



DORNOCH & DISTRICT COMMUNITY ASSOCIATION

MINUTES 11th MARCH 2019

**Minutes of meeting of Dornoch & District Community Association (DADCA)
held on Monday, 11th March 2019, at Courthouse Café, Castle Street, Dornoch at 7.30pm**

PRESENT Carol Mackay (co-chair), Dave Gibson (Co-chair), Gareth Dixon, Jim McGillivray, Vicki Mackenzie, Jimmy Melville, Kim Tewnion, Kate Robinson, Shona MacDougall, Lou Rollason.

APOLOGIES Patrick Murray, Donald Goskirk, Jerry Horack

ITEM		ACTION
	APOLOGIES	
	Received from Donald Goskirk, Patrick Murray & Jerry Horack	
	MINUTES	
	CM asked for any comments regarding the minute of the Board meeting of 11 th March 2019. No comments were forthcoming, the minute was then approved as an accurate record of fact having been proposed by VM approved & KT seconded	
	MATTERS ARISING	
	<p>Introductions The co-chair (CM) welcomed Gareth Dixon to the DADCA Board and is delighted to have him as part of the Board. The co-chair also welcomed Shona MacDougall to the meeting who held an extensive role within the local government of which she has recently retired from.</p> <p>Community Gardens & Glebe Field KR updates: Applied for the grant & it has been acknowledged. KT has been back & forth with Business Stream and the paperwork has been completed but it does require a design drawing. The board agrees that Alan or Charlie (plumbers) could do the drawing & help with the proposal that is required for Business Stream – KT to contact. There is a 6-9-month turnaround, potentially due to the gap between Scottish Water & Business Stream. In the last few days, KR has been made aware of the Community Growing Fund. It is an extensive form & would like someone with experience of submitting such forms to the Scottish Government. KR believes that she will require more than the original amount of funding suggested (£600 applied for & £500 from the Golf Club Fund). KR to send form to KT who may be able to help & KT will meet CM tomorrow (12th March) to go over the form due to a tight timeline on deadline for it. KR has already asked Martin Matheson & Jordie Gunn for quotes on costing (required on the form). SM suggests that the Highland Council may be able to help as well. CM to talk to DG to cut grass twice a year in the Community Orchard. JMc also suggested the Criminal Justice service may be able to help.</p> <p>Business Stream The cheque is in the post for the Business Stream – case closed.</p> <p>Updating Health & Safety section of website Not done yet.</p>	
	KEYSTONE AND RELATED MATTERS	
	<p>PAT Testing It is organized with the Carnegie Courthouse. No date on this yet. The cost of the PAT testing for DADCA could potentially be absorbed by the Courthouse & Links House for future years.</p> <p>Consolidated Forms User Guide for Appliances, Inventory Update Status have been done & consolidated. KT has also organized for the replacement of the microwave, kettle & a ladle. Also threw out the old coffee machines.</p>	
	FUNDING APPLICATIONS	
	Hall Grant by KT has been done.	
	MEMBERSHIP	
	<p>Application for Aileen McAlister, of Earls Court. Dornoch.</p> <p>Application for Affiliated Groups: LR to pursue The Spice Route for potential affiliated membership but will be dependent on how their event on the 23rd March goes.</p>	
	DIRECTOR VACANCIES	

	<p>Gareth Dixon Induction Board welcomes Gareth to the Board. No objections to his joining. JH & GD to do their inductions together when JH has returned to the country.</p>	
	<p>CURRENT BUILDING</p>	
	<p>Work Required Not yet been contacted. CM does not have the time to organize the different trades as the place has fallen slightly into disrepair and it is a big undertaking. The Board has a group of trusted contractors (electrician, plumber etc) however, as time is an issue for CM. DG does have a week off at the Easter holidays & will coordinate as much as he can, and CM will help when available. KT will look at dates and times that the Social Club is empty so the potential contractors can view the property properly.</p> <p>Maintenance & Cleaning Discussion They are busy & CM has not managed to catch them. CM to email Darren McRae (caretaker).</p> <p>Small Oil Filled Radiators CM has got a quote for them - £70 from Amazon. Four have potentially been procured by SM & DG, they will be needing to be PAT tested. One more is required. Also available from Dornoch Stores for £35 per unit.</p>	
	<p>OUTCOME OF THE FIREDRILL</p>	
	<p>Was not held due to an upholstery class in the Social Club.</p>	
	<p>FINANCE</p>	
	<p>Accounts Update No issue with the accounts. There is a slight loss with some of the groups however they should be made up by the end of the month once KT & LR do invoicing.</p> <p>Treasurers Role & Replacement Contacted Lisa Dingwall who has recently set up her own bookkeeping business. APM has asked previously if he could personally pay for someone to have a paid role. DADCA have rejected this and the role will be funded by DADCA. There are some legalities regarding Treasurer and sub contracts which will be worked out in due time. The Board has agreed 10 hours a month at £10 an hour. Lisa will be invited to the next meeting. The Board unanimously agree with the decision to have Lisa Dingwall join the Board.</p> <p>Zurich Insurance There is an increase in the contents insurance due to certain inventory, but it is an extra premium of roughly £130 a month. DADCA Board agree so that all contents are protected.</p>	
	<p>CAR BOOT SALES</p>	
	<p>April – Dave (GD to join, as is JM, PR & JR). June – VM August - APM October – CM The Car Boot in February was not well attended due to weather so next year DADCA will only do the summer months – potentially skipping a month in the middle.</p>	
	<p>BOOKINGS & EVENTS</p>	
	<p>Increased booking from Lairg Learning Centre noted. New Young Curators Club bookings from Historylinks museum in April – July.</p>	

	Board agrees that Dornoch does require more children and young people events. CM to email DG to see if the playgroup will renew itself.	
	SUB COMMITTEES	
	Cinema Club to be invited next month – CM to do this.	
	AOCB	
	<p>KT – KT has shared Dropbox links to legacy documents to JM, CM & APM. The lock in the Social Club has been improved, but not fixed. CM has bought the lock & previously it has been said DG would fit it. The lock is to be located and Peter (KT) should be able to fit it if not.</p> <p>JM – Move the bench at the Social Club to a more picturesque area. Enquired about the defibrillator signage at the Dornoch Castle Hotel which has been confirmed to be there.</p> <p>CM – Coul Links: Very much into the hearing. CM to send link to SM of the hearing. Coalition of 12 groups giving evidence in support of Coul Links on Friday (15th). Support would be appreciated.</p> <p>Police & Curlew: CM to invite Gordon Sutherland to the May meeting (part of DACIC & heading up Curlew) to discuss the project & find out more information. Opportunity to have an opinion but not to get in the way. CM notes how wonderful it is that all the community groups of Dornoch are working together for the good of the community.</p> <p>SM – Given details by JMc to invite Andy Summers to the DADCA Board Meeting in the future. Asked if Police & Fire came to the meetings. JM stated that they do not as it is more of a Community Council matter which they do attend.</p>	
	DATE OF NEXT MEETING	
	8 th April in the Courthouse Café.	
	CLOSING	
	There being no further business the Chair thanked everyone for attending and the meeting closed at 20:53	