

Copies of **Neasham Parish Council** minutes and agendas are available on the website at:

<http://www.parish-council.com/neasham>

You are hereby summoned to a meeting of **Neasham Parish Council on Monday 2nd December 2019 at 6:30 pm** in Neasham Reading Room to transact the business listed in the agenda below.

AGENDA Chair's welcome and apologies for absence

1. Declarations of interest in items on the agenda
2. To approve the minutes of the Ordinary Meeting held on 4th November 2019
3. Matters arising from previous meeting / Progress Reports
 - **19/006–Re-routing of No 12 Bus** - update
 - Proposed meeting with Tom Bryant (Head of Transport with TVCA) - update
4. PACT Report
 - PACT meeting 27th November
 - Tees Rural Crime Forum 18th November
5. Roads and footpaths
6. Environment Agency Matters
 - Problem with moles digging into the floodbank remains outstanding
7. Village Green
 - Tree No T05 (outside 21/23 Teesway requires further pruning
 - The lights to the millennium garden are not working, bulbs to be replaced and to be controlled by a timer
 - Xmas tree lights to be switched on 1st December
8. Planning
 - Applications received since last meeting:-
19/01031/FUL 4 Dibdale Road - Rear Dormer Extension and Enlargement of Garage
19/01066/FUL Abbey Farm Cottage, Neasham Road – Alteration to Existing Access
 - Decisions received since last meeting:-
None to date
 - Further to previous minute 19/100 (Application 19/00834/OUT) GCo two emails to DBC confirming road width to New Lane (North/South Section) and numbers of houses accessing the route.
9. Risk Management
 - Scheduled Inspections -Xmas tree lights pre-use inspection was completed in November. Scheduled inspections programmed for December – General Inspection of Electrics, Notice Boards, Old Pump House and Verges
 - No defects outstanding
 - Update on Village Green Risk Assessment
10. Finance
 - No payments recorded in November, currently only one payment scheduled for December (Clerk's salary). (Note: Work to amend Millennium lights paid separately)
 - Final approval of previously tabled draft budget incorporating minor amendment to anti-virus cost.
 - Alleged overdue invoice from NEAS in the sum of £653.30 as set out in their email 7/11/19
 - Update on revisions to NPC Financial Regs.
 - Update on compliance with Website Accessibility Regulations or establish that the cost would be a disproportionate to NPC's budget
11. Ward Councillor Matters

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12. Correspondence (all as circulated)

- Email 11/11/19 from NALC - Newsletter
- Email 11/11/19 from NALC re-issue of Legal Briefing LO-19 On Purdah
- Email 15/11/19 from NALC LTN 22 – Disciplinary & Grievance Arrangement (update).
- Email 18/11/19 from Cleveland Police public consultation (circulated but not really relevant to NPC).
- Email 19/11/19 from NALC re strengthening police powers in respect of unauthorised encampments.
- Email 19/11/19 from NALC–Consultation to strengthen Police Powers on unauthorised encampments
- Email 21/11/19 from TVRA advising grants are available from the Rural Development Programme for England (min £20K) and inviting applications from small businesses.

13. Other village matters

- Update on Community broadband
- CLCA meeting 20th November 2019

14. Date of next meeting Monday 3rd February 2020 at 6.30pm.

John Walker

Clerk to Neasham Parish Council

Please note that members of the public wishing to speak on any matter during the meeting must give written notice to the Clerk or Chair at least 2 days prior to the meeting giving brief details. Members of the public may speak only at the invitation of the Chair.