GOETRE FAWR COMMUNITY CENTRE ON MONDAY 21st JANUARY 2019

Present: Community Councillors, Owen Dodd, Andy Barnes, Robert French, Syd Welford, Nigel Morrey, Colin Deakins, Rose Thayers, Jan Butler, Peter Daniel and Nicola Awni

In Attendance: County Councillor Bryan Jones, Jonathan Lazenby (Clerk)

Apologies: Community Councillor Lucyann Rands

Guests: None

		ACTION
1	Apologies for Absence	
2	Declarations of Interest The Chair asked members present whether they had any declarations of interest to make, over and above those already recorded (and published on the web site). The Chair reminded those present that they should also notify the meeting of any additional interests which became apparent during the progress of the meeting.	
3	Chairman's Remarks The Chairman welcomed everyone to the meeting and thanked Councillor Awni for her offer to take the minutes if the Clerk's recent illness had prevented him from attending the meeting.	
4	Approval of Minutes of the Previous Meeting held on 10th Dec 2018 The minutes were formally proposed as a true and correct record of the meeting by Councillor Daniel and seconded by Councillor Welford.	
5	Matters Arising <ol style="list-style-type: none"> Item 5.2 – (CCTV camera) - To be taken as a separate agenda item (16) below. Item 5.4 - The consultation on the yellow lines has closed. One resident objected. MCC are compiling a report with their recommendation. This issue has a separate agenda item (13) later in the meeting. Item 6.1 – It appears we were misinformed and there are no plans to use s106 monies to improve the Goytre Arms crossroads. Instead, the funds have been earmarked to install a pedestrian crossing on Star Road at the bottom of School Lane. Item 6.3 – sunken road by Pleasant Retreat – Councillor Butler has put another 'fix my street' report in. Item 7.1 – The Clerk has agreed with Select Security that the CCTV recorder be moved to the store room and placed in a wall-mounted locked box which Select are donating free of charge. A wall mounted monitor will also be installed. Item 7.2 - Sue Parkinson (MCC) has offered to provide a new 'hard hitting' litter sign which the Clerk has accepted for the end of Croes-y-pant Lane. Item 7.3 - Goytre Park goal posts - to be taken as a separate agenda item (18) below. Item 7.4 - Speed bump by Glan Baiden – repaired, but with tarmac. Item 7.5 - Road surfaced by the Goytre Arms – some repairs made. Item 7.6 - Trees on Newtown Road / Fairfield – The Fairfield trees have been cut but not those on Newtown Road. Item 7.7 – Road / Kerb damage by Capel Ed / Meadowbank – no repairs as yet. Item 7.8 - Privet hedge by the Pelican crossing in Little Mill – not cut back as yet. Item 7.9 – The South Wales Trunk Road Agency have confirmed that they will arrange for the 'Slow' warning signs to be repainted on the A4042 carriageway on the southern approach to the village, as soon as possible. Item 8 – Goytre Surgery – Clerk was asked to contact ABHB to enquire what plans are in place to recruit more doctors/GPs. Item 17 – The newsletter appears to have been well received in the village. The final cost was £240 (rather than the £180 initially proposed). This was because 	Clerk

	<p>slightly more copies were ordered than originally anticipated. There has been no response to the request for volunteers to support the next edition. The Chair suggested that an editorial board be put together. The next edition is due in February with articles required by 10th February.</p> <p>16. Item 10.1. St Illtud's church have 'claimed' their £500 allowance graveyard maintenance allowance. Capel Ed have now also requested payment. Saron Baptist church did not respond to the Clerk's GDPR access request last year so their details cannot be used to contact them. Councillor Bryan Jones is to see if he can get someone from the church to get in touch.</p>	Cllr Bryan Jones														
6	<p>Monmouthshire County Council update</p> <p>Country Councillor Bryan Jones provided the following updates.</p> <p>1. Installation of a controlled pedestrian crossing on the A4042 This will form part of the WAG review and an assessment will start shortly. It is suggested that GFCC contact them direct and Councillor Jones agreed to obtain a contact name for the Clerk.</p> <p>2. Installation of a Pedestrian Crossing on Star Road by School Lane. The site has been identified and assessed and the scheme is now just waiting for the s106 funding to be released.</p> <p>3. The Passenger Transport unit will be considering bus route improvements but these may be subject to / reliant on s106 funding.</p> <p>4. Following survey work on the drainage and water courses re Longhouse Barn, MCC have identified a culvert that was blocked and causing problems. Further survey work is taking place with lining or widening of culverts to take place where this is considered necessary.</p> <p>5. Councillor Deakins queried why firms appear to be being offered money (£50k) to tender to support the council's work on social isolation. Cllr. Jones said that he would investigate this.</p>	<p>Cllr Bryan Jones / Clerk</p> <p>Cllr Bryan Jones</p>														
7	<p>Maintenance</p> <p>1. A number of street lights are 'out' on the A4042 from the Goytre Arms heading south. Councillor Jones agreed to speak with the lighting team at MCC.</p> <p>2. There is a street light which encroaches on the entrance to Goytre village hall and restricts access. Councillor Jones agreed to investigate whether this could be moved.</p> <p>3. Councillor Jones also agreed to enquire what options are available for improving the street lighting on Fairfield.</p> <p>4. The bus stop markings in Little Mill need repainting. The Clerk has already requested this and will monitor to ensure it is completed.</p> <p>5. Councillor Butler has been contacted by residents, concerned that Newtown Road has no speed limit as it leaves the village into Nantyduffy. Councillor Jones said he would ask MCC traffic to review.</p> <p>6. The street signs in and around the villages are very dirty and need cleaning. Councillor Butler suggested we organise a 'fix my street' campaign via the next newsletter.</p>	<p>Cllr Bryan Jones</p> <p>Cllr Bryan Jones</p> <p>Cllr Bryan Jones</p> <p>Clerk</p> <p>Cllr Bryan Jones</p>														
8	<p>Jack & Jill's update</p> <p>There was little further to report at this stage, although MCC appear to be finalising the Land Registry titles to the properties around the Community Centre site.</p>															
9	<p>Planning applications</p> <p>There were no planning applications to consider.</p>															
10	<p>Finance</p> <p>1. Review of accounts / Cashflow</p> <p>The latest cashflow statement was presented to the meeting. There was no further comment or observation.</p> <table><tr><td>Payments made since the previous meeting</td><td>£</td></tr><tr><td>Nest (Clerk's Pension)</td><td>21.76</td></tr><tr><td>J P Mole Control</td><td>165.00</td></tr><tr><td>Beverley & Williams (Q4 payroll).</td><td>100.80</td></tr><tr><td>Ocean Business Supplies</td><td>79.71</td></tr><tr><td>J P Lazenby (CCTV Reimbursement)</td><td>113.87</td></tr><tr><td>J P Lazenby (Clerk's expenses)</td><td>29.04</td></tr></table> <p>Cont.</p>	Payments made since the previous meeting	£	Nest (Clerk's Pension)	21.76	J P Mole Control	165.00	Beverley & Williams (Q4 payroll).	100.80	Ocean Business Supplies	79.71	J P Lazenby (CCTV Reimbursement)	113.87	J P Lazenby (Clerk's expenses)	29.04	
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	<p>2. Insurance Renewal. The CC’s Annual Insurance is now due for renewal. The price is £1036.52 (inclusive of IPT). This is the final year of our contract renewal with Zurich. This year the following adjustments have been made:</p> <ul style="list-style-type: none">- Inclusion of the two Wallgate hand dryers (these can be added as part of the rebuilding costs when the revised figure is known.- Increase in the Fidelity Cover from £25 k to £50k (no extra charge)- Suggested business interruption (loss of rental income) if the Olde Pounce shop suffered major catastrophe – this would add an additional £28 to the annual cost. <p>The policy renewal (plus business interruption cover) was proposed by Councillor French and seconded by Councillor Awni.</p> <p>The Chair requested that the Clerk investigate ‘key man’ insurance in case the CC needed to hire a temporary clerk in the event of the Clerk’s long-term incapacitation.</p>	<p>Clerk</p> <p>Clerk</p>																																		
	<p>3. Ton Land – update</p> <p>By now the water supply should have been connected. Clerk to check whether the work has been undertaken.</p>																																			
11	<p>Litter Pickers</p> <p>The Village Hall committee have queried whether the CC could recognise the work of the litter pickers. Clerk thought that individual letters of thanks might raise issues under GDPR and there was always the danger of missing deserving individuals. It could also become administratively onerous. Council agreed that a general big thank you in the next Newsletter was the best way forward.</p>																																			
12	<p>Charter for Trees, Woods and People (the Tree Charter)</p> <p>The scheme is about integrating environmental considerations into all of our policies and identifying old trees for protection. There are 10 principles which support the environment. It was thought that the involvement of the children in the village (perhaps through the school) would be a good opportunity and the Chair said he would raise this at the next Governors’ meeting. It was agreed in principle to pursue this, with the Clerk asked to obtain details of any costs and obligations before a final decision is made.</p> <p>In the interim Councillor Deakins asked if the Clerk would ascertain how many Tree Preservation Orders (TPOs) were in place in the ward.</p>	<p>Clerk</p> <p>Clerk</p>																																		

13	<p>Double Yellow Lines on Newtown Road. Following the recent consultation period, (which Cllr Jones had earlier confirmed had received just one objection), the CC felt that the limit of the proposed yellow lines should be up to an including the side pedestrian gate to the park – slightly less than the original proposal to take them up to the first set of speed bumps. This was proposed by Councillor Awni and seconded by Councillor French. Clerk to advise MCC Highways.</p>	Clerk
14	<p>Summoning of Councillors by e-mail Currently, legislation in Wales does not allow for Councillors to be 'summoned' to meetings via e-mail – it should be by letter delivered to their home (legislation for Parish Councils in England does allow e-mail). This is likely to change in the future, but in the interim OVW have suggested individual Councillors all confirm that they are happy to be 'summoned' via e-mail. Notification by e-mail summons was proposed by Councillor Awni and seconded by Councillor French. All Councillors in attendance voted in favour of the motion. In future the Clerk will also electronically 'sign' the agenda by adding his name / title at the bottom under the order of business. Clerk requested that all Councillors confirm by e-mail that 'electronic notification' is an acceptable means of meeting summons and agenda provision.</p>	Clerk
15	<p>Refuse / Recycling Changes Details of the forthcoming changes to MCC refuse and recycling operations have been distributed to Councillors – these will take effect from 4th March. It was thought that some of the proposed changes to the opening hours of the recycling centres might prove controversial. It was agreed that Sue Parkinson should be invited along to the next meeting to provide further information to support councillors with any questions from residents.</p>	Clerk
16	<p>1. SIDs data – next steps Although the radar unit regularly detects vehicles travelling the wrong way on School Lane, the CCTV camera has not proved sufficiently sensitive to capture these movements. However, Tod Security in Abergavenny have offered to provide, on loan, an ANPR unit at a discounted rate and to install by the Community Centre to try and identify the culprit(s). Installation would cost £226.78 + VAT with a weekly hire of £70 + VAT (first 4 weeks), reducing to £40 pw + VAT thereafter. Councillors felt that this was too expensive at c£400 (+ VAT) for the first month, rising to nearly £570 (+ VAT) if needed for a second month and asked the Clerk to continue with the existing unit for the time being. Clerk to advise Tod Security</p> <p>2. Plough Road Councillors have previously approved the purchase and installation of a SIDs unit for plough Road (minutes 19-11-18 – page 1095, item 6.6). Clerk advised that SSE had confirmed that the cost of installing a post, mounting the SIDs unit and testing before leaving the site would be £642.57 + VAT. Clerk had confirmed with MCC Highways that this was a reasonable price for the work involved, and this was acknowledged by the members present.</p>	Clerk Clerk
17	<p>North Monmouthshire Liaison Committee The Clerk is hosting / chairing the meeting on Tues 29th at 10.00. It was agreed that a small allowance be made available to provide refreshments (tea / coffee / biscuits). This was proposed by Councillor Butler and seconded by Councillor Awni.</p>	Clerk
18	<p>S106 Monies</p> <ul style="list-style-type: none"> MUGA – next steps. It was agreed an article be prepared for the next newsletter. In the meantime, Clerk is to contact Nigel Leaworthy / Mike Moran at MCC to see what progress is being made re design options. Councillor French felt that the suggested site was too close to the main road and would potentially leave users vulnerable to predatory drivers on the A4042, although this did not appear to be the prevailing feeling of other members. Other suggestions Clerk has written to MCC to enquire of the cost of installing two goal posts in the park to improve the facilities throughout the year. Nigel Leaworthy has advised the total cost would be £1428.35 + VAT (including nets and marking out of the pitch). This could be met by utilising some of the S106 funding which should become available after 1st April. It was agreed that this 'proposal' should be added to the MUGA consultation event. Councillor 	Clerk

