

Description of Role : Dornoch Cinema Convener

1. Chair the meetings of the cinema committee.
2. Organise the dates of the cinema showings and committee meetings.
3. Select suitable films for showing, and organise a timetable of film showings
4. Manage the licensing of film shows.
5. Ensure that records are kept of attendances and minutes of meetings.
6. Ensure that moneys are lodged with DADCA treasurer.