

## **NOTICE OF ANNUAL PARISH MEETING**

I hereby give notice that the Annual Parish Meeting of the above-named Parish Council will be held in the Memorial Institute Hall next to the Village Hall, Main Road, Dinnington, Newcastle upon Tyne, NE13 7JW, commencing at 6.30 p.m. on

**Wednesday 21<sup>st</sup> May 2025**

The Annual Parish Meeting is a meeting of all of the local government electors for the Parish. It is not a meeting of the Parish Council. The Chairman of the Parish Council will chair the meeting. No votes taken at this meeting are binding on the Parish Council although it should consider them at the next meeting of the Parish Council. Only members on the electoral roll can vote on an issue. Other members of the public can attend and express their opinion but not vote.

**Councillor Mike Wood**

**Chairman of the Parish Council**

### **AGENDA**

#### **1. WELCOME AND INTRODUCTIONS**

Welcome from the Chairman

#### **2. MINUTES OF THE ANNUAL PARISH MEETING 2024**

To approve the minutes of the previous Annual Parish Meeting held on Wednesday, 22 May 2024 and any matters arising.

#### **3. TO RECEIVE THE ANNUAL REPORT OF THE CHAIRMAN OF THE PARISH COUNCIL**

#### **4. PUBLIC PARTICIPATION**

To invite the public to raise any matters of interest.

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND**

## **NOTICE OF PARISH COUNCIL MEETING**

I hereby give notice that a meeting of the above-named Parish Council will be held in the Memorial Institute Hall next to the Village Hall, Main Road, Dinnington, Newcastle upon Tyne, NE13 7JW, commencing at **6.35 p.m.** (or on the rising of the Annual Parish Meeting) on

**Wednesday 21<sup>st</sup> May 2025**

All members of the Council are summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

*Karon Hadfield, Clerk*

### **THE TIMES INDICATED FOR EACH ITEM ARE GUIDELINES**

### **AGENDA**

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| <b>1. ELECTION OF CHAIRMAN</b>   | 6.35pm |
| To elect a Chairman of the Parish Council  |        |
| <b>2. WELCOME AND ANNOUNCEMENTS</b>  | 6.37pm |
| <b>3. ELECTION OF VICE CHAIRMAN</b>  | 6.39pm |
| <b>4. APOLOGIES FOR ABSENCE</b>  | 6.40pm |
| To record the attendance and receive apologies for absence.  |        |
| <b>5. DECLARATIONS OF INTERESTS</b>  | 6.41pm |
| To record declarations of any personal or prejudicial interests  |        |
| <b>6. APPOINTMENTS TO OUTSIDE BODIES</b>   | 6.42pm |
| To elect representatives to the following outside bodies:  |        |
| Village Hall Management Committee (up to 4 JP, MW, GM, one vacancy)  |        |
| (b) Airport Consultative Committee (1) (SP, GM sub)  |        |
| (c) Allotments (1) (MW)  |        |
| (d) NALC (1) (PH, SP sub)  |        |
| (e) Appointments Sub Committee (RT, MW, PH, JP)  |        |
| <b>7. OPEN FORUM</b>   | 6.50pm |
| To receive any questions and comments from the public relating to the work and services of the Parish Council. |        |

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND**

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| 8.  | <b>MINUTES OF PREVIOUS MEETING</b><br>To approve and authorise the signing of the minutes of the meeting of the Parish Council held on 16 April 2025.  | 6.55pm |
| 9.  | <b>MATTERS ARISING</b><br>To consider matters arising from the above minutes.  | 7.00pm |
| 10. | <b>MEMBER PHOTOS ON WEBSITE</b>  | 7.05pm |
| 11. | <b>NEWCASTLE AIRPORT 90TH ANNIVERSARY GRANT OF £250 TO PC</b>  | 7.10pm |
| 12. | <b>UPDATES</b><br>To receive updates relating to the following work and services:<br>a. Village Projects<br>b. Village Hall<br>c. Recreation Ground/Play Park<br>d. Improvements to footpath to Big Waters<br>e. Newsletter<br>f. Library<br>g. Allotments<br>h. Website<br>i. Dinnington Surgery  | 7.15pm |
| 13. | <b>HIGHWAYS REPAIRS/MAINTENANCE</b>  | 7.35pm |
| 14. | <b>FINANCIAL MATTERS</b><br><br>(a) To receive the most recent budget monitoring report and note those payments which have been made under the financial regulations;<br>(b) To approve payment of invoices presented at the meeting.<br>(c) <b>Annual Governance and Accountability Return 2024-25;</b><br>(i) To consider and agree any actions arising from the report of the internal auditor<br>(ii) To approve the Annual Governance Statement<br>(iii) To approve the draft annual accounts for 2024-25<br>(iv) To approve the Accounting Statement and explanation of variances<br>(v) To confirm and approve the Certificate of Exemption | 7.40pm |
| 15. | <b>MEMBERS' ITEMS OF CONCERN</b><br>To consider any issues raised by parish councillors.   | 7.45pm |
| 16. | <b>NEWCASTLE CITY COUNCILLORS' ITEMS</b><br>To consider any issues raised by the City Councillors  | 8.00pm |
| 17. | <b>NEIGHBOURHOOD PLAN</b><br>To report any progress during the previous month.   | 8.05pm |
| 18. | <b>PLANNING APPLICATIONS</b><br>To consider the following applications:<br>(1) <b>2025/0599/01/DET</b> Pch Dinnington Chemist And Post Office, Pch Dinnington Chemist And Post Office North View, Dinnington<br>Proposal: Use of premises as Coffee Shop (Class E(b)) with alterations to front elevations to include relocation of entrance   | 8.10pm |

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door and insert new windows.

- (2) **2025/0630/01/TPO:** Bridleway 8 Dinnington, Newcastle Upon Tyne  
Proposal: T.P.O. Application
- (3) **2025/0645/01/HOU** 16 Clinton Place, Brunton Park,  
Newcastle Upon Tyne, NE3 5NX Proposal: Erection of single  
storey wrap around extension to side/rear, porch to front  
and pitch roof to existing side extension.
- (4) **2025/0670/01/HOU** Marsfen Horton Grange Road, Dinnington,  
Newcastle Upon Tyne Proposal: Erection of a two storey  
extension and single Pech extension to rear.

- 19. REPORTS** 8.20pm  
To receive a report from Newcastle City Council and from councillors who  
have attended any meetings on behalf of the Parish Council.
- 20. CORRESPONDENCE** 8.25pm  
To report any correspondence received during the previous month.
- 21. ITEMS FOR NEXT AGENDA** 8:27pm  
To receive any items relating to the work and services of the Parish Council  
for consideration on the next agenda.
- 22. MEETINGS OF THE PARISH COUNCIL 2025-26** 8:28pm  
To confirm that the Parish Council meetings will take place on the third Wednesday  
of the month, apart from August when no meetings take place. The next meeting will  
take place on Wednesday at 6.30 pm.
- 23. DATE OF NEXT MEETING**  
Wednesday 18 June 2025 at 6.30 pm.

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