

# North Wootton Parish Council

## Clerk to the Parish

Hazel Brinton PSLCC

35, Hannah Drive, Locking, North Somerset, BS24 7JS

Tel: 07341 977235 Email: [northwoottonparishcouncil@gmail.com](mailto:northwoottonparishcouncil@gmail.com)

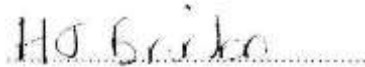
Website: [northwoottonparishcouncil.org.uk](http://northwoottonparishcouncil.org.uk)

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless the Parish Council by resolution enters confidential session, when the public are lawfully excluded. Such entitlement to attend does not include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and providing that prior notice has been given to the Parish Clerk by 12 noon on the Friday preceding the meeting.

Wednesday 15<sup>th</sup> July 2020

**To all residents of North Wootton --A VIRTUAL meeting of North Wootton Parish Council is to be held on Tuesday 21<sup>st</sup> July 2020 at 19.300. You are welcome to observe the meeting and the details of how to do this have been published separately. Should you wish to make any comments on any of the items, please send your written representation to the clerk by 17.00 on Monday 20<sup>th</sup> July 2020 to allow time for it to be distributed to members for consideration.**

Yours sincerely



Hazel Brinton  
Parish Clerk

## AGENDA

1. To receive any apologies for absence
2. To receive any declarations of interest in items on this agenda
3. To approve the draft minutes of the meetings held on January 7<sup>th</sup>, January 28<sup>th</sup>, May 19<sup>th</sup> and July 3<sup>rd</sup> 2020
4. To note comments and questions from the public on the agenda items via written submissions
5. To receive reports from District and County Councillors and the police

## 6. Finance Matters

To receive the Council's financial statement for the year ending 31<sup>st</sup> March 2020

- I. To certify that this council is exempt from a limited assurance review having an income and expenditure below £25,000 for financial year 2019-20
- II. To approve the Annual Governance Statement for the year ending 31<sup>st</sup> March 2020
- III. To approve the Annual Accounts for the year ending 31<sup>st</sup> March 2020
- IV. To approve the clerk's expenses for February to July inclusive of £118.15 (including items paid on behalf of the council)
- V. To approve payment of SALC invoice for planning training £60.00
- VI. To resolve to re-appoint Tony Bradfield as the council's internal auditor for 2020-21

7. **Planning Matters** – to consider the following and any other planning applications received by the meeting date:

- i. **Application Number 2020/1197/CLE**  
**Proposal:** Residential mobile home/chalet with outbuilding  
**Location:** Bramble Caravan Dark Lane North Wootton Shepton Mallet BA4 4AQ  
**Applicant:** Mr Charles Coombes  
**Application Type:** Certificate of Use Existing
- ii. **Application Number 2020/1160/LBC**  
**Proposal:** Replacement of existing open fireplace in living room with woodburner, installation of air inlet, flue liner and chimney modifications to two chimneys. Permanent repair to vertical crack on east gable wall. Roof renovation of north facing stairwell turret and installation of insulation. Installation of gutter over main entrance door. Minor repairs to stonework mullions on windows on south face. Refurbishment of first floor part leaded window on north face.  
**Location:** Chapel Farm House Stocks Lane North Wootton Shepton Mallet BA4 4HB  
**Applicant:** Mrs and Mr Felicity and Simon Shimmin  
**Application Type:** Listed Building Consent
- iii. To consider the council's response to the pre-planning consultation regarding a new dwelling on Land North West of North Town Lane
- iv. To consider any other planning matters that have arisen

8. To discuss the council's position on the closure of Long Drove to vehicular traffic

9. To receive a report from the Cllr Bovey on Highways matters

10. To receive a report from Cllr Hoddinott on Footpaths matters

11. To receive a report from Cllr Smith on Moors and Levels matters

12. Date of next Meeting – TBC