

## DRAFT MINUTE 09 SEPTEMBER 2019

**Draft minute of meeting of AGM of Dornoch & District Community Association (DADCA)  
held on Monday, 9<sup>th</sup> September 2019 at The Social Club, Dornoch, at 6.30pm**

**PRESENT** Carol Mackay (Chair), Gareth Dixon (Treasurer), Donald Goskirk, Jimmy Melville, Patrick Murray, Viki Mackenzie, Kim Tewnion, Jim McGillivray, Lou Rollason (Minutes Secretary), Peter Rowland, Jaen Rowland, DJ Macleod.

**APOLOGIES** Shona MacDougall

ITEM		ACTION
1.0	<b>WELCOME AND APOLOGIES</b>	
	The Chair welcomed everyone to the meeting and thanked everyone for attending. Apologies had been received from Shona MacDougall. The Chair thanks the general public for attending the AGM & states that SM has submitted her proxy form. The Chair welcome Judi & William Sutherland and thank them for attending this years AGM.	
2.0	<b>MINUTES OF LAST AGM – 10 SEPTEMBER 2018</b>	
	CM asked for any comments regarding the minute of the AGM of the 10 September 2018. As no comments were forthcoming, the minute was proposed as an accurate record of fact by AMP and seconded by JM.	
3.0	<b>CHAIRS' REPORT</b>	
	CM states that she will send this out electronically as well.  The following points were included in the Chairs' report: <ul style="list-style-type: none"> <li>• CM has noticed that it has been quite a quiet year and the past reports have been about previous projects and although it may appear quiet, it does not mean that there is nothing going on.</li> <li>• The position with regard to working closely working with DACIC has not changed and DADCA's commitment to the projects (Curlew &amp; Police Station) is still the same and with this in mind, DADCA do not need to spend large amounts of money for the upheaval of the Social Club, however we are committed to maintaining the building.</li> <li>• Bookings &amp; events have continued to be great throughout the year and the community markets &amp; car boot sales have continued to be great events in the calendar.</li> <li>• The Festival Week committee has been wonderful and CM states how they have done phenomenal work by appointing their own</li> </ul>	

committee which has delivered another tremendous week for the town.

- Hogmanay Street Party is another great success but still requires volunteers but regardless of this still create a fantastic event with a programme of events that has been a great boost for the town and the growing number of visitors that come to Dornoch at that time of year.
- The Chair would also like to extend her thanks to the Flowers & Fairs committee who have been incredible regarding the upkeep of the town with the baskets and tubs and their maintenance throughout the town.
- Also, to Jill Barnes who organised and delivered a fantastic Fibre Fest and Gallery and put in a lot of hard work to create two fantastic events.
- The Chair would also like to extend her thanks to the Dornoch Cinema Club who are not only profitable but fantastic for the community and produce such a high calibre of events and films throughout the year.
- The Chair would also like to note the importance of the how much of a positive impact these events have on the local shops, cafes & accommodation businesses in town as well as the general community.
- The Chair states that the addition of an events and booking coordinator (Lou Rollason) has helped to take some of the roles from KT (Kim Tewnion).
- The board also made the decision to take on a paid role in the form of a bookkeeper (Lisa Dingwall) to reduce the workload of current treasurer PM (Paddy Murray) which has been great. PM has done a wonderful job at passing the reigns to LD and on the accounts side and to new Director GD (Gareth Dixon) on the invoices and banking.
- The board are also delighted to welcome JH (Jerry Horack) as a handyman (from this evening) and SM (Shona MacDougall) who has already made some wonderful changes to the Keystone, Health & Safety documentation and procedures.
- The Chair is sad to say goodbye to Dave Gibson (ex-Co-Chair) earlier on in the summer due to personal and work commitments but wanted to state that his passion and motivation for DADCA was unwavering and would like to take the opportunity to thank him for the support he provided in their joint roles.
- The Chair would state that financially, DADCA's position remains healthy but she will wait for PM to make his full comments regarding the matter.

The Chair has noted some highlights of the year and these include: DADCA's position with project Curlew and the Police Station with both these projects being continuous work in progress moving forward as well as the Social Club maintenance and possible land sale. Another highlight is the setup of the 500 Club and getting it running.

A thank you was given to all the Board members for all their work over the years, including: Dave Gibson (retired), Kim Tewion, Donald Goskirk, Jim McGillivray, Victoria Mackenzie, Jimmy Melville, Patrick Murray, Jaen Rowland, Peter Rowland, Jerry Horack, Gareth Dixon & Shona Macdougall

	<p>A special thanks was also given to APM for all his work as Treasurer.</p> <p>Thanks are given as well to our subcommittees and 'hidden' volunteers which don't always get discussed (cleaning burns, get up to set up events etc) and members of the public that don't want to be part of the board but we appreciate that they are a crucial part of the committee and everyone who has freely given their time to help us.</p> <p>A special thanks was also extended to Frankie Gunn and Scott Mccue who have given up so much to help DADCA and do so much more than could ever be thanked for, including preparing the bonfire, putting up bunting and of course, giving their time.</p> <p>The various sub-committees under the DADCA umbrella are at the heart of what we do and too often their work is taken for granted and without them, Dornoch would be a much poorer place. In addition to this, our thanks go out to local businesses who support our event initiatives us through raffle prizes and their own time.</p> <p>Finally, the Chair would like to thank those funding bodies: St Finnbarrs, Golf Club, Church of Scotland &amp; Highland Council.</p> <p>The Chair hopes that the current months will bring great progress with projects and notes that the support of more board members this year would be helpful to continue the great work DADCA does. Although she is happy to for another year (unless anyone else would like the position) after 8 years spent on the Board, the chair would be looking to reduce her responsibilities to focus on her family and business.</p> <p>To conclude, the Chair would like to offer a personal thank you to Paddy Murray and Kim Tewnion for the tremendous support and kindness that they have provided. Half of what DADCA has is due to them. KT &amp; APM interjects that the Chair is underestimating herself and does a wonderful job.</p>	
4.0	<b>TREASURER'S REPORT</b>	
	<p>The Treasurer, Patrick Murray states that it is 11 charities combined in one – different ones. 6/11 are restrictive &amp; 5/11 is unrestrictive. The unrestrictive means that DADCA can be used across DADCA.</p> <p><u>Restrictive</u>          Hogmanay          Bonfire Night          Flowers &amp; Fairs          Youth Group          Glebe Field          SKAS</p> <p><u>Unrestrictive</u>          The Social Club          Festival Week          Cinema Club          Fibre Fest</p>	

	<p>Gallery</p> <p>The two funds: Both restrictive John Gordon Trust (repairs &amp; maintenance to Social Club) and the New Build Fund (only to be used as a new building for the social club).</p> <p>Detailed P&amp;L: Gone from £10k to £5.5k due to transfer of funds from Hogmanay Street Party. The actual profitability of DADCA is down about £1k but is muchly the same.</p> <p>Fundraising has gone up – due to be a more active Board.</p> <p>Rent is the only worry – Hire of the Hall has gone down for £12k to £8k. It is important to raise up these figures due to the future funding</p> <p>Grants are down but they do fluctuate each year. £1.9k from Tesco</p> <p>Fundraising expenditure: Games Dance expenditure; £3k was a genuine expense but was required for Festival Week</p> <p>The balance sheet:  Social club at £180k valuation.  Cash balance of £85k – agreeably half of it restrictive  Old car – Flowers &amp; Fairs (£1.5k)  Cinema Equipment</p> <p>APM would like to thank GD for taking on the role in the future.</p>																												
5.0	<b>APPROVAL OF ACCOUNTS</b>																												
	The accounts had been approved at the Board meeting prior to the AGM.																												
6.0	<b>ELECTION OF DIRECTORS</b>																												
6.1	<p>The procedure for the appointment of a new board for the forthcoming year involved all current directors standing down and then completing a nomination form. The nomination forms of those choosing to stand for re-election along with new nominations would then be reviewed. The board is allowed 15 members and should more than 15 nominations been received then a ballot would have been held.</p> <p>Following completion of the nomination forms the results were as follows:</p> <table border="1" data-bbox="395 1682 1152 2000"> <thead> <tr> <th></th> <th><b>Nominee</b></th> <th><b>Proposer</b></th> </tr> </thead> <tbody> <tr> <td>1</td> <td><i>Patrick Murray</i></td> <td>Kim Tewnion</td> </tr> <tr> <td>2</td> <td><i>Carol Mackay</i></td> <td>Kim Tewnion</td> </tr> <tr> <td>3</td> <td><i>Jerry Horack</i></td> <td>Kim Tewnion</td> </tr> <tr> <td>4</td> <td><i>Kim Tewnion</i></td> <td>Patrick Murray</td> </tr> <tr> <td>5</td> <td><i>Jaen Rowland</i></td> <td>Kim Tewnion</td> </tr> <tr> <td>6</td> <td><i>Jimmy Melville</i></td> <td>Kim Tewnion</td> </tr> <tr> <td>7</td> <td><i>Vicki Mackenzie</i></td> <td>Kim Tewnion</td> </tr> <tr> <td>8</td> <td><i>Jim McGillivray</i></td> <td>Kim Tewnion</td> </tr> </tbody> </table>		<b>Nominee</b>	<b>Proposer</b>	1	<i>Patrick Murray</i>	Kim Tewnion	2	<i>Carol Mackay</i>	Kim Tewnion	3	<i>Jerry Horack</i>	Kim Tewnion	4	<i>Kim Tewnion</i>	Patrick Murray	5	<i>Jaen Rowland</i>	Kim Tewnion	6	<i>Jimmy Melville</i>	Kim Tewnion	7	<i>Vicki Mackenzie</i>	Kim Tewnion	8	<i>Jim McGillivray</i>	Kim Tewnion	
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6.2	<p><b>Appointment of Office Bearers</b> The following appointments were made:</p> <table border="1"> <thead> <tr> <th>Role</th> <th>Name</th> <th>Proposer</th> <th>Secunder</th> </tr> </thead> <tbody> <tr> <td>Co-Chair</td> <td>Carol Mackay</td> <td>VM</td> <td>KT</td> </tr> <tr> <td>Co-Chair</td> <td>Vicki Mackenzie</td> <td>KT</td> <td>CM</td> </tr> <tr> <td>Treasurer</td> <td>Gareth Dixon</td> <td>KT</td> <td>VM</td> </tr> <tr> <td>Company Secretary</td> <td>Kim Tewnton</td> <td>CM</td> <td>VM</td> </tr> <tr> <td>Facilities Managemer</td> <td>Jerry Horack</td> <td>KT</td> <td>CM</td> </tr> </tbody> </table>	Role	Name	Proposer	Secunder	Co-Chair	Carol Mackay	VM	KT	Co-Chair	Vicki Mackenzie	KT	CM	Treasurer	Gareth Dixon	KT	VM	Company Secretary	Kim Tewnton	CM	VM	Facilities Managemer	Jerry Horack	KT	CM	
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7.0	<b>ANY OTHER BUSINESS</b>																									
7.1	<p><b>Flowers &amp; Fairs Committee &amp; Fibre Fest – Judi Sutherland</b> Would like to thank the Highland Council for their help throughout the year and in putting up the baskets for them on behalf of the Flowers &amp; Fairs.</p>																									
7.2	<p><b>Calendar of events</b> Discussed at the previous general meeting.</p>																									
7.3	<p><b>Sub committees</b> Discussed at the previous general meeting.</p>																									
7.4	<p><b>Car Boot Sales</b> Discussed at the previous general meeting.</p>																									
	There being no further business CM thanked everyone for attending and the meeting closed at 20:11																									