



DORNOCH & DISTRICT COMMUNITY ASSOCIATION

MINUTES 08 OCTOBER 2018

**Minutes of meeting of Dornoch & District Community Association (DADCA)
held on Monday, 08 October 2018 at The Carnegie Courthouse Tearoom, Dornoch at
7.30pm**

PRESENT Carol Mackay (co-chair), Peter Rowland (volunteer), Jaen Rowland, Vicki Mackenzie, Patrick Murray, Jim McGillivray, Dave Gibson, Jimmy Melville, Kim Tewnion, Lou Rollason (minutes secretary), Donald Goskirk, Kate Robinson (Dornoch Gardens), Jerry Horak, Ashley Rose

APOLOGIES Tracey Pauley

ITEM		ACTION
1.0	APOLOGIES	
	Apologies had been received from Tracey Pauley.	
2.0	MATTERS ARISING	
	KR spoke of the unsafe water conditions. Signage has been provided & implemented. Installation of plumbing to fix rough cost of 2k, options are required before DADCA can commit. JM to send details for business stream & grants to be looked at. Plot information & marketing required for last plot (LR) DGb, JH, APM & CM now have first aid training.	JM/LR
3.0	MINUTES	
	CM asked for any comments regarding the minute of the Board meeting of 10 th September 2018. No comments were forthcoming the minute was then approved as an accurate record of fact having been proposed by CM and seconded by VM & APM	
4.0	KEYSTONE	
	PAT: Technifix did previous test. Johnathon Creed to do the next one. Small cost to be expected. Inventory of all Fixtures & Fittings in the Social Club: Create a 'Fit for Hire' Date set to be completed by CM, DGb, VM & KT- setting date offline. Emergency Plan – Phone numbers are out of date. APM to update numbers. Booking Sheet – Updated by KT	AMP
5.0	Funding Applications	
	Not complete. KT to do by end of financial year	KT
6.0	MEMBERSHIP	
	Membership applications: Applications had been received from Ashley Rose & Jerry Horak – approved. Affiliated Group applications: Highland Iyenga Yoga Group has been added General: Need to look at current membership & update - KT	KT
7.0	DIRECTOR VACANCIES	
	As is.	
8.0	CURRENT BUILDING	
	Heating & electrical issues have been fixed thanks to VM CM to get update from Jimmy.	CM
	Mice Mice – evidence of – KT to follow up on Duncan Ross	KT

	Firedrill CM, DGb, VM & KT to action at same time as point 3.1 – Fit for Hire & used items inventory check. Check with Darren that he is testing fire alarm each month	CM, DG, VM, KT
10.0	DIGITAL MARKETING SPACE	
	Slack – KT to add CM, DGb, APM & LR to 'test run' system before rolling out to the board.	KT
11	FINANCE	
	Update Financial reports were provided & discussed. Main notes: APM stated Festival Week lost £1700. Costings were justified but needs to be discussed with Festival Week Group (TP) APM stated there was £79,000. APM stated £33,000 of this is in the new build & the rest split between the sub-committees. APM gave a general breakdown of the sub-committee's balances. Tennis Court Group to be abolished due to lack of movement in the balance over the years,	APM
12	CAR BOOT SALES	
	KT reports that stallholders were happy! Need to make sure not to clash with the Embo event next year (Embo not yet set dates but KT planning moving dates anyways. KT Suggested Rebrand 'Car Boot Sale' to 'Table Top Sale' to reflect what it is now – as requested by several stall holders. APM requests statistics to see if majority of stallholders feel this way. Christmas theme to be implemented for the 24 th November event with the addition of Tombola. DGs & DGb to help CM.	KT DGs, DGb & CM.
13	BOOKINGS & EVENTS	
	2019 Events need to be put on the calendar – KT & LR to action on (11/10/18)	KT/LR
13.0	SUB COMMITTEES	
13.1	Festival Week Could not attend this week.	
13.2	Glebe Field Also see point 2.0	JM

	<p>Kate continues to have water source problems (due to the Golf Course) and could be unhygienic. Not safe for drinking signs have been given by Carol and have been put up. Had one vacant spot for plot & it is not safe for them.</p> <p>Does not have water for about 6 months & is not satisfactory.</p> <p>A retired plumber and has put forward costing for it: Bits & Installation rough £2000 estimate.</p> <p>JM to email details of his business stream</p> <p>Point to be differed until more information on funding is obtained</p> <p>Plot information needs to be updated on the DADCA website & FB for advertising (KT & LR)</p> <p>Thanks to Kate for attending & speaking. Open invite reiterated to all sub-committees.</p>	<p>KT & LW</p>
	<p>AOCB</p>	
	<p>Police Station</p> <p>Presentation on Thursday for Police Station project, board in agreement that it is supported by DADCA & will eventually be something to merge with.</p> <p>Currently; running Social Club as is but willing to merge into what the Police Station plans may amount to.</p> <p>APM & KT to look over the events that could potentially move and the spacing in the Social Club in the event of the building conversion</p>	<p>APM & KT</p>
	<p>New Years Day</p> <p>APM requires clean up crew for New Years Day. Several volunteers will check schedules.</p>	
	<p>Bonfire Night</p> <p>CM has allocated jobs.</p> <p>CM, DGb, DGs, KT, VM, JR, PR, AR agree to help on the night with hi-vis & bucket collection.</p> <p>KT to check number of hi-vis vests</p>	<p>CM, DGb, DGs, KT, VM, JR, PR, AR</p> <p>KT</p>
	<p>St Andrew's Fair</p> <p>KT to find out what businesses are doing on the same day so to collaborate & promote through DADCA</p> <p>Set up of St Andrew's Day Fair is done the night before. – volunteers?</p>	<p>KT</p>
	<p>Christmas Lights</p> <p>APM requires volunteers to help with testing the Christmas lights. VM can do this if she is available – will update when she knows.</p>	<p>APM & VM</p>

DADCA DORNOCH & DISTRICT COMMUNITY ASSOCIATION

	There being no further business the Chair thanked everyone for attending and the meeting closed at 21:01.	