

Minutes of Neasham Parish Council meeting held 8th May 2018 at 7.00pm in Neasham Reading Room.

Present: Cllrs G Crute, D.Dodwell, P Dunn, E.Miller, J Rumney, K Sandick, J Weighell Chair),
Ward Cllr J Kelley, Ward Cllr L.Tostevin, J Walker (Clerk).

Apologies: None

18/019 JWe welcomed Councillors to the meeting.

18/020 Declarations of interest

GC (Councillor's Expenses) declared his interest.

18/021 Minutes of the last meetings

It was confirmed that the minutes of the meeting held on 3rd April 2018 were a correct record.

18/022 Matters Arising from Previous Meeting / Progress Reports

- **1688 Defibrillator** The Chair reported that the cabinet and power supply had been fixed to a wall at the Fox and Hounds by A Ireson and that TM had arranged for the delivery of CPR cards to all households in the parish, a CPR training session with Dr Richard Stevens on the 10th May and planned to install the unit this week. Elizabeth Conlin was confirmed as the guardian for the unit. TM asked that all councillors together with the guardian and Landlord of the F&H to assemble one evening for a photoshoot and she would arrange publicity. Mrs Miller agreed to take the photographs.
- **18/005** Cllr Tina Murray's Resignation. The Chair thanked TM for all her hard work during her time as a Councillor. The NRR now had their own website which was independent of NPC's site. The vacancy caused by TM's resignation had been advertised as required and as there had been no applications NPC were now able to co-opt a new member.

18/023 PACT Report

DD & JWe had attended the last meeting and there was officially no recorded crime in Neasham last month. DD would chair next month's meeting.

18/024 Roads and footpaths

- **Parking near Kent Bridge.** A meeting is scheduled on 14/05/18 between JWe/GC and Toni Campbell (EA) who had agreed to provide yellow hatching and suitable warning signs to maintain access for emergency vehicles and to discuss preventative measures in respect of parking. There has been opposition from some parishioner to blocking off these areas as suggested by NPC as they feel that is a useful addition to the limited parking areas in the village. There were alternative suggestions that these should be reserved for village green users only , alternatively availability for everyone. A proposal by DD to allow EA to complete their work and then monitor the situation before considering the alternatives for these areas.
- **Crack in parapet wall on bridge north of New Lane.** EM reported that he and a neighbouring farmer had erected a steel barrier to one side to stop falls as there was a 10ft drop, but the barrier still needed further works. EM is also investigating to determine who is responsible for what.
- **At the previous meeting** it had been reported that there had been problems with water ponding outside the F&H, coincidentally there was a drain waggon there the next morning clearing the drain

18/025 Environment Agency Matters

- **Additional floodbank warning signs.** GC reported that signs from Signs Express had come in less than the original quote and he would purchase the posts from Westwood Timber, but volunteers were needed to install them, JWe agreed to follow up. GC also advised that agreement would be needed on the location of the post adjacent the F&H.
- JWe had a meeting with Anna Caygill (EA) wished to resurrect the food warning scheme except in future they would contact NPC direct if a dangerous situation was approaching. New Hi Viz vests had been provided.

18/026 Village Green.

- JWe agreed to speak to the arbour culturist for advice as to when to carry out the proposed pruning and tree surgery work, with particular regard to the horse chestnuts which could be a H&S issue later

in the year.

- A request by the NRR to hold a Duck Derby on the 30th June was approved. The clerk to send the events approval letter.
- A request from A Lee for some flowers for the Millenium Garden to be added to the tubs order was agreed and the overall budget for flowers set at £300

18/027 Planning

- The granting by DBC of Application No 18/00051/LBC - Dinsdale Hall Park was noted
- Applications received in April and agreed to return to DBC were as follows:-
 - 18/00229/RM1 New Lane Development. A decision had been granted before this meeting. NPC had previously responded to the letter from Mr & Mrs Townend. It was resolved that the Chair should obtain assurances from the developer that New Lane road surface should be fully reinstated upon completion
 - 18/00275/OUT – Site off Neasham Road nr MSG. Following a report on the application prepared by GC it was agreed to raise an objection to the application based on the observations contained in the report. It was agreed that GC should compile a letter of objection. (Post meeting note – this was compiled and forwarded to DBC 11th May 2018).
 - 18/301/FUL Abbey Farm Cottages – It was agreed to object to this application because of the dangerous sight lines in accessing Neasham Road
 - 18/00333/FUL Land at 14 Dibdale Road - It was agreed to object to this application because lack of information on a large house in a rural location to reach a decision together with issues over access.

18/028 Risk Management

- The All Risk Annual Check List was discussed and approved. The defibrillator to be included next year.
- The quarterly Risk Management report was presented and there were 2No defects outstanding. All Scheduled Inspections due to date have been completed.
- The updated Asset Register was approved

18/029 Finance

- It was noted that the Precept for 2018/19 in the sum of £6,695 had been received from DBC
- The following payments were approved for payment:- £105.59 CLCA Membership, £101.59 Signs Express (Floodbank Warnings Signs), £120 NRR (Room Hire), £20 Donation to NRR (Voluntary IT services), £29.95 Spanglefish (Website), £30 Cllr G Crute (Land Registry fees paid on behalf of NPC)
- The Clerk reported that Peter Allen of Hurworth PC had carried out the internal audit. It was agreed to send a letter of thanks.
- The accounts for 2017/18 were approved.
- The Certificate of Exemption and the Annual Governance and Accountability Return (AGAR) were approved subject to clarification of the affect boundary changes had on the status of NPC. (Post Meeting Note – the External Auditor confirmed that NPC was considered as in existence at 01/04/14).
- The Expenses policy drafted by GC was approved.
- The change to the mandates to the two bank accounts was still outstanding

18/030 Ward Councillor Matters

- JK outlined the program for the publication of the draft Local Plan by DBC. JK also reported that DBC were taking a more robust stance with regard to unauthorised development.

18/031 Data Protection

- DD reported that NPC preparations were on schedule, but requested a meeting between DD, GC & JW.

18/032 Correspondence

- 3No Members had expressed interest in attending the Councillor Code of Conduct training course on the 13th June. Other correspondence as circulated, was for information only.

18/033 Other Village Matters

- JWe to explain to E.Blundell that her request to fix a mirror on the roadside was not part of NPC remit

18/034 Date of next meeting

Monday 4th June 2018 at 6.30pm

The meeting concluded at 8.35pm

Confirmed as a Correct Record and Approved by Council

Signed  (Chair) Date 4th June 2018