

You are hereby summoned to a meeting of **Neasham Parish Council on Monday 4 September 2017 at 6:30 pm** in Neasham Reading Room to transact the business listed in the agenda below.

AGENDA

1. Chair's welcome and apologies for absence
2. Declarations of interest in items on the agenda
3. Introduction of Janette Rumney as new Councillor and the formal signing of the "Declaration of Acceptance of Office" form
4. Minutes of the last meeting
 - To approve the minutes of the Ordinary Meeting held on 3 July 2017 as previously circulated.
5. Progress Reports
 - 1688** Vehicle activated speed signs update on funding (Grant application)
 - 1734** Proposed register of volunteer tasks
 - 1755** Hazard signs around Kent Beck, NPC action after EA signs installed
6. PACT Report
7. Roads and footpaths
 - DR No 17/003 – worn surface to lay-bye outside No 77 Teesway
 - Speed limit signs - lack of visibility Sockburn Lane and Dibdale Road
8. Environment Agency Matters
 - Update on progress of work to river embankment
 - Email from Anna Caygill regarding EA proposals to increase levels of resilience in flood plains and requested meeting with Chair and Vice-Chair
9. Village green
 - The Chair has received quotations for new bye-law signs, other signs and the pollarding of a large tree in the centre of the village
10. Planning
 - Applications
 - Currently no applications forwarded to NPC for review
 - Decisions
 - 16/01020/OUT New Lane – M.Woods Site 10 Dwellings (Subject to 106 Agreement)
 - Informal meeting held 31/07/17 to discuss Section 106 implications
11. Risk Management
 - Planned inspections program for approval/Risk Management review
 - Letter of consent to third parties for use of village green for an event
12. Finance
 - Email BDO (External Auditor) stating they would be qualifying the Annual Return , as CTS grants were not identified in the correct box. NPC email reply rejecting this.
 - HMRC PAYE payments (and Submissions).

Copies of **Neasham Parish Council** minutes and agendas are available on the website at:

<http://www.parish-council.com/neasham>

- Letter finally received from Barclay's 26/08/17 agreeing mandate changes, online banking still to arrange.
- To consider responses to requests for quotations of insurance cover made to AON, Zurich and Came and Company Local Council Insurance
- Confirmation of payment to clerk of £42.20 as re-imbusement of PAYE deduction paid by clerk due to concerns regarding direct debit (NPC currently in credit with HMRC)

13. Ward Councillor Matters

14. Correspondence

- Letter from Barclays received 26/08/17 confirming mandate change (see item 12 above)
- Letter from AON (see item 12 above)
- Letter from NALC regarding Section 106 agreements (see item 11 above)

15. Other village matters

- Report on Register of Trees and tagging
- Accident on riverbank 17th July 2017
- Email from Paul Turton enquiring about memorial benches/trees
- Gate off it's hinges on bridleway from P Tiplady Farm through to Sockburn Lane
- Any other matters not requiring prior formal notification

16. Date of next meeting –Monday 2nd October 2017 at 6.30pm.

John Walker

Clerk to Neasham Parish Council

Please note that members of the public wishing to speak on any matter during the meeting must give written notice to the Clerk or Chair at least 2 days prior to the meeting giving brief details. Members of the public may speak only at the invitation of the Chair.