

STANTON UNDER BARDON PARISH COUNCIL

Unapproved



Parishioners: 1

MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 3RD JULY 2018, AT THE VILLAGE HALL, STANTON UNDER BARDON, LEICESTERSHIRE, COMMENCING AT 7PM

PRESENT: Mr Bridges (Chairman)(In the Chair)
Mrs Briggs
Mr Briggs
Mr West
Cllr P Bedford

Mr Stuart Bridges welcomed everyone to the meeting.

65/18-19 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr J Geary and Cllr M Lay.

65A/18-19 DECLARATION OF NON-PECUNIARY INTEREST

None to report

65B/18-19 RESIGNATION OF CLERK/RESPONSIBLE FINANCE OFFICER

The Chairman reported that he had received the resignation of the Clerk/RFO, who had stated that she would not be attending any future meetings.

RESOLVED: That as an interim measure, the Vice-Chair (Mrs M Briggs) be appointed as Acting Clerk/Acting RFO.

66/18-19 REPORT BY COUNCILLOR BEDFORD

Cllr Bedford circulated a report on the future improvements to Broadband within Stanton under Bardon which should see 80% of residents with an improved Broadband by the end of the year.

As has been reported, LCC are looking to advocate a single authority, which would make an estimated £13m savings. However, Borough/District councillors and MPs were not in favour.

The consultation on the 120 bus service has closed and proposals will be decided later in the year.

66A/18-19 REPORT BY COUNCILLOR LAY

Councillor Lay reported that he had taken up the removal of the hedging around the Thornton Lane solar farm and this was to be reviewed by the Enforcement Team at HBBC.

67/18-19 INTERNAL AUDIT 2017/18

The Annual Internal Audit Report was received and inspected. The Parish Councillors have ensured that there is a sound system of internal controls. It was PROPOSED by Councillor Bridges, SECONDED by Councillor I Briggs and RESOLVED: that the Internal Audit report be accepted and forwarded to the external auditors, PKJ Littlejohn.

68/18-19 AUDIT 2017/18 – SECTIONS 1 AND 2

Having inspected the figures supplied in Sections 1 and 2 – Annual Governance Statement 2017/18, the Councillors were in agreement that the accounting statements in the annual return present fairly the financial position of the authority and its income and expenditure. It

was PROPOSED by Councillor Bridges, SECONDED by Councillor I Briggs and RESOLVED that the Accounting Statements be agreed and signed by the Chair and the Acting Responsible Finance Officer and returned to the external auditors PKJ Littlejohn

69/18-19 MINUTES OF THE PREVIOUS MEETING

It was PROPOSED by Mr Briggs, SECONDED by Mr Bridges and:

RESOLVED: That subject to the addition of Cllr Lay to the attendees and the deletion of Cllr Bedford from the attendees, the minutes of the meeting held on 5th June 2018 be approved and signed by the Chairman as a correct record.

THE MEETING WAS ADJOURNED TO ENABLE COMMENTS/QUESTIONS TO BE PUT BEFORE THE CHAIRMAN (MAXIMUM 10 MINUTES)

No comments were forthcoming.

70/18-19 CLERK'S REPORT

a) The Clerk's a report updating the Council on matters arising from the last meeting was presented.

It was RESOLVED that the report be received.

b) The Financial Report, detailing income and expenditure, was presented. It was proposed by Mrs Briggs, seconded by Mr Briggs and RESOLVED that the report be received. The Chairman undertook to meet a representative of Westleigh to discuss the boundary issue.

71/18-19 FINANCE

The following payments were approved, with the exception of cheque no. 102488, which should be cancelled and a new cheque issued reflecting the number of hours worked by Ms Zola during June, the July hours to be paid next month.

Wages May Litter Picker	£97.50	102487
Wages May Clerk	£323.42	102488
Robert Quail Netting	£54.00	102484
Insurance	£707.40	102485
Clerk Expenses	£31.28	102489
Thornton Nurseries	£75.82	102490
Total Outgoings June 2018	£966.00	

BT Phone Direct Debit £51.96

72/18-19 PARISH PROPERTIES

a) Recreation Ground:

Mr Geary was not present to report on the inspection.

b) Allotments:

Mrs Briggs had undertaken an inspection of the Bottom Allotments. It was PROPOSED by Mr B West, SECONDED by Mr I Briggs and RESOLVED that:

- a) The boundary to the rear of St John Cole Crescent be strimmed & removal of fencing be undertaken by R Quail
- b) Strim and clear bottom plots: R Quail
- c) Sheds require wood preservative : Acting Clerk to ask if I Smith will carry out the works
The Chair reported that there were no problems with the Top Allotments.
- d) Village Hall garden: Acting Clerk to ask if I Smith will carry out gardening
- e) Village Hall car park: M&BG
- f) Insurance – Duty of Fair Presentation. Noted, no action required.

73/18-19 NEIGHBOURHOOD PLANNING

Mr Briggs reported that the Planning Group were now entering into a demanding phase, with the establishment of the Focus Groups. It had been decided to make these village centric and would then merge common issues in order to form either common or village specific items which would inform the questionnaire. The Grid supplied by RCC was being examined and non-planning issues removed.

74/18-19 PLANNING

Two planning applications had been received: -

- a) Erection of 1 dwelling, 295 Main Street : No objection
- b) Works to trees, 99 Main Street: No objection

75/18-19 RISK ASSESSMENTS

It was RESOLVED: That this matter be deferred to the next meeting

76/18-19 GDPR

- a) It was RESOLVED that the templates be discussed at the next meeting.
- b) It was RESOLVED that dedicated email addresses for parish councillors be set up, with the following format:

Another-SUB@gmail.com

78/18-19 NEW STREET NAME: SITE NEXT TO PRIMARY SCHOOL, MAIN STREET

It was PROPOSED by Mr Briggs, SECONDED by Mr West and RESOLVED that the name "Horsepool Close" be suggested to HBBC, in view of the historic link of that name to Stanton under Bardon.

79/18-19 SUSTAINABLE DRAINAGE

Further to an enquiry from Westleigh, it was RESOLVED to inform them that the Council did not maintain or adopt SUDS.

80/18-19 TEN APPLICATION

An application had been received for Mercenfield School on 6 July. No action required.

81/18-19 ANNUAL PARISH MEETING – 24 MAY 2018

RESOLVED: That the minutes of the above meeting be approved.

82/18-19 ANNUAL CHAIRMAN'S ALLOWANCE

Mr Briggs to undertake further research and report to the next meeting.

83/18-19 MOWING OF CHURCHYARD

Following discussion, it was RESOLVED to make no changes to the present arrangement.

84/18-18 CORRESPONDENCE

HBBC Review of Polling Stations – put info on notice boards

64/18-19 DATE OF NEXT MEETING

Tuesday 7 August 2018

The Meeting closed at 8.16pm