



DORNOCH & DISTRICT COMMUNITY ASSOCIATION

MINUTES
13th MAY 2019

**Minutes of meeting of Dornoch & District Community Association (DADCA)
held on Monday, 13th May 2019, at Courthouse Café, Castle Street, Dornoch at 7.30pm**

PRESENT	Carol Mackay (co-chair), Gareth Dixon, Donald Goskirk, Shona MacDougall, Vicki Mackenzie, Jimmy Melville, Patrick Murray, Kim Tewnion, Lou Rollason.
APOLOGIES	Dave Gibson (Co-chair), Jim McGillivray & Jerry Horack.

ITEM		ACTION
	APOLOGIES	
	Received from Jerry Horack, Jim McGillvary & Dave Gibson	
	MINUTES	
	CM asked for any comments regarding the minute of the Board meeting of 8 th April 2019. No comments were forthcoming, the minute was then approved as an accurate record of fact having been proposed by CM then approved & VM seconded	
	MATTERS ARISING	
	Community Gardens & Glebe Field CM & JMc have been looking at alternative water supplies. Quote for groundwork was £3,500. The alternative could be a large water tank that can be used since the costing of the project is high & that the grant applications were not successful. Another option is the 'no man's land' between Highland Spice & the old Highland Council building to see if a hose can be run through – CM & JMc have already spoken to people regarding this in the area. It may be a case of starting the process from scratch.	CM & JMc
	Glebe Field DG offered to help as it is needed mowed (or strimmed) about once a year. CM will speak to Pippa, Lawn Ranger & Gary Gruber regarding this.	CM
	Games Dance Willie Hook is not wanting to do the Games Dance.	N/A
	Dornoch to Donegal To be followed up on.	CM
	Updating Health & Safety section of website CM spoke to SM about this and they will discuss. SM is willing to take on some of the H&S & keystone related policies.	SM & CM
	Dornoch Cinema Club No further discussion needed.	N/A
	Social Club Land The people who own an adjacent property would like to purchase the land – the slope of land to the rear of the Social Club property. CM will circulate the land title & information to the board. The land will need to be valued (unless they were prepared to have it valued themselves). The board will then let them know of our current situation. Should be tabled until the next meeting but CM will speak to DG.	CM
	SEPA Jaqueline Macmillan (JM) – SEPA officer – had a complaint due to the bonfire site. JM asked for the area to be secured & to remove all unlicensed waste and have to be able to prove it as well as a timescale. SM has a contact who can help with waste management and will work with SEPA and CM.	CM & SM
	KEYSTONE AND RELATED MATTERS	
	PAT Testing of the Social Club Done & itemised list has been passed onto APM from CM.	N/A
	Safety Instructions in the Social Club Sent out to the Board. KT has updated	N/A
	Checklist for Hirers Has been updated. KT to send through to APM.	N/A
	Audit Report To be updated. LR to circulate documentation that was not done previously by her.	LR
	FUNDING APPLICATIONS	
	Hall Grant by KT has been done. To stay on the agenda for the next one.	KT
	MEMBERSHIP	
	Into the Wild Therapy: Accepted by KT	N/A
	DIRECTOR VACANCIES	

SM has accepted the invitation to the Board. The board is delighted with this. Three inductions are to be done for JH, GD & SM. The date for this is Thursday 16 th May just after 6pm at the Social Club. KT to email JH about the induction.	KT, JH, GD & SM
CURRENT BUILDING	
Work Required DG tried to meet with several contractors. Unfortunately, not much further forward but CM will speak to DG to see what stage it has got to so that no repeat on work/analysis will be done.	DG & CM
Bench Needs to be moved. JM & APM to look and see if it can be moved.	JM & APM
Maintenance & Cleaning Discussion After the previous conversation the maintenance and cleaning schedule has been updated so that the yoga group on the Friday morning do not have the powder on the floor from the previous night's Social Dancers.	N/A
Lock in Social Club Lock still to be found.	CM & KT
Small Oil Filled Radiators SM has 3 and will drop off to CM.	SM & CM
Dishwasher Status Isn't actually broken, so does not need repaired.	N/A
George Forman Grill To be ordered (2 of)	KT
OUTCOME OF THE FIREDRILL	
Still to be done	DG/CM
FINANCE	
Accounts Update Very little movement on the accounts front: Total £86k DADCA (Social Club): £12k Cinema Club: £11k. Flowers & Fairs: £4k Festival week: Just under £4k Fiber Festival: £4.5k New Build General: £16k John Gordon Trust: £18k Youth Café: 3.3k Hogmanay Street Party: £6k. Dornoch Gallery: £3k. As a community the Board has an excess of money which is being held due to the unknown situation Project Curlew & Police Station.	N/A
Treasurers Role & Replacement Lisa Dingwall (LD) will do the accounts but not the paying in of monies. APM suggests that each group pay in their own money. On the payment of the cheques, the invoices would go to LD and she would do the bookkeeping, but someone would need to do the banking of it themselves. The Board agree that is workable and GD will take on the banking role. GD will take over the Treasurers role, unanimously agreed by the board & GD will need access to the banking – KT to send through details. GD will then work with LD who will deals with accounts going forward.	GD, KT & APM
Monies given to APM CM has given monies to APM.	N/A
CAR BOOT SALES	
The consensus is that the event went well. The raffle had lots of good prizes. The stall holders were happy, and several had re-booked for June immediately.	N/A

	The next Car Boot will be in June and will be done by VM. CM, JR & PR to help. JMe to be chef.	
	COMMUNITY MARKET	
	<p>APM would like to thank Sarah Wheeling for her huge amount of work that she puts into the Community Markets. There was a total of 28 people with stalls. Unfortunately, they did say it was quite quiet, but it was the first one of the year and the weather was abysmal. Expected to pick up as the months go by. APM mentioned that any help would be appreciated.</p> <p>The Board would like to send Sarah Wheeling a thank you. CM to action this.</p>	<p>APM</p> <p>CM</p>
	BOOKINGS & EVENTS	
	Very little to report – picking up individual social events for the summer and the potential booking of the Young Farmers that has not yet come to fruition.	N/A
	SUB COMMITTEES	
	To invite Flowers & Fairs to the next meet.	CM
	AOCB	
	<p>DADCA have a trailer van that was given gratis. It is currently parked in West Church Hall but it needs to be moved to a new home. It could go up to the Social Club to be put near the basement entrance.</p> <p>APM asks if it should be used or sold on. It should also be noted that it is available to be used by the community, currently it has 7 gazebos in it, but it can easily be made empty. It does get used once a year by DADCA. However, to hire out to the community, or even for community use, it will need certain requirements (insurance, MOT etc). It would seem to be unlikely that it would be worth it for the maintenance and upkeep cost.</p> <p>As such, the trailer will be sold – the Board agrees. DGo will look into this further and see how much it may be worth to sell on. It should also be noted that it is in very good condition with both tail and side doors.</p>	<p>APM</p> <p>DGO</p>
	<p>KT: Suggests that DADCA do a lottery throughout the year – a 500 Club whereby each person pays £25 for a number for the year, until all 500 numbers are full and each month a number is picked as the winner and the prizes vary in size. The reason for this would be to support and fund the Hogmanay Street Party & The Bonfire night as the current raffle and donations are not sustainable in their current state. This 500 club would need small society lottery registration (£40) and admin costs of roughly £100. This would be promoted as a way of funding the Bonfire & Hogmanay, as opposed to a DADCA based project. These numbers (or tickets) can be sold at the Car Boot Sales or individually. They would cost £25 for the year and that would be 12 draws. This would be in lieu of the car boot sale raffle and KT would aim to start this in time for the June Car Boot Sale. There is initial risk of £6000 (£3000 each for the Hogmanay Street Party & Bonfire Night) if there isn't a sale of at least 250 tickets however this is looking to be unlikely. For the draw, KT suggests that the monthly draws should be held at an event. For instance, the Loony Dook for Jan, Car Boot Sales for summer months, Bonfire night for November, etc. There is some debate on what the actual prize money should be each month although it is known that it will make up £500 (as per being a 500 Club). Currently the thought is £250 top prize & the remaining up of £25 prize money.</p>	KT
	Historylinks are building an extension. They have asked DADCA for a letter of support. CM asked if everyone was happy with this. The Board unanimously agreed that and think the work that Historylinks are doing is wonderful.	CM
	DADCA received a DACIC membership renewal – agreed to & KT passed invoice onto APM.	APM
	DATE OF NEXT MEETING	
	10 th June in the Courthouse Café at 7:30pm	
	CLOSING	
	There being no further business the Co-chairs thanked everyone for attending and the meeting closed at 20:48	