

Copies of **Neasham Parish Council** minutes and agendas are available on the website at:

<http://www.parish-council.com/neasham>

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You are hereby summoned to a meeting of **Neasham Parish Council on Monday 1<sup>st</sup> October 2018 at 6:30 pm** in Neasham Reading Room to transact the business listed in the agenda below.

#### **AGENDA**

1. Chair's welcome and apologies for absence.
2. Declarations of interest in items on the agenda.
3. Minutes and Notes of last meetings as previously circulated
  - To approve the minutes of the Ordinary Meeting held on 1st September 2018, amendment requested to minute 18/067
4. Matters arising from previous meeting / Progress Reports. -NONE
5. PACT Report (to include report on recent stealing of NPC seat at end of Newbus Lane)
6. Roads and footpaths
  - Dibdale Road closure due to tractor fire
7. Environment Agency Matters.
  - EA concerns on pedestrian access along the flood bank adjacent New Lane, proposed cutting of grass to designated footpath route.
8. Village Green
  - Installation of new power supply to Xmas lights in Millenium Garden.
  - Proposals for provision of new Xmas tree lights and LED floodlights to Millenium Garden
  - Quotations for carrying out tree maintenance works
  - Report on defibrillator maintenance and inspection.
9. Planning.
  - Applications received since last meeting – NONE
  - Decision Notices received from DBC since last meeting: - NONE
10. Risk Management .
  - Scheduled inspections for September:- Village green, Trees
  - Quarterly Risk Management Report
  - Asset Register to be amended to incorporate new power supply to Millenium Garden when complete.
11. Finance.
  - To confirm payments since last meeting:- CAME & Co Revised Insurance Invoice £324.30
  - Approval of invoices for payment:- Clerk's salary, office cost and PAYE £316 .15
  - Approval of expenditure invoices in respect of previously agreed budget of £400
  - Consideration of items for inclusion in the NPC budget for 2019/20
- 12 Data Protection
  - Minor amendments to NPC documents following receipt of Updated GDPR Toolbox from NALC .
13. Ward Councillor Matters.
  - Update on broadband position raised in press coverage.
  - Other ward councillor matters
14. Correspondence.
  - Letter from HMRC regarding revised procedures for re-claiming VAT

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- Email from CAME & Co 10<sup>th</sup> September Policy - Wording and Employers and Public Liability documents
- Quotations for Vehicular Activated Speed signs (*see item 15 below*)
- Updated edition of “Register of Members Interest” document received from DBC

15. Other Village Matters.

- Update on draft business plan for the installation of speed signs including funding proposals and consideration of quotations for the supply the signs. Clarification awaited from DBC re the posts
- Update on WW1 Centenary Memorial event including report by Helen Crute
- Further to minute 18/011 formal proposal of Resolution for submission to the Land Registry to change the NPC address for principal correspondence and registered titles, two additional addresses to be added and for Cllr Crute to be authorised to act on behalf of the council on these matters.

16. Date of next meeting Monday 5<sup>th</sup> November 2018 at 6.30pm.

John Walker

Clerk to Neasham Parish Council

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Please note that members of the public wishing to speak on any matter during the meeting must give written notice to the Clerk or Chair at least 2 days prior to the meeting giving brief details. Members of the public may speak only at the invitation of the Chair.