

STANTON UNDER BARDON PARISH COUNCIL



Unapproved

Parishioners: 4

MINUTES OF THE MEETING HELD ON TUESDAY 4TH APRIL 2017, AT THE VILLAGE HALL, STANTON UNDER BARDON, LEICESTERSHIRE, COMMENCING AT 7PM

PRESENT: Mr Bridges (Chairman)
Mrs Briggs (Vice-Chair)
Mr West
Mr Geary
Mr Briggs

CLERK: Ms Beesley

Mr Stuart Bridges opened the meeting by welcoming everyone.

Apologies – None received

158/17 Declaration of Interests –A Non-Pecuniary interest in the village hall was declared by Mary Briggs

159/17 Acceptance of minutes of the previous meeting - 7th March 2017

RESOLVED: That the minutes be accepted as a true and accurate record

Proposed: Mr Ian Briggs Seconded: Mrs Mary Briggs

160/17 Matters arising from those minutes

Minute No. 148/17

Mr Briggs informed members that a meeting had been held with representatives of Markfield Parish Council and an agreement, subsequent to ratification by each Council, had been made that a speed camera be purchased and its cost, estimated at around £3000, and use would be shared between the two parishes on a 50/50 basis.

Subject to agreement, Markfield PC would purchase the camera and invoice Stanton under Bardon PC, less VAT, which it would claim.

RESOLVED: It was proposed by Mr Bridges, seconded by Mrs Briggs that Mr Briggs should proceed with the acquisition of the sign as outlined and suitable positions be agreed with LCC Highways.

Minute No. 149/17

Mr Briggs reported that he and Mrs Briggs had met representatives of Roberts Coaches and the LCC and agreed positions for bus stops. LCC have informed neighbouring properties and received a letter from a resident who would be adjacent to the new bus stop. The comments of the resident had been noted by LCC.

161/17 County Councillor's Report- Mr David Sprason

Councillor Sprason reported that changes were planned to the Flying Horse junction on the A511 to install traffic lights and improve the junction. Works were to be undertaken at the Field Head junction to close central reservations. This work would be scheduled for weekends. He reported that the A511 was earmarked for works by LCC due to the level of traffic.

162/17 Borough Councillor's Report – Mr Matthew Lay

Councillor Lay requested that the minutes of the last meeting be corrected to “green waste seen as a percentage in the Borough” not the Council.

RESOLVED: To amend the minutes accordingly.

Councillor Lay reported that the take up of green waste was in line with expectation. A Rural Landscape Assessment was currently being undertaken in which Markfield and Stanton under Bardon were likely to be protected due to the attractive nature of the area. He emphasised the importance of the parish creating a Neighbourhood Plan, the costs of which should be grant covered by HBBC, who it was hoped would also be able to supply technical assistance. Housing was still an issue in the Borough with the Barwell development uncertain. As a result the Borough again did not have a five year land supply, making a Neighbourhood Plan even more important. Mr Briggs stated that a public meeting had been held on 30th April, which had been addressed by a staff member of HBBC and attended by representatives of Bagworth and Thornton Parish Council. The matter was due to be discussed further at this meeting.

163/17 ADJOURNMENT OF THE MEETING TO ENABLE COMMENTS/QUESTIONS TO BE PUT BEFORE THE CHAIRMAN (MAXIMUM 10 MINUTES)

A resident asked for the Council's policy on vacant allotments and requested that they be kept under weed control. After discussion, it was

RESOLVED: That quotations be obtained from Brian Mee, James Muston and another for the spraying of vacant allotments.

A member of the public pointed out that the landlords of The Old Thatched Inn are planning to hold a wheelie bin race on the Spring Bank holiday. Concern was expressed over the possible need for a Road Closure and for insurances and that they should take the advice of County Highways.

RESOLVED: That Mr Briggs discuss with the landlords.

A resident asked if the Parish Council could provide more attractive street signs and arrange for hanging baskets.

RESOLVED: That further information of availability and costs be obtained and reported at a future meeting.

164/17 Clerk's report

a. Financial report.

Outgoings

31.03.17	Denise Beesley	Wages	102378	£124.16
31.03.17	Janet Peberdy (Litter Collector)	Wages to 08.03.17	102379	£12.90
31.03.17	M Revenue & Customs	Income Tax	102380	£34.00
31.03.17	H&BBC	Refuse Collection	102381	£56.88
			TOTAL	£ 227.94

b. RESOLVED: That the Financial Statement be accepted

Proposed: Mr Stuart Bridges Seconded: Mr John Geary

c. HMRC – taxation of employees – update. The Clerk reported that she was still having issues downloading data to HMRC. She had now to reload the data. The Clerk was asked to persevere. If necessary, professional assistance will have to be sought.

d. Internal Audit: The Clerk informed the meeting that Mr Kevin Shaw was willing to undertake the internal audit at a cost of £20 per hour. It was estimated that the audit would take approximately 4 hours.

RESOLVED: That Mr Shaw be appointed as the Internal Auditor at £20 per hour and that the Clerk make suitable arrangements for the audit to be undertaken.

165/17 Parish Properties

- a. Recreation Ground/Allotment Inspections
The Clerk was requested to do an inspection rota. She was further asked to place the name of the person to perform the inspection on the agenda, in order to serve as a reminder.

Mr Briggs stated that, regrettably, due to his disabilities, he was unable to inspect the allotments.

- b. Allotment Tenancy
Mrs Cox had tendered her resignation from her plot. It was
RESOLVED: That this plot be allocated to Mr K Underdown.

166/17 Gift of Land by Persimmon

The Chairman reported that the legal papers for the transfer of ownership had now been signed by himself and the Vice-Chairman and had been returned to the solicitors.

167/17 Village Hall – Report of the Annual Meeting with Trustees

Notes of the meeting held with the Trustees of the Village Hall were received (attached as an Appendix to these minutes). The Chairman requested the Clerk to send a letter of appreciation for their hard work to the Trustees.

RESOLVED: That the following actions be undertaken –

- a. Carl Woolerton be asked to service the boiler
- b. Mr Briggs to investigate service engineers for the security system, including the possible need to change some sensors
- c. That Charles Church (Persimmon) be asked to rectify cracks in the ceiling under the warranty.
- d. That a letter be sent by the Clerk to the Trustees on behalf of the Council expressing thanks.

168/17 Neighbourhood Plan

Further to the comments made earlier in the meeting, Mr Briggs stated that all members of the Parish Council would be required to sit on the Steering Forum. He had received names from other interested parties.

RESOLVED: It was proposed by Mr Bridges, seconded by Mr Geary, that work be commenced towards a Neighbourhood Plan and that Mr Briggs act as Chairman of the Steering Forum.

169/17 Sale of Land to Persimmon – External Audit

Further to the request of Grant Thornton for minutes relating to the sale of this land, the Chairman reported that despite extensive searches, he had been unable to locate relevant minutes. The administration and legal matters relating to the sale of the land were in order.

RESOLVED: MB to draft a letter to this effect to Grant Thornton, signalling that it is hoped that this will answer all remaining outstanding issues..

170/17 Correspondence received –Letter re barbed wire on footpath to the rear of Preston Close. This is not a Parish Council matter, and the correspondent to be so advised.

171/17 Matters Pending to be actioned before next meeting

Speed sign purchase and location
Quotations for spraying of vacant allotment plots
Obtain information on street signs
Obtain information on hanging baskets
Wheelie bin race
Internal audit
Inspection rota for recreation ground and allotments
Actions from Village Hall Trust meeting
Letter to Trustees
Commence Neighbourhood Plan
Correspond with Grant Thornton
Letter re barbed wire

172/17 Proposed date of the Annual Parish Meeting and the Annual Parish Council Meeting

It was RESOLVED that the above meetings be held on 9th May, 2017 commencing at 7pm. The Annual Parish Council Meeting will follow the Annual Parish Meeting.

173/17 It was RESOLVED that the next Parish Council Meeting be 2nd May 2017, commencing at 7pm

Meeting closed at 8.30 pm