CYNGOR CYMUNED GOETRE FAWR COMMUNITY COUNCIL

MINUTES OF THE MEETING HELD AT GOETRE FAWR COMMUNITY CENTRE ON MONDAY 21st JANUARY 2019

Present: Community Councillors, Owen Dodd, Andy Barnes, Robert French, Syd Welford,

Nigel Morrey, Colin Deakins, Rose Thayers, Jan Butler, Peter Daniel and Nicola

Awni

In Attendance: County Councillor Bryan Jones, Jonathan Lazenby (Clerk)

Apologies: Community Councillor Lucyann Rands

Guests: None

		ACTION
1	Apologies for Absence	
r	Declarations of Interest The Chair asked members present whether they had any declarations of interest to make, over and above those already recorded (and published on the web site). The Chair reminded those present that they should also notify the meeting of any additional interests which became apparent during the progress of the meeting.	
T	Chairman's Remarks The Chairman welcomed everyone to the meeting and thanked Councillor Awni for ner offer to take the minutes if the Clerk's recent illness had prevented him from attending the meeting.	
7	Approval of Minutes of the Previous Meeting held on 10 th Dec 2018 The minutes were formally proposed as a true and correct record of the meeting by Councillor Daniel and seconded by Councillor Welford.	
3	 Item 5.2 - (CCTV camera) - To be taken as a separate agenda item (16) below. Item 5.4 - The consultation on the yellow lines has closed. One resident objected. MCC are compiling a report with their recommendation. This issue has a separate agenda item (13) later in the meeting. Item 6.1 - It appears we were misinformed and there are no plans to use s106 monies to improve the Goytre Arms crossroads. Instead, the funds have been earmarked to install a pedestrian crossing on Star Road at the bottom of School Lane. Item 6.3 - sunken road by Pleasant Retreat - Councillor Butler has put another 'fix my street' report in. 	
8 9 1 1 1	 Item 7.1 – The Clerk has agreed with Select Security that the CCTV recorder be moved to the store room and placed in a wall-mounted locked box which Select are donating free of charge. A wall mounted monitor will also be installed. Item 7.2 - Sue Parkinson (MCC) has offered to provide a new 'hard hitting' litter sign which the Clerk has accepted for the end of Croes-y-pant Lane. Item 7.3 - Goytre Park goal posts - to be taken as a separate agenda item (18) below. Item 7.4 - Speed bump by Glan Baiden - repaired, but with tarmac. Item 7.5 - Road surfaced by the Goytre Arms - some repairs made. Item 7.6 - Trees on Newtown Road / Fairfield - The Fairfield trees have been cut but not those on Newtown Road. Item 7.7 - Road / Kerb damage by Capel Ed / Meadowbank - no repairs as yet. Item 7.8 - Privet hedge by the Pelican crossing in Little Mill - not cut back as yet. Item 7.9 - The South Wales Trunk Road Agency have confirmed that they will arrange for the 'Slow' warning signs to be repainted on the A4042 carriageway on the southern approach to the village, as soon as possible. Item 8 - Goytre Surgery - Clerk was asked to contact ABHB to enquire what plans are in place to recruit more doctors/GPs. Item 17 - The newsletter appears to have been well received in the village. The final cost was £240 (rather than the £180 initially proposed). This was because 	Clerk

	slightly more copies were ordered than originally anticipated. There has response to the request for volunteers to support the next edition. The suggested that an editorial board be put together. The next edition is defebruary with articles required by 10 th February. 16. Item 10.1. St Illtud's church have 'claimed' their £500 allowance grave maintenance allowance. Capel Ed have now also requested payment. Supports their details cannot be used to contact them. Councillor Bryan Jones is the can get someone from the church to get in touch.	Chair ue in yard Saron /ear so	Cllr Bryan Jones
6	Monmouthshire County Council update		
	 Country Councillor Bryan Jones provided the following updates. Installation of a controlled pedestrian crossing on the A4042 This will form part of the WAG review and an assessment will start short suggested that GFCC contact them direct and Councillor Jones agreed to contact name for the Clerk. Installation of a Pedestrian Crossing on Star Road by School Lane. The site has been identified and assessed and the scheme is now just we the s106 funding to be released. The Passenger Transport unit will be considering bus route improvement these may be subject to / reliant on s106 funding. Following survey work on the drainage and water courses re Longhouse MCC have identified a culvert that was blocked and causing problems. If survey work is taking place with lining or widening of culverts to take play where this is considered necessary. Councillor Deakins queried why firms appear to be being offered money to tender to support the council's work on social isolation. Cllr. Jones social solation. 	aiting for ts but Barn, Further ace (£50k)	Cllr Bryan Jones / Clerk Cllr Bryan Jones
	he would investigate this.		
8	 Maintenance A number of street lights are 'out' on the A4042 from the Goytre Arms is south. Councillor Jones agreed to speak with the lighting team at MCC. There is a street light which encroaches on the entrance to Goytre village and restricts access. Councillor Jones agreed to investigate whether this be moved. Councillor Jones also agreed to enquire what options are available for in the street lighting on Fairfield. The bus stop markings in Little Mill need repainting. The Clerk has alread requested this and will monitor to ensure it is completed. Councillor Butler has been contacted by residents, concerned that Newth has no speed limit as it leaves the village into Nantyderry. Councillor Jone he would ask MCC traffic to review. The street signs in and around the villages are very dirty and need clear Councillor Butler suggested we organise a 'fix my street' campaign via to newsletter. Jack & Jill's update There was little further to report at this stage, although MCC appear to be fit the Land Registry titles to the properties around the Community Centre site 	ge hall s could hproving eady own Road hes said hing. he next	Cllr Bryan Jones Cllr Bryan Jones Cllr Bryan Jones Clerk Cllr Bryan Jones
	There were no planning applications to consider.		
10	Finance		
	 Review of accounts / Cashflow The latest cashflow statement was presented to the meeting. There was further comment or observation. 	is no	
	Payments made since the previous meeting	£	
	Nest (Clerk's Pension)	21.76	
	J P Mole Control	165.00	
	Beverley & Williams (Q4 payroll).	100.80	
	Ocean Business Supplies	79.71	
	J P Lazenby (CCTV Reimbursement)	113.87	
	J P Lazenby (Clerk's expenses)	29.04	
	Cont.		

	MCC (Non-Domestic rates for public conveniences)	35.00	
	Merlin Waste	127.50	
	SSE/SWALEC (Public Conveniences Electricity)	77.55	
	Wages	38.61	
	Wages	260.26	
	J P Lazenby (Salary)	750.77	
	Monmouthshire County Council (LM park maintenance)	2306.30	
	Monmouthshire County Council (Community Centre Rates)	12.50	
	HMRC (Tax & NI Q3)	704.78	
	Unity Trust Bank (quarterly service charge)	18.00	
	Thomas Waste Management Ltd	24.00	
	Marshall & Hicks (Village Newsletter)	240.00	
	St Illtud's Church Mamhilad (graveyard maintenance)	500.00	
	Poppy Appeal	84.50	
	MCC (Non-Domestic rates (for public conveniences)	35.00	
	Goytre Village Hall - Pop-up Post Office rental	50.00	
	Merlin Waste	127.50	
The nee	rebuilding costs when the revised figure is known. Increase in the Fidelity Cover from £25 k to £50k (no extra cha - Suggested business interruption (loss of rental income) if the O shop suffered major catastrophe – this would add an additional £2 annual cost. Policy renewal (plus business interruption cover) was proposed by inch and seconded by Councillor Awni. Chair requested that the Clerk investigate 'key man' insurance in eded to hire a temporary clerk in the event of the Clerk's long-term. Ton Land – update now the water supply should have been connected. Clerk to check	rge) Ide Pounde 28 to the y Councillor case the CC i incapacitation.	Clerk Clerk
Litt	ter Pickers		
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env (pe wou this fina In t	I identifying old trees for protection. There are 10 principles which irronment. It was thought that the involvement of the children in the rhaps through the school) would be a good opportunity and the Chald raise this at the next Governors' meeting. It was agreed in principle, with the Clerk asked to obtained details of any costs and obligational decision is made. The interim Councillor Deakins asked if the Clerk would ascertain here.	support the the village nair said he nciple to pursue ons before a	Clerk Clerk
	The Free 3. By wor Littl The und cou you Channel env (pe wood this final In t	Merlin Waste SSE/SWALEC (Public Conveniences Electricity) Wages Wages J P Lazenby (Salary) Monmouthshire County Council (LM park maintenance) Monmouthshire County Council (Community Centre Rates) HMRC (Tax & NI Q3) Unity Trust Bank (quarterly service charge) Thomas Waste Management Ltd Marshall & Hicks (Village Newsletter) St Illtud's Church Mamhilad (graveyard maintenance) Poppy Appeal MCC (Non-Domestic rates (for public conveniences) Goytre Village Hall - Pop-up Post Office rental Merlin Waste 2. Insurance Renewal. The CC's Annual Insurance is now due for ree price is £1036.52 (inclusive of IPT). This is the final year of our c with Zurich. This year the following adjustments have been made - Inclusion of the two Wallgate hand dryers (these can be added rebuilding costs when the revised figure is known. - Increase in the Fidelity Cover from £25 k to £50k (no extra cha - Suggested business interruption (loss of rental income) if the O shop suffered major catastrophe - this would add an additional £: annual cost. The policy renewal (plus business interruption cover) was proposed be French and seconded by Councillor Awni. The Chair requested that the Clerk investigate 'key man' insurance in needed to hire a temporary clerk in the event of the Clerk's long-term 3. Ton Land - update By now the water supply should have been connected. Clerk to check work has been undertaken. Litter Pickers The Village Hall committee have queried whether the CC could recogn the litter pickers. Clerk thought that individual letters of thanks migh under GDPR and there was always the danger of missing deserving in could also become administratively onerous. Council agreed that a ge you in the next Newsletter was the best way forward. Charter for Trees, Woods and People (the Tree Charter) The scheme is about integrating environmental considerations into all and identifying old trees for protection. There are 10 principles which environment. It was thought that the involvement of the children in the Creater of th	Merlin Waste SSE/SWALEC (Public Conveniences Electricity) 77.55 Wages 38.61 Wages 260.26 J P Lazenby (Salary) 750.77 Monmouthshire County Council (LM park maintenance) 2306.30 Monmouthshire County Council (Community Centre Rates) 12.50 HMRC (Tax & NI Q3) Unity Trust Bank (quarterly service charge) 18.00 Thomas Waste Management Ltd 24.00 Marshall & Hicks (Village Newsletter) St Illtud's Church Mamhilad (graveyard maintenance) Poppy Appeal 84.50 MCC (Non-Domestic rates (for public conveniences) 35.00 Goytre Village Hall - Pop-up Post Office rental Merlin Waste 2. Insurance Renewal. The CC's Annual Insurance is now due for renewal. The price is £1036.52 (inclusive of IPT). This is the final year of our contract renewal with Zurich. This year the following adjustments have been made: - Inclusion of the two Wallgate hand dryers (these can be added as part of the rebuilding costs when the revised figure is known. - Increase in the Fidelity Cover from £25 k to £50k (no extra charge) - Suggested business interruption (loss of rental income) if the Olde Pounde shop suffered major catastrophe – this would add an additional £28 to the annual cost. The policy renewal (plus business interruption cover) was proposed by Councillor French and seconded by Councillor Awni. The Chair requested that the Clerk investigate 'key man' insurance in case the CC needed to hire a temporary clerk in the event of the Clerk's long-term incapacitation. 3. Ton Land – update By now the water supply should have been connected. Clerk to check whether the work has been undertaken. Litter Pickers The Village Hall committee have queried whether the CC could recognise the work of the litter pickers. Clerk thought that individual letters of thanks might raise issues under GDPR and there was always the danger of missing deserving individuals. It could also become administratively onerous. Council agreed that a general big thank you in the next Newsletter was the best way forward. Charter for Trees, Woods and People (

13	Double Yellow Lines on Newtown Road. Following the recent consultation period, (which Cllr Jones had earlier confirmed had received just one objection), the CC felt that the limit of the proposed yellow lines should be up to an including the side pedestrian gate to the park – slightly less than the original proposal to take them up to the first set of speed bumps. This was proposed by Councillor Awni and seconded by Councillor French. Clerk to advise MCC Highways.	Clerk
14	Summoning of Councillors by e-mail Currently, legislation in Wales does not allow for Councillors to be 'summoned' to meetings via e-mail – it should be by letter delivered to their home (legislation for Parish Councils in England does allow e-mail). This is likely to change in the future, but in the interim OVW have suggested individual Councillors all confirm that they are happy to be 'summoned' via e-mail. Notification by e-mail summons was proposed by Councillor Awni and seconded by Councillor French. All Councillors in attendance voted in favour of the motion. In future the Clerk will also electronically 'sign' the agenda by adding his name / title at the bottom under the order of business. Clerk requested that all Councillors confirm by e-mail that 'electronic notification' is an acceptable means of meeting summons and agenda provision.	Clerk
15	Refuse / Recycling Changes Details of the forthcoming changes to MCC refuse and recycling operations have been distributed to Councillors – these will take effect from 4 th March. It was thought that some of the proposed changes to the opening hours of the recycling centres might prove controversial. It was agreed that Sue Parkinson should be invited along to the next meeting to provide further information to support councillors with any questions from residents.	Clerk
16	1. SIDs data – next steps Although the radar unit regularly detects vehicles travelling the wrong way on School Lane, the CCTV camera has not proved sufficiently sensitive to capture these movements. However, Tod Security in Abergavenny have offered to provide, on loan, an ANPR unit at a discounted rate and to install by the Community Centre to try and identify the culprit(s). Installation would cost £226.78 + VAT with a weekly hire of £70 + VAT (first 4 weeks), reducing to £40 pw + VAT thereafter. Councillors felt that this was too expensive at c£400 (+ VAT) for the first month, rising to nearly £570 (+ VAT) if needed for a second month and asked the Clerk to continue with the existing unit for the time being. Clerk to advise Tod Security 2. Plough Road Councillors have previously approved the purchase and installation of a SIDs unit for plough Road (minutes 19-11-18 – page 1095, item 6.6). Clerk advised that SSE had confirmed that the cost of installing a post, mounting the SIDs unit and testing before leaving the site would be £642.57 + VAT. Clerk had confirmed with MCC Highways that this was a reasonable price for	Clerk
17	the work involved, and this was acknowledged by the members present.	Clerk
17	North Monmouthshire Liaison Committee The Clerk is hosting / chairing the meeting on Tues 29 th at 10.00. It was agreed that a small allowance be made available to provide refreshments (tea / coffee / biscuits). This was proposed by Councillor Butler and seconded by Councillor Awni.	Clerk
18	 MUGA - next steps. It was agreed an article be prepared for the next newsletter. In the meantime, Clerk is to contact Nigel Leaworthy / Mike Moran at MCC to see what progress is being made re design options. Councillor French felt that the suggested site was too close to the main road and would potentially leave users vulnerable to predatory drivers on the A4042, although this did not appear to be the prevailing feeling of other members. Other suggestions 	Clerk
	Clerk has written to MCC to enquire of the cost of installing two goal posts in the park to improve the facilities throughout the year. Nigel Leaworthy has advised the total cost would be £1428.35 + VAT (including nets and marking out of the pitch). This could be met by utilising some of the S106 funding which should become available after $1^{\rm st}$ April. It was agreed that this 'proposal' should be added to the MUGA consultation event. Councillor	

French felt the pitch was not good enough to support regular playing, although Councillor Morrey advised he had previously organised matches on the pitch for a number of years without a problem.

19 Reports – questions based on previously distributed update

Little Mill Village Hall

- A busy Christmas period for Hall hires.
- The boundary area for a new fence has been tidied ready for fence erection at the end of January.
- Overhanging branches have been cut back on the far side of the Sports Court.

• Goytre Village Hall

- There are plans to improve the sound proofing of the Arthur Morris room and provide a new side entrance.

• Goytre School Governors

- There are currently 195 pupils in the school.

Goytre Community Centre

- The leaks to the heating system have now been repaired. Invoices for the boiler service and repairs are awaited.
- The Insurance policy with Zurich is due for renewal.
- The next meeting will be on Monday 4th Feb at 8 pm.

Other reports

Councillor Deakins had attended a recent OVW meeting and provided the following update.

- £1.25m is being made available by MCC to combat loneliness and social isolation. A lack of rural transport is considered part of the problem.
- There is a Public Service Board with officers allocated to specific areas.
- The £150 councillor payment is taxable although OVW are lobbying HMRC to change this.
- We should have an MCC liaison Officer (Clerk is not aware of one).
- Many smaller councils don't attend the North Monmouthshire Group as they feel the agenda / topics are too Abergavenny Centric.
- The Usk cluster group have a meeting tomorrow, 22nd January.

20 **Donations**

The following requests have been received.

- Abergavenny Eisteddfod. Chair to check if Goytre school are attending so that we can perhaps contribute directly to cover their costs / transport etc instead.
- Clerk/Chair has investigated whether the CC might wish to make a
 contribution to the appeal launched by St Illtud's church following the
 damage to their stained-glass window. However, Clerk has been advised
 that S.8 of the LGA 1894, prohibits expenditure by local councils on property
 relating to the church or ecclesiastical charities.
- Goytre village hall is looking to purchase an additional noticeboard. It had
 initially been suggested that they may seek support from the CC however
 no formal application has been made. Councillor Deakins advised that the
 old CC noticeboard in Little Mill was still available and could perhaps be given
 free of charge. This was proposed by Councillor Awni and seconded by
 Councillor Butler.
- Paul Egan from OVW has confirmed that they can run a bespoke course on training for grant applications (£400 for a max 20 people) which the CC would host and open up to local groups (The School / Scouts etc). This was proposed by Councillor Daniel, and seconded by Councillor Butler. The Chair agreed that he would contact Paul Egan (with 10th April being the preferred date for the meeting) to confirm availability.

Cllr Dodd

Cllr Deakins / Cllr Daniel

Cllr Dodd

21	Communications	
21	 The cost of our 'Gold status' web site (avoiding adverts and providing improved functionality) is due for renewal at £29.99 (inc VAT). Renewal was proposed by Councillor Deakins and seconded by Councillor Morrey. Local resident Sharon Walker is looking to set up photographic albums in the village hall. This would include events in the village e.g. fun runs. Goytre Village Hall has already given approval for the use of their premises. Councillors did not feel that it was necessarily in their remit to consider and pass judgement on the proposal. However, they felt that if the idea was to go ahead the organisers should be aware of privacy issues, particularly with regard to the publishing of pictures of children. 	Clerk
22	Advertising It was agreed that an article requesting people to help organise the planned public meeting, (to agree on the spending of the s106 monies for the MUGA / improved recreation facilities etc), would be included in the March/April edition.	Cllr Welford
23	Date of Next Meetings – The following dates for the Community Council to meet during the 2019/20 financial year were agreed: • 2019 - Mon April 29 th (LMVH) - Mon May 20 th (GFCC) - Mon June 17 th (LMVH) - Mon July 15 th (GFCC) - Mon Sept 16 th (LMVH) - Mon Oct 14 th (GFCC) - Mon Nov 18 th (LMVH) - Tues Dec 10 th (GFCC) (note change to Tuesday) • 2020 - Mon Jan 20 th (LMVH) - Mon Feb 24 th (GFCC) - Mon Mar 23 rd (LMVH) The next meeting is on Monday 18 th February at Little Mill Village Hall commencing at 7.30 pm.	All

Chairman:	Date: