Minutes of the Annual Meeting of Dinnington Parish Council held on Wednesday 16 May 2018 at 7.10 pm in Dinnington Memorial Institute

**Members Present:** Cllrs R. Thompson, A. Dellow, S. Phelps, J. Porter, J. Scratcherd, M. Wood.

**In Attendance:** Cllr A. Lower (Newcastle City Council), Cllr P. Lower (Newcastle City Council)

No members of the public were present

<table>
<thead>
<tr>
<th>Minute No.</th>
<th>Agenda Item</th>
<th>Action required</th>
</tr>
</thead>
</table>
| 1. | Election of Chair | RESOLVED that Cllr R. Thompson be elected Chair for the ensuing year. 
Cllr Thompson in the Chair |
| 2. | Welcome and Announcements | The Chair welcomed everyone to the meeting. |
| 3. | Election of Vice Chair | RESOLVED that Cllr M. Wood be elected Vice Chair for the ensuing year. |
| 4. | Election of Newcastle City Councillors to the Castle Ward | The Chair welcomed Cllr Philip Lower back to the Parish Council as a Castle Ward City Councillor following the recent elections, and congratulated both Cllrs Lower on their re-election. |
| 5. | Apologies for Absence | Apologies were received from Cllrs Hitchens, Hood and Oliver. |
| 6. | Declarations of Interest | Members were reminded of the need to declare interests at relevant items. |
| 7. | Appointments to Outside Bodies | (a) Banks Liaison Committee (2) (J. Porter, R. Thompson) 
(b) Village Hall Management Committee (up to 4) (S. Hood, J. Porter, M. Wood, one vacancy). 
(c) Airport Consultative Committee (1) (S. Phelps, J. Scratcherd (sub)) 
(d) Allotments (1) (J. Porter) 
(e) NALC (1) (TBC) 
(f) Dinnington First School Governing Body (TBC). |
| 8. | Open Forum | There were no public questions. |
| 9. | Minutes of previous meeting | RESOLVED that the minutes of the meeting of the Parish Council held on 18 April 2018 be agreed as a true record and signed by the Chairman. |

*Draft Minutes subject to approval*
10. **Matters Arising**
179 – Cllr A. Lower had spoken to the planning officer re the Regulation 123 List but had not made much progress. However, a meeting had been arranged regarding S106 funding. It seemed that the Government was not telling the City Council what the Regulation 123 priorities should be, but on how to divide up the funding. However, strategic priorities did not just exist in the city centre and information was needed on how the rules were being applied. Members felt that some capital could be made on the loss of initial funding due to the GP surgery issue, and it was noted that there was no information yet on what funding could be expected from the Persimmon development. The possibility of media publicity on the issue was considered, which the Parish Council supported.

Cllr A. Lower

11. **Members’ Items of Concern**

11.1 Cllr Dellow –
- Dropped flagstone on pavement from Church Close into the Churchyard – action with Envirocall.
- Wood stored behind the old school - a potential fire risk. Cllr Wood had reported this to David Grimshaw, though it was noted that this was an enforcement issue.
- Vandalism to the Fenwick Cottage planters and theft of plants from the Green.

K. Hadfield

11.2 Cllr Porter – still no replacement litter bins.

11.3 Cllr Phelps –
- Council roofers working on Havannah Crescent had caused damage to property and left litter. Cllr A. Lower advised that this had been reported to NCC.
- GDPR Regulations were imminent. The Clerk advised that this was in hand and she had attended some NALC training on this issue very recently.

11.4 Cllr Wood – the proposed litter pick needed to be arranged as close as possible to the next NIB judging date i.e. 14/15 July. Kingston Park Community Association had equipment which could be borrowed. When a few more volunteers had come forward then a route would be identified. One or two volunteers had already been in touch.

12. **Correspondence**
Newcastle International Airport Masterplan 2035 – members agreed there was no need for separate meeting on this as they would attend the drop in event.

13. **Planning Applications**
2018/0473/01/ADV / Display of 3 non illuminated panel signs and 14 flagpoles/Morley Hill Cottage, Morley Hill Farm, Coach Lane, Hazlerigg, Newcastle upon Tyne, NE13 7AS – no objections

14. **Neighbourhood Plan**
Cllr Wood reported that the Group was still working on the various points raised by the community in the recent questionnaire with the intention of adapting the draft wording as necessary to take account of their responses. Survey Monkey had now been closed.
### 15. Updates

#### 15.1 Keepmoat Homes

A litter pick had been undertaken last week to remove debris caught in the trees and hedge to the east of the site.

House sales - 61 houses had been sold, 6 exchanged and 13 were currently reserved.

The Site Manager Dave Armstrong had left Keepmoat and the new acting site manager was Steven McIntyre.

Keepmoat had escalated the issue of broadband speeds within BT Openreach and a letter had been sent to Sheraton Park residents inviting them to a meeting at 6pm on Tuesday 22nd May at the Memorial Institute which would be attended by representatives from Keepmoat and YHN, and Donna Leeding, General Manager – Client Management, Infrastructure Solutions at BT Openreach. She had assured Keepmoat that a solution to the issues at Sheraton Park was being treated as a priority within BT Openreach, and they were led to believe a design solution was being finalised together with a timescale for implementation. The meeting was an opportunity for Donna to provide answers to the questions Keepmoat and residents had posed in recent months regarding the lack of any acceptable broadband on the development. Parish Councillors were welcome to attend. They had also written to the Ward Cllrs to make them aware of the meeting and extending an invitation to attend.

#### 15.2 Persimmon Homes

Cllr Wood reported that the offsite gas works at the front of the site had been completed, however the connection for the water was still underway. They were hoping to have this completed by the end of the week and they would then tidy up the front of the site.

There was still a BT diversion to be completed, which would again require works on Front Street. Persimmon were awaiting confirmation on a date for the works.

All other works were on the development site itself where they were continuing the house plot works, drainage and roads.

#### 15.3 Bellway Development

Cllr Wood reported that 58 houses had now been built out of a total of 71, and to date, 30 were occupied.

Missing Public seat:– Bellway were waiting for security bolt down brackets to be delivered and then they would fix the replacement seat on the footpath behind the "Raj."

Mitford Way repairs - NCC were still awaiting a firm date from Energetics as to when they would carry out the remedial works. However, someone had spray painted around the areas of damaged kerbs, presumably ready to start work.

#### 15.4 Dinnington First School - Kier Construction

The site set up was now complete with the access road and school parking in operation.

The Steel-frame was complete and they were working on roof edge protection ahead of roof-works starting this week for approx. a 10 week period. Once roof sheeting was in place the under slab drainage would continue together with perimeter concrete ring beams.
Drainage works would continue to the recreation ground with additional manholes added to avoid tree protection zones which they would hopefully complete in the next week or so.

**15.5 Village Hall**
Cllr Porter reported that quotes were being obtained for new soffits and gutter repairs, hallway decoration and an examination of the source of the odour. An application for funding was being made to Banks.

**15.6 Newsletter**
The Ramblers had asked that an information leaflet on the Heritage Way be included in the newsletter. As the newsletter had just gone out, it would be included in the next edition.

**15.7 Library**
No issues to report. There had been another successful visit to the school yesterday. It was noted that the new school would have its own library and that visits therefore would probably stop.

**15.8 Northumbria in Bloom/Adopt a Planter**
Cllr Wood reported that the initial walk around with the judges took place on Friday 27 April and the final judging would take place on Monday 16 July. It was suggested that a letter be sent to local businesses to see whether they would get involved by improving their own displays. K. Hadfield

**15.9 Allotments**
Cllr Porter had reminded the Chair and Treasurer about the need to produce some accounts. There had been some complaints about the poor state of some of the allotments and she had suggested that the Association had more than one meeting per year. She was prepared to meet with the Association to provide them with guidance and support. K. Hadfield

**15.10 Website**
This was up to date.

**15.11 Dinnington Surgery**
It was noted that a response had not yet been received from the Director of Public Health and the Clerk was asked to send a reminder. Cllr P. Lower would also pursue this in support with Cllr A. Lower. K. Hadfield

**15.12 Commemorative Plaque Event**
The British Legion had now indicated they could attend and numbers could be potentially be quite large. It was suggested that Cllr Phelps contact PC Lee Parker for advice on public safety. Cllr Phelps

**16. Reports**
There were no matters to report.

**17. Financial Matters**
17.1 Members approved and authorised the signing of cheques in payment of invoices received and presented at the meeting:-

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>Bank Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>K. Hadfield Salary Apr 2018</td>
<td>191.70</td>
<td>200002</td>
</tr>
<tr>
<td>K. Hadfield Expenses</td>
<td>57.07</td>
<td>200003</td>
</tr>
</tbody>
</table>

*Draft Minutes subject to approval*
L&S Printers newsletter 170.00 200004
L. Edwards Internal audit fee 90.00 200005
Ceri Pawlett (Garden Girl) 100.00 200006  K. Hadfield

17.2 Annual Governance and Accountability Return for 2017/18
RESOLVED that:-
(i) there are no issues from the internal auditor to note;
(ii) the Annual Governance Statement be approved;
(iii) the draft annual accounts for 2017/18 be approved;
(iv) the Accounting Statement and Explanation of Variances be approved;
(v) the Certification of Exemption be confirmed and approved.  K. Hadfield

18. Items for next agenda
• Litter Pick
• Data Protection Regulations  K. Hadfield

19. Meetings of the Parish Council 2018-19
It was agreed that meetings would continue to take place on the third Wednesday of the month, apart from August when no meetings take place. The next meeting would take place on Wednesday 20 June 2018 at 7.00 pm.

20. Conclusion of Meeting
The meeting closed at 8.26pm.

Chair………………………………………
Date………………………………………