

**DRAFT MINUTE
11 SEPTEMBER 2017****Draft minute of meeting of Dornoch & District Community Association (DADCA)
held on Monday, 11 September 2017 at The Social Club, Dornoch at 7.40pm****Present** Carol Mackay (co-chair), Patrick Murray, Dave Gibson (co-chair), Jim McGillivray, Kim Tewnion, Linda Robichaud (minutes secretary), Vicki Mackenzie**APOLOGIES** Donald Goskirk, Jimmy Melville, Jaen Rowland

ITEM				ACTION
1.0	APOLOGIES			
	Apologies were noted from Jimmy Melville, Jaen Rowland and Donald Goskirk.			
2.0	WELCOME TO NEW DIRECTORS			
	Carol Mackay welcomed the new directors to the meeting.			
3.0	NOMINATIONS AND ELECTIONS OF OFFICE BEARERS			
	The outcome of the nominations and elections of office bearers were as follows:			
	Position	Nominee	Proposer	Seconder
	Chair (co-chair)	Dave Gibson	Patrick Murray	Kim Tewnion
	Chair (co-chair)	Carol Mackay	Patrick Murray	Kim Tewnion
	Treasurer	Patrick Murray	Carol Mackay	Dave Gibson
	Secretary	Kim Tewnion	Dave Gibson	Carol Mackay
	Advertising and media co-ordinator	Vicki Mackenzie	Kim Tewnion	Jim McGillivray
4.0	MINUTES			
	CM asked for any comments regarding the minute of the Board meeting of 14 August 2017. As no comments were forthcoming the			

	minute was then approved as an accurate record of fact having been proposed by DG and seconded by APM.	
5.0	MATTERS ARISING	
5.1	Fire Drill It was decided that a fire drill would be carried out before the Board members left that evening.	
5.2	Signage The signage was still outstanding.	CM/KT
5.3	Booking Software KT reported that no software package could be sourced which would meet DADCA's needs. Therefore KT would oversee the development of a bespoke system.	KT
6.0	KEYSTONE (approval of health and safety reports for Festival week and markets)	
6.1	CM distributed handouts for approval which the Board approved unanimously. CM would now upload the health and safety reports to the web.	CM
	<i>At this point a service user interrupted the meeting to express their thanks to DADCA for the running of the premises.</i>	
7.0	FUNDING	
7.1	Jim McG pointed out that it may be worthwhile to make an enquiry to the Heritage Lottery to find out if funding is available for the upgrade of the social club. Jim McG stated that the next meeting for LEADER was to be held in October 2017. Jim McG had forms which had to be completed by the directors for RPID. As much as possible would be completed at the meeting. Jim McG would see Donald Goskirk.	
8.0	MEMBERSHIP	
8.1	Membership applications Membership of Ashley Ross was approved.	
8.2	Affiliated Group Applications There had been no additions.	
9.0	DIRECTOR VACANCIES	
9.1	There had been no applications.	
10.0	CURRENT BUILDING	

10.1	<p>There had been another meeting with CH at which several options had been identified for the current building.</p> <p>These included:</p> <ul style="list-style-type: none"> • a reconfiguration of the toilet area, a wider corridor, a large lobby at the north end allowing flow through to the Ben Bhraggie room. An upgrade to the ceiling is also to be explored. • An option without a store room. <p>VM stated that having storage is important.</p> <p>The upstairs is to be cleared out/organized.</p> <p>There was also the possibility of having an external structure similar to the frontage of the Dornoch Hotel. This would cost £150,000 and would form a passageway on the front. However, DG thought that this would be too big a project and also potentially compromised by the conservation status which existed.</p> <p>KT pointed out that the storage experience at the West Church Hall had been a negative one and suggested that there should be storage downstairs and upstairs should be reclaimed.</p> <p>APM suggested having a large room initially which could later provide storage.</p> <p>CM pointed suggested not to compromise on the size of the hall and have the only available storage in the attic.</p> <p>CM also stated that options were being looked at with a view to changing the heating system e.g air source pump.</p> <p>DG said, in summary, that two options were to be explored and in consultation with members. These revolved around the themes of Struie access to the kitchen and toilet and the option of storage or a bigger hall.</p>	
11.0	FINANCE	
11.1	<p>Accounts update A comprehensive update had been provided by APM at the AGM.</p>	
11.2	<p>Donation for community tables and Cathedral Green It was stated that at the outset that DADCA would provide £200 to the Cathedral Green and £100 for the community tables. As DADCA had not paid last year it was proposed that DADCA was now required to pay the Cathedral Green £400 and £200 for the</p>	

	community tables. This was approved and would be paid out by APM.	APM
12.0	CAR BOOT SALES	
	The next car boot sale would take place on 30 September. VM and DG will assist.	
13.0	BOOKINGS/EVENTS	
	This item had been covered at the AGM earlier in the evening.	
14.0	FESTIVAL WEEK	
	This was deferred to the next meeting.	
15.0	SUB COMMITTEES	
	This item had been covered at the AGM earlier in the evening.	
17.0	AOCB	
17.1	Bill for painting DG stated that the bill was in for the painting which had been carried out at the Social Club. APM is to arrange payment.	APM
17.2	Repairs APM is to do a walk round with DG.	APM/DG
17.3	Door Donald Goskirk is to assist with the door.	Donald G
17.4	Street party At present the street party is part of the responsibilities of the Community Council. If the Community Council agrees, would DADCA take it on. This was approved in principle.	
17.4	Updating of Companies House KT is to add J McG and Jaen Rowland to the list of DADCA directors held at Companies House.	KT
	There being no further business the Chair thanked everyone for attending and the meeting closed at 8.20pm.	